



**ITS Quality Checklist  
Dynamic Message Sign Installation**



Date:		Contract ID:	Financial Project ID:	Quality Inspector:
Plan Sheet		MP	Sta.	Site Identification Name
<b>CONFORMED</b>	<b>NCR*</b>	<b>N/A</b>	<b>INSPECTION REQUIRED</b>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Review approved Dynamic Message Sign (DMS) in the plans and specifications and carry copy to the field.	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Review approved DMS pick/erection submittal and carry to field.	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Review approved traffic maintenance and protection plan and carry copy to the field.	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Monitor traffic control setups and recommend adjustment if necessary.	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Verify DMS attachment components against approved plans and specifications and carry copy to the field.	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Inspect DMS attachment to sign structure truss to verify compliance with approved attachment submittal.	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Monitor selection and placement of erection equipment.	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Verify proper staging of Highway Patrol (i.e., Troopers, Blue Lights, etc) for effective and safe pacing of traffic and lane or roadway closure as required.	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Monitor DMS erection which is integral with the overhead sign structure (OHSS) truss erection to supporting verticals and verify that truss connections are properly torqued to the approved specification.	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Measure clearance from highest point on roadway to lowest point of OHSS truss or DMS, which ever is lower, to verify proper clearance between the roadway and lowest point of attachment or truss <b>BEFORE ROADWAY IS OPEN TO TRAFFIC!</b>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Visually inspect DMS and OHSS stability after traffic is open.	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Document all changes from the approved plans and specification to the as-built drawings.	
<b>*Complete and Attach a Nonconformance Report for all Nonconforming items noted.</b>				
<b>QUALITY INSPECTOR</b>		<b>DATE</b>		<b>DOC CONTROL NO.</b>