



**ITS Quality Checklist
Steel Overhead Sign Installation**



Date:		Contract ID:		Financial Project ID:		Quality Inspector:	
Plan Sheet		MP		Sta.		Site Identification Name	
CONFORMED	NCR*	N/A	INSPECTION REQUIRED				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Review approved steel overhead sign structure (OHSS) in the plans and specifications and carry copy to the field.				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Review approved OHSS pick/erection submittal and carry to field.				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Review approved traffic maintenance and protection plan and carry copy to the field.				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Monitor traffic control setups and recommend adjustment if necessary.				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Monitor selection and placement of erection equipment.				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Verify OHSS components against approved plans and specifications and carry copy to the field.				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Witness OHSS component parts assembly before erection and ensure proper.				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Verify proper staging of Highway Patrol (i.e., Troopers, Blue Lights, etc) for effective and safe pacing of traffic and lane or roadway closure as required.				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Verify the approved OHSS is actually installed. Check against approved plans and specifications.				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Monitor right vertical erection and connection to foundation anchor bolts and verify anchor bolt nuts torqued to approved specification.				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Monitor left vertical erection and connection to foundation anchor bolts and verify anchor bolt nuts torqued to approved specification.				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Monitor OHSS truss erection and connection to supporting verticals and verify that connections are properly torqued to approved specification.				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Measure clearance from highest point on roadway to lowest point of OHSS truss or attachment to ensure proper clearance between the roadway and lowest point of attachment or truss BEFORE ROADWAY IS OPEN TO TRAFFIC!				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Visually inspect OHSS galvanization is touched up as required and approved.				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Document all changes from the approved plans and specification to the as-built drawings.				
*Complete and Attach a Nonconformance Report for all Nonconforming items noted.							
QUALITY INSPECTOR			DATE			DOC CONTROL NO.	