Date: March 19, 1999

To: District Design Engineers
District Consultant Project Management Engineers
District Landscape Managers

From: Freddie Simmons, Director, Office of Design

cc: District Directors of Production, Bill Albaugh, Billy Hattaway,
    Leroy Irwin, Gary Henry, Duane Brautigam

Subject: Grassing Related Issues

There are some district specific practices which we ask that you no longer continue to include in plans. These are being addressed as a statewide issue and any needed modifications will include district input. District specific plans’ notes or charts, when different from published specifications or standards, add confusion to the contractor during his bid process.

Until further revised standards or specifications are published please refrain from the following:
1. Do not include a plans’ note that requires mowing every 30 days. Mowing should be based on plant height as the growing rate varies with plant type, temperature and moisture. Existing specifications will handle the mowing cycles.
2. For those of you who wish to use a specific type of seed spreader, we will modify specifications at next printing to allow desired options to eliminate the need for a special provision to use the type you want.
3. At least 2 districts are providing charts in the plans or special provisions with seeding types and rates different from those established as standard statewide. We ask that you no longer do this. Index 104 includes the referenced chart. It has been modified however, with the new chart as part of your new BOE workbook and will be effective with the July ’99 lettings as a special provision. Each district had the opportunity to review the changes reflected in the workbook yet failed to suggest what is being used. Bill Albaugh will discuss this issue with the Operations Directors at their next quarterly meeting. If you have any specific district preferences, this will be the time for your input and justification of such preferences.

Thanks for your cooperation on these issues.