

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
DIVISION OF PRECONSTRUCTION AND DESIGN  
UTILITY RELOCATION MASTER AGREEMENT  
RELOCATION FROM PRIVATE PROPERTY  
(Municipal)

THIS AGREEMENT, made and entered into this 23<sup>rd</sup> day of July, 1992,  
by and between the STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION, hereinafter  
referred to as the DEPARTMENT, and the CITY of LEESBURG,  
a municipal corporation, hereinafter referred to as the CITY.

WITNESSETH:

WHEREAS, the DEPARTMENT proposes to engage in certain projects for construction, reconstruction or other change of portions of the State Highway System which shall call for the relocation of the CITY'S facilities along, over and under the highways on said projects.

AND WHEREAS, the plans for said construction, reconstruction or other change are to be reviewed by the DEPARTMENT and the CITY; such utility relocation to hereinafter be designated as "Relocation Work".

AND WHEREAS, under the laws of the State of Florida the expense of said "Relocation Work" may qualify for reimbursement to the CITY where CITY'S facilities lie on property in which the CITY holds a compensable interest.

AND WHEREAS, the term "cost of relocation" shall include the entire amount paid by the CITY properly attributable to each such relocation after deducting therefrom any increase in the value of the new facility and any salvage value of materials recovered from the old facility.

NOW, THEREFORE, in consideration of the mutual undertaking as herein set forth, the parties hereto agree as follows:

1. When the DEPARTMENT has served an order on the CITY regarding relocation of the CITY'S facilities along, over and under property in which the CITY holds a compensable interest, the CITY hereby agrees to relocate the necessary parts of said facilities in accordance with the provisions set forth in DEPARTMENT Rule 014-46.01 "Utility Accommodation Guide," Florida Administrative Code, dated May 4, 1970; any supplements thereto or revisions thereof, which, by reference hereto, are made a part hereof. The CITY further agrees to do all of such work with its own forces or by a contractor paid under a contract let by the CITY, all under the supervision and approval of the DEPARTMENT.

2. The CITY further agrees to fully comply with the provisions of Title VI of the Civil Rights Act of 1964 in connection with the "Relocation Work" covered by this agreement, and such compliance will be governed by the applicable method described hereafter:

- a. When the CITY will perform all or part of such "Relocation Work" by a Contractor paid under a contract let by the CITY, then the Appendix "A" of Assurances attached to this agreement will be included in said contracts let by the CITY.
- b. When the CITY will perform all of such "Relocation Work" entirely with CITY'S forces, then Appendix "A" of Assurances is not required.
- c. When the "Relocation Work" involved is agreed to by way of just compensation for the taking of CITY'S facilities located on right of way in which the CITY holds a compensable interest, then Appendix "A" of Assurances is not required.
- d. When the CITY will perform all such "Relocation Work" entirely by continuing contract, which contract to perform all future "Relocation Work" was executed with CITY'S Contractor prior to August 3, 1965, then Appendix "A" of Assurances is not required.

3. The DEPARTMENT hereby agrees to reimburse the CITY for all costs incurred by it in each such relocation of said facilities, in accordance with the provisions set forth in DEPARTMENT Procedure No. 132-046 "Reimbursement for Utility and Railroad Relocation," dated October 1, 1973, and any supplements or revisions thereof. It is understood and agreed by and between the parties that preliminary engineering costs not incorporated in the CITY'S plans and estimates, as approved by the DEPARTMENT, shall not be subject to payment by the DEPARTMENT.

4. Plans and specifications of the work to be performed by the CITY on each project contemplated under the terms of this agreement are made a part hereof by reference, upon approval by the DEPARTMENT. All work performed by the CITY pursuant hereto shall be performed according to these plans and specifications as approved by the DEPARTMENT, and all subsequent plan changes shall likewise be approved by the DEPARTMENT. All "Relocation Work" covering facilities to be relocated to a position within the highway right of way will be accommodated in accordance with the provisions of said "Utility Accommodation Guide," and any supplements thereto or revisions thereof.

5. All labor, services, materials and equipment furnished by the CITY in carrying out the work to be performed hereunder on each project shall be billed by the CITY direct to the DEPARTMENT. Separate records as to the cost of contract bid items and force account items performed for the CITY on each project shall also be furnished by the CITY to the DEPARTMENT.

6. The CITY and the DEPARTMENT agree that the method to be used in developing the relocation or adjustment cost may be any of the following:

- a. Actual and related indirect costs accumulated in accordance with a work order accounting procedure prescribed by the applicable Federal or State regulatory body.
- b. Actual and related indirect costs accumulated in accordance with an established accounting procedure developed by the CITY and approved by the DEPARTMENT.
- c. An agreed lump sum as supported by a detailed analysis of estimated cost, such specific sum and analysis to be attached to the CITY'S plans and specifications and approved by the DEPARTMENT (Note: This method is not applicable where the estimated cost of the proposed adjustment exceeds \$25,000.)

The CITY shall clearly state the applicable method in its plans, specifications and estimates as submitted to the DEPARTMENT.

7. The DEPARTMENT and the CITY agree that the adjustment of the CITY'S facilities on individual projects may require the operation of the old facility until the new facility is functioning. If the old facility must remain in operation until the new facility is functioning, the reason(s) must be clearly stated in the CITY'S plans, estimates and specifications as submitted to the DEPARTMENT.

8. The DEPARTMENT and the CITY agree that the proposed new facilities on individual projects to be installed in the CITY'S system may remain in useful service beyond the time when the overall (old) facility, of which it is a part, is replaced. If the new facility will remain in useful service as above and indicated in the CITY'S plans and specifications, or if an entirely new facility is constructed and the old facility retired, credit for expired service life will apply and the estimated or actual credit must appear in CITY'S plans and estimates.

9. The adjustment of the CITY'S facility on each project may involve additional "Relocation Work" over and above the minimum reimbursable requirements of the DEPARTMENT; which condition shall be clearly stated in the CITY'S plans, estimates and specifications. If upgrading or nonreimbursable "Relocation Work" is involved at the option of the CITY on any project, then credit against the cost of the project is required and will be governed by the applicable method described hereafter:

- a. A certain percentage being applied to the final billing of work actually accomplished to determine required credit for betterment, expired service life or nonreimbursable segments; such percentage to be clearly stated and explained in CITY'S plans and estimates.

b. All "Relocation Work" involving nonreimbursable segments being performed by special CITY work or job order number apart and separate from reimbursable "Relocation Work," such work or job order number to be clearly stated in CITY'S plans, estimates and specifications as submitted to the DEPARTMENT. The CITY further agrees to clearly identify such work areas in the CITY'S plans and specifications for the "Relocation Work" covered under this agreement.

c. A certain lump sum credited for betterment, expired service life or non-reimbursable segments in accord with Article 6(c) hereinabove and clearly stated in the CITY'S plans and estimates.

10. It is specifically agreed by and between the DEPARTMENT and the CITY that the DEPARTMENT shall receive fair and adequate credit for any salvage which shall accrue to the CITY as a result of the above relocation work.

11. It is further agreed that the cost of all improvements made during the relocation work on each project shall be borne by the CITY, subject only to the DEPARTMENT bearing such portion of this cost as represents the cost of relocation of previously existing facility, less salvage credit as set forth in the immediately preceding paragraph.

12. Upon completion of the work on each project the CITY shall, at the earliest date practicable, and in no event later than one hundred eighty (180) days following the date of completion of the "Relocation Work" by the CITY, furnish the DEPARTMENT with two (2) copies of its final and complete billing of all costs incurred in connection with the work on each project performed hereunder, such statement to follow as closely as possible the order of the items contained in the CITY'S estimate as approved by the DEPARTMENT. Upon the CITY'S failure to submit proper billing within the 180 day period, the DEPARTMENT may, at its discretion, audit the CITY'S records and thereby determine the reimbursable amount. The CITY hereby waives any right of appeal or protest of such amount as determined by audit. The totals for labor, overhead, travel expense, transportation, equipment, material and supplies, handling costs, and other services on each project shall be shown in such a manner as will permit ready comparison with the approved plans and estimates. Materials shall be itemized where they represent major components or costs in the relocation, following the pattern set out in the approved estimate as closely as possible. Salvage credits from recovered and replaced permanent and recovered temporary materials shall be reported in said bill in relative position with the charge for the replacement or the original charge for temporary use.

The final billing shall show the description and site of each project; the date on which the first work was performed, or, if preliminary engineering right of way items are involved, the date on which the earliest item of billed expense was incurred; the date on which the last work was performed or the last item of billed expense was incurred, and the location where the records and accounts billed can be audited. Adequate reference shall be made in the billing to the CITY'S records, accounts and

other relevant documents. All cost records and accounts shall be subject to audit by a representative of the DEPARTMENT. Upon receipt of invoices prepared in accordance with the provisions of the DEPARTMENT Procedure No. 132-046, the DEPARTMENT agrees to reimburse the CITY in the amount of such actual costs as approved by the DEPARTMENT'S auditor. The DEPARTMENT shall retain ten percent from any progress payments.

13. The CITY further agrees to indemnify, defend, and save harmless and exonerate the DEPARTMENT of and from all liability, claims, and demands for contractual liability rising out of the work undertaken by the CITY, its employees, agents, representatives, or its subcontractors due in whole, or in part, to conditions, actions, or omissions done or committed by the CITY; or its subcontractors, its employees, agents, representatives, or its subcontractors. It is specifically understood and agreed that this indemnification agreement does not cover nor indemnify the DEPARTMENT for its own negligence or breach of this contract.

IN WITNESS WHEREOF, the parties hereto have caused these presents to be executed by their duly authorized officers, and their official seals hereto affixed, the day and year first above written.

STATE OF FLORIDA  
DEPARTMENT OF TRANSPORTATION

BY: *W. W. [Signature]* (SEAL)  
State Highway Engineer

ATTEST: *Charlotte Johnson*  
Executive Secretary

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CITY OF Leesburg, FLORIDA

BY: *Sanna Henderson* (SEAL)  
(Title: Mayor)

ATTEST: *James A. [Signature]*  
City Clerk

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Approved as to Form, Legality and Execution  
STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION

BY: *[Signature]* 7/23/92  
Assistant Attorney