

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
**UTILITY MASTER AGREEMENT**  
(AT UAO AND FDOT EXPENSE COMBINED)

FORM 710-010-20  
UTILITIES  
10/98

THIS AGREEMENT, entered into this 10 day of February, 1999, by and between the **STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION**, hereinafter referred to as the "FDOT", and Lakeland Electric, hereinafter referred to as the "UAO";

**WITNESSETH:**

**WHEREAS**, the UAO owns, or may in the future own, certain utility facilities which are or may in the future be located on any public roads or publicly owned rail corridors, hereinafter referred to as the "Facilities" (said term shall be deemed to include utility facilities as the same may be relocated, adjusted, or placed out of service); and

**WHEREAS**, the FDOT, engages in projects which involve constructing, reconstructing, or otherwise changing public roads and other improvements located on public roads or publicly owned rail corridors, hereinafter referred to as either the "Project" or "Projects"; and

**WHEREAS**, the Projects may require the location (vertically and/or horizontally), protection, relocation, adjustment, or removal of the Facilities, or some combination thereof, hereinafter referred to as "Utility Work"; and

**WHEREAS**, the UAO, in accordance with and subject to the limitations of the terms and conditions of this Agreement, may be entitled to be reimbursed for some of the Utility Work and may, under the law of the State of Florida, be obligated to perform other Utility Work at the UAO's sole cost and expense; and

**WHEREAS**, the FDOT and the UAO desire to enter into a master agreement which establishes the terms and conditions applicable to the Utility Work, both for Utility Work to be reimbursed and for Utility Work to be performed at the sole cost and expense of the UAO, and eliminates the need for an individual agreement on each Project;

**NOW, THEREFORE**, in consideration of the premises and the mutual covenants contained herein, the FDOT and the UAO hereby agree as follows:

**1. Issuance of Utility Order**

In the event that the FDOT determines that Utility Work may be necessary for any Project, the following procedure shall apply, provided that the UAO and the FDOT may mutually agree to combine or eliminate all or any portion of this procedure on any Project:

**a. First Contact.**

- (1) The FDOT shall send a statutory written notice to the UAO specifying the applicable Project, providing the FDOT's then current plans for the Project, and specifying the return date by which the UAO must comply with paragraph 1.a.(2) and (3), which return date shall be no earlier than thirty (30) days from the date of the notice.
- (2) The UAO shall, by the date specified by the FDOT in the written notice, return a copy of the FDOT'S plans on which the location of the existing Facilities is marked or verified to FDOT'S satisfaction.

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
**UTILITY MASTER AGREEMENT**  
(AT UAO AND FDOT EXPENSE COMBINED)

FORM 710-010-20  
UTILITIES  
10/98

- (3) If the **UAO** believes that the Utility Work is reimbursable under this Agreement, the **UAO** shall, by the date specified by the **FDOT** in the written notice, also return documentation of the basis for entitlement to reimbursement under the provisions of this Agreement, and a preliminary estimate of the cost for the Utility Work. Failure to timely return such documentation shall make the Utility Work not reimbursable.
- b. Second Contact.
- (1) After receipt of the documents required by Paragraph 1. a. (2) and (3), the **FDOT** shall, at the appropriate time, send a notice to the **UAO**, along with an updated set of plans for the Project, specifying the time and place of a mandatory utility meeting.
  - (2) A representative of the **UAO** familiar with the Project and the Facilities shall attend the meeting and be prepared to discuss the Project and the design for the Utility Work. The representative shall bring to the meeting a copy of the **FDOT's** updated plans marked with any existing Facilities not accurately shown thereon and marked with a preliminary Utility Work design concept.
- c. Third Contact.
- (1) After the mandatory utility meeting, the **FDOT** shall, at the appropriate time, send the **UAO**:
    - (a) Additional updated **FDOT** plans for the Project;
    - (b) The **FDOT'S** then current utility relocation schedule form;
    - (c) If the Utility Work is reimbursable, the **FDOT'S** then current utility estimate summary form;
    - (d) If not previously provided, a notice verifying eligibility for reimbursement or verifying that the Utility Work is not reimbursable;
    - (e) A notice specifying the return date by which the **UAO** must comply with paragraph 1.c.(2);
    - (f) A notice specifying whether a utility permit will be required for the Utility Work;
    - (g) A notice verifying the version of the Utility Accommodation Manual that will apply to the Utility Work;
    - (h) The instruction form then being used by the **FDOT** for providing direction in following this process; and
    - (i) Such other information the **FDOT** deems pertinent.
  - (2) Within the time frame specified in this third contact notice, the **UAO** shall return to the **FDOT** the information required on the **FDOT'S** forms specified above, along with final plans for the Utility Work, hereinafter referred to as the "Plans". If the Utility Work is reimbursable under this Agreement, the **UAO** shall also return, within said time frame, a detailed cost breakdown for the Utility Work, hereinafter referred to as "the Estimate". Unless otherwise specifically directed in writing, the Plans and the Estimate shall include any and all activities and work effort required to perform the Utility Work, including, but not limited to, all clearing and grubbing, survey work, maintenance of traffic, and applicable permit notices. The **UAO** may not assume that any work will be performed by the **FDOT's** contractor or other parties.

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
**UTILITY MASTER AGREEMENT**  
(AT UAO AND FDOT EXPENSE COMBINED)

FORM 710-010-20  
UTILITIES  
10/98

- (3) After receipt of a completed utility relocation schedule form, the Estimate and the Plans, the FDOT will review them for sufficiency, which includes, but is not necessarily limited to, compliance and consistency with the FDOT'S then current Utility Accommodation Manual, the FDOT'S Plans and specifications for the Project, and the FDOT'S instruction form.
- (4) In the event that the FDOT finds any deficiencies in the completed schedule form, the Estimate or the Plans, the FDOT will notify the UAO in writing of the deficiencies and the UAO will correct the deficiencies and return corrected documents within the time stated in the notice. The FDOT's review and approval of the documents shall not relieve the UAO from responsibility for subsequently discovered errors or omissions.
- (5) After receipt of a corrected utility relocation schedule form (hereinafter referred to as the "Schedule"), Estimate and Plans, the FDOT will issue a work order to the UAO which authorizes the Utility Work to proceed upon the UAO obtaining a utility permit for the Utility Work from the FDOT, if applicable.
- (6) The UAO shall notify the appropriate FDOT office in writing prior to beginning the Utility Work and when the UAO stops, resumes, or completes the Utility Work.

**2. Performance of Utility Work**

- a. The UAO shall perform the Utility Work in accordance with the Schedule and the Plans. Time shall be of the essence in complying with the total time shown by the Schedule for the Utility Work as well as any and all interim time frames specified therein. The Utility Work shall be performed in a manner and using such methods so as to not cause a delay to the FDOT or its contractors in the prosecution of the Project. The UAO shall be responsible for all costs incurred as a result of any delay to the FDOT or its contractors caused by errors or omissions in the Plans, Schedule, or Estimate (including location of the Facilities); failure to perform the Utility Work in accordance with the Plans and Schedule; or failure of the UAO to comply with any other obligation under this Agreement or under the law.
- b. All Utility Work shall be performed by UAO's own forces or its contractor. The UAO shall be responsible for obtaining any and all permits that may be necessary to perform the Utility Work. The FDOT'S Engineer (as that term is defined by the FDOT's Standard Specifications for Road and Bridge Construction) has full authority over the Project and the UAO shall be responsible for coordinating and cooperating with the FDOT'S Engineer. In so doing, the UAO shall make such adjustments and changes in the Plans and Schedule as the FDOT'S Engineer shall determine are necessary for the prosecution of the Project and shall stop or work or modify work upon order of the FDOT'S Engineer as determined by the FDOT'S Engineer to be necessary for public health, safety or welfare. The UAO shall not be responsible for the cost of delays caused by such adjustments or changes unless they are attributable to the UAO pursuant to paragraph 2 a. All changes shall be documented in writing to the UAO by the Engineer.

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
**UTILITY MASTER AGREEMENT**  
(AT UAO AND FDOT EXPENSE COMBINED)

FORM 710-010-20  
UTILITIES  
10/98

**3. Claims Against UAO**

- a. In the event the contractor provides a notice of intent to make a claim against the FDOT relating to the Utility Work, the FDOT will, in accordance with the FDOT's procedure, notify the UAO of the notice of intent and the UAO will thereafter keep and maintain daily field reports and all other records relating to the intended claim.
- b. In the event the contractor makes any claim against the FDOT relating to the Utility Work, the FDOT will notify the UAO of the claim and the UAO will cooperate with the FDOT in analyzing and resolving the claim within a reasonable time. Any resolution of any portion of the claim directly between the UAO and the FDOT'S contractor shall be in writing, shall be subject to written FDOT concurrence and shall specify the extent to which it resolves the claim against the FDOT.
- c. If the Utility Work is reimbursable under this Agreement, the FDOT may withhold reimbursement to the UAO until final resolution (including any actual payment required) of all claims relating to the Utility Work. The right to withhold shall be limited to the amount of the claim.

**4. Reimbursement for Utility Work**

- a. In any other circumstances, the Utility Work will be performed at the sole cost and expense of the UAO. Failure of the UAO to timely provide documentation of the basis for reimbursement as required by paragraph 1.a.(3) of this Agreement shall make the Utility Work not reimbursable. Any costs not included in the approved Plans and Estimate, except such additional costs as would be allowed to be added to a contract by supplemental agreement under Section 337.11 of the Florida Statutes (1995), and any location work (vertically or horizontally) or other engineering work performed to determine the compensability of the Utility Work shall not be reimbursed by the FDOT. The UAO shall obtain written approval from the FDOT prior to performing Utility Work which exceeds the Estimate or which is not in the Plans.
- b. The method to be used in calculating the cost of the Utility Work which is reimbursable shall be one of the following, as specified at the time of the issuance of the work order:
  - (1) Actual and related indirect costs accumulated in accordance with a work order accounting procedure established by the FDOT.
  - (2) Actual and related indirect costs accumulated in accordance with an established accounting procedure developed by the UAO and approved by the FDOT. (If this option is selected, the UAO shall provide written evidence of such approval).
  - (3) An agreed lump sum as supported by a detailed analysis of estimated costs prepared during the process established by paragraph 1.

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
**UTILITY MASTER AGREEMENT**  
(AT UAO AND FDOT EXPENSE COMBINED)

FORM 710-010-20  
UTILITIES  
10/88

- c. In determining the amount of the cost of the Utility Work to be reimbursed, a credit will be required for any increase in the value of the new Facility and for any salvage derived from the old Facility. These credits shall be determined as follows:
- (1) Increase in value credit.
    - (a) Expired Service Life. If an entirely new Facility is constructed and the old Facility retired, credit for the normally-expected service life of the old Facility applies, and will be mutually determined by the UAO and the FDOT as of the time of the issuance of the work order. This credit shall be deducted proportionally from each invoice for the Utility Work.
    - (b) Upgrading. A percentage of the total cost of the Utility Work, based on the extent of the betterment obtained from the new Facilities, to be determined as of the time of the issuance of the work order, will be applied equally to each billing for the Utility Work.
  - (2) Salvage Value. If the Utility Work is reimbursable under this Agreement, the FDOT shall receive salvage value credit for any salvage which shall accrue to the UAO as a result of the above Utility Work. It is the UAO's responsibility to ensure recovery of salvageable materials and to report the fair market value of same to the FDOT. This Salvage Value credit shall be applied as provided in paragraph 5 c.

**5. Invoice Procedures For Reimbursable Work**

If the Utility Work is reimbursable under this Agreement, the following terms and conditions apply to all invoices submitted pursuant to this Agreement for reimbursement of the costs of the Utility Work:

- a. The UAO may, unless reimbursement is on a lump sum basis pursuant to paragraph 4. b. (3) hereof, at monthly intervals, submit progress invoices for all costs incurred for the period covered by the invoice. In addition to deductions for applicable credits, which deductions shall be shown on the invoice, the FDOT will retain ten (10%) percent of such progress invoices. Retainage will be paid with the final invoice. If reimbursement is on a lump sum basis pursuant to paragraph 4. b. (3) hereof, the lump sum invoice shall be submitted as a final invoice pursuant to paragraph 5. b. below.
- b. The UAO shall submit a final invoice to the FDOT for payment of all Utility Work within one hundred and eighty (180) days after written notification from the FDOT of final acceptance of the Utility Work. The UAO waives all right of reimbursement for invoices submitted more than one hundred eighty (180) days after written notification of final acceptance of the Utility Work. The FDOT does not waive its right to reject future untimely invoices by acceptance and payment of any invoices not submitted within one hundred eighty (180) days after written notification of final acceptance of

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
**UTILITY MASTER AGREEMENT**  
(AT UAO AND FDOT EXPENSE COMBINED)

FORM 710-010-20  
UTILITIES  
10/98

the Utility Work.

- c. All invoices shall be arranged in the order of items contained in the Estimate submitted pursuant to paragraph 1. The totals for labor, overhead, travel expenses, transportation, equipment, materials and supplies, handling costs and all other services shall be shown in such a manner as will allow ready comparison with the approved Plan and Estimate. Materials shall be itemized where they represent major components. Salvage credits from recovered and replaced permanent and recovered temporary materials shall be reported in relative position with the charge for the replacement or the original charge for temporary use.
- d. Adequate reference shall be made in the invoicing to the **UAO's** records, accounts, and other relevant documents.
- e. All cost records and accounts shall be maintained in the auditable condition for a period of eight hundred twenty (820) days after final payment is received by the **UAO** and shall be subject to audit by a representative of the **FDOT** at any reasonable time during this eight hundred twenty (820) day period.
- f. Invoices for fees or other compensation for services or expenses shall be submitted in detail sufficient for a proper preaudit and postaudit thereof. Such detail shall include, but not be limited to, a separation of costs for work performed by **UAO'S** employees and work performed by **UAO'S** contractor.
- g. Invoices for any travel expenses shall be submitted in accordance with Section 112.061, Florida Statutes. A state agency may establish rates lower than the maximum provided in Section 112.06, Florida Statutes.
- h. Upon receipt of an invoice, the **FDOT** has thirty (30) days to inspect and approve the goods and services. The **FDOT** has twenty (20) days from the latter of the date the invoice is received or the goods or services are received, inspected and approved to deliver a request for payment (voucher) to the Department of Banking and Finance or to return the invoice to the **UAO**.
- i. Interest penalties of less than one (1) dollar will not be enforced unless the **UAO** requests payment. Invoices which have to be returned to the **UAO** because of **UAO's** preparation errors, will result in a delay in the payment. The invoice payment requirements do not start until a properly completed invoice is provided to the **FDOT**. In the event of a bona fide dispute, the **FDOT'S** voucher shall contain a statement of the dispute and authorize payment only of the undisputed amount.
- j. In accordance with Section 287.0582, Florida Statutes, the State of Florida's performance and obligation to pay under this contract is contingent upon an annual appropriation by the legislature.
- k. A Vendor Ombudsman has been established within the Department of Banking and Finance. The duties of this individual include acting as an advocate for vendors who may be experiencing problems in obtaining timely payment(s) from a state agency. The Vendor Ombudsman may be contacted at (852) 488-3792 or by calling State Comptroller's Hotline, 1-800-848-3792.

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
**UTILITY MASTER AGREEMENT**  
(AT UAO AND FDOT EXPENSE COMBINED)

FORM 710-010-20  
UTILITIES  
10/98

- i. In accordance with the Florida Statutes, the **FDOT**, during any fiscal year, shall not expend money, incur any liability, or enter into any contract which, by its terms, involves the expenditure of money in excess of the amounts budgeted as available for expenditure during such fiscal year. Any contract, verbal or written, made in violation of this subsection is null and void, and no money may be paid on such contract. The **FDOT** shall require a statement from the comptroller of the **FDOT** that funds are available prior to entering into any such contract or other binding commitment of funds. Nothing herein contained shall prevent the making of contracts for periods exceeding one (1) year, but any contract so made shall be executory only for the value of the services to be rendered or agreed to be paid for in succeeding fiscal years; and this paragraph shall be incorporated verbatim in all contracts of the **FDOT** which are for an amount in excess of \$25,000.00 and which have a term for a period of more than one (1) year. For this purpose, the individual work orders shall be considered to be the binding commitment of funds.
- m. **PUBLIC ENTITY CRIME INFORMATION STATEMENT:** A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for CATEGORY TWO for a period of thirty six (36) months from the date of being placed on the convicted vendor list.

**6. Out of Service Facilities**

No Facilities shall be left in place on **FDOT**'s Right of Way after the Facilities are no longer active (hereinafter "Placed Out Of Service/Deactivated") unless specifically identified as such in the Plans. The following terms and conditions shall apply to Facilities Placed Out Of Service/Deactivated, but only to said Facilities Placed Out Of Service/Deactivated:

- a. The **UAO** acknowledges its present and continuing ownership of and responsibility for Facilities Placed Out Of Service/Deactivated.
- b. The **FDOT** agrees to allow the **UAO** to leave the Facilities within the right of way subject to the continuing satisfactory performance of the conditions of this Agreement by **UAO**. In the event of a breach of this Agreement by **UAO**, the Facilities shall be removed upon demand from the **FDOT** in accordance with the provisions of Paragraph 6. e. below.
- c. The **UAO** shall take such steps to secure the Facilities and otherwise make the Facilities safe in accordance with any and all applicable local, state or federal laws and regulations and in accordance with the legal duty of the **UAO** to use due care in its dealings with others. The **UAO** shall be solely responsible for gathering all information necessary to meet these obligations.
- d. The **UAO** shall keep and preserve all records relating to the Facilities, including, but not limited to, records of the location, nature of, and steps taken to safely secure the

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
**UTILITY MASTER AGREEMENT**  
(AT UAO AND FDOT EXPENSE COMBINED)

FORM 710-010-20  
UTILITIES  
10/88

Facilities and shall promptly respond to information requests concerning the Facilities that are Placed Out Of Service/Deactivated of the FDOT or other permittees using or seeking use of the right of way.

- e. The UAO shall remove the Facilities upon thirty (30) days prior written request of the FDOT in the event that the FDOT determines that removal is necessary for FDOT use of the right of way or in the event that the FDOT determines that use of the right of way is needed for other active utilities that cannot be otherwise accommodated in the right of way. In the event that the Facilities that are Placed Out Of Service/Deactivated would not have qualified for reimbursement under this Agreement, removal shall be at the sole cost and expense of the UAO and without any right of the UAO to object or make any claim of any nature whatsoever with regard thereto. In the event that the Facilities that are Placed Out Of Service/Deactivated would have qualified for reimbursement only under Section 337.403 (1)(a) of the Florida Statutes, removal shall be at the sole cost and expense of the UAO and without any right of the UAO to object or make any claim of any nature whatsoever with regard thereto because such a removal would be considered to be a separate future relocation not necessitated by the construction of the project pursuant to which they were Placed Out Of Service/Deactivated, and would therefore not be eligible and approved for reimbursement by the Federal Government. In the event that the Facilities that are Place out of service/Deactivated would have qualified for reimbursement for other reasons, removal of the out of service Facilities shall be reimbursed by the FDOT as though the Facilities had not been Placed Out Of Service/Deactivated. Removal shall be completed within the time specified in the FDOT's notice to remove. In the event that the UAO fails to perform the removal properly within the specified time, the FDOT may proceed to perform the removal at the UAO's expense pursuant to the provisions of Sections 337.403 and 337.404 of the Florida Statutes.
- f. Except as otherwise provided in subparagraph e. above, the UAO agrees that the Facilities shall forever remain the legal and financial responsibility of the UAO. The UAO shall reimburse the FDOT for any and all costs of any nature whatsoever resulting from the presence of the Facilities within the right of way. Said costs shall include, but shall not be limited to, charges or expenses which may result from the future need to remove the Facilities or from the presence of any hazardous substance or material in the Facilities or the discharge of hazardous substances or materials from the Facilities.

7. **Default**

- a. In the event that the UAO breaches any provision of this Agreement, then in addition to any other remedies which are otherwise provided for in this Agreement, the FDOT may exercise one or more of the following options, provided that at no time shall the FDOT be entitled to receive double recovery of damages:
1. Terminate this Agreement if the breach is material and has not been cured within sixty (60) days from written notice thereof from FDOT.
  2. Pursue a claim for damages suffered by the FDOT or the public.
  3. If the Utility Work is reimbursable under this Agreement, withhold



STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
**UTILITY MASTER AGREEMENT**  
(AT UAO AND FDOT EXPENSE COMBINED)

FORM 710-010-20  
UTILITIES  
10/98

reimbursement payments until the breach is cured.

4. If the Utility Work is reimbursable under this Agreement, offset any damages suffered by the FDOT or the public against payments due under this Agreement for the same Project. Payments due under this Agreement for Projects other than the one under which the breach occurred may be withheld pending resolution of the merits of the breach.
  5. Suspend or terminate the issuance of further permits to the UAO for the placement of Facilities on FDOT property if the breach is material and has not been cured within sixty (60) days from written notice thereof from FDOT.
  6. Pursue any other remedies legally available.
  7. Perform any work with its own forces or through contractors and seek repayment for the cost thereof under Section 337.403(3) of the Florida Statutes.
- b. In the event that the FDOT breaches any provision of this Agreement, then in addition to any other remedies which are otherwise provided for in the Agreement, the UAO may exercise one or more of the following options:
1. Terminate this Agreement if the breach is material and has not been cured within sixty (60) days from written notice thereof from the UAO.
  2. If the breach is a failure to pay an invoice for Utility Work which is reimbursable under this Agreement, pursue any statutory remedies that the UAO may have for failure to pay invoices.
  3. Pursue any other remedies legally available.
- c. Termination of this Agreement shall not relieve either party from any obligations it has pursuant to other agreements between the parties nor from any statutory obligations that either party may have with regard to the subject matter hereof.

**8. Indemnification**

Check one of the appropriate boxes  below:

For government-owned utilities,

To the extent provided by law, the UAO shall indemnify, defend and hold harmless the FDOT and all of its officers, agents and employees from any claim, loss, damage, cost, charge or expense arising out of any acts, action, error, neglect or omission by the UAO, its agents, employees, or subcontractors during the performance of the Agreement, whether direct or indirect, and whether to any person or property to which FDOT or said parties may be subject, except that neither the UAO, its agents, employees or subcontractors will be liable under this section for damages arising out of the injury or damage to persons or property directly caused by or resulting from the negligence of the FDOT or any of its officers agents or employees during the performance of this Agreement.

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
**UTILITY MASTER AGREEMENT**  
(AT UAO AND FDOT EXPENSE COMBINED)

FORM 710-010-20  
UTILITIES  
10/98

When the FDOT receives a notice of claim for damages that may have been caused by the UAO in the performance of services required under this Agreement, the FDOT will immediately forward the claim to the UAO. The UAO and the FDOT will evaluate the claim and report their findings to each other within fourteen (14) working days and will jointly discuss options in defending the claim. After reviewing the claim, the FDOT will determine whether to require the participation of the UAO in the defense of the claim or to require the UAO to defend the FDOT in such claim as described in this section. The FDOT's failure to notify the UAO of a claim shall not release the UAO from any of the requirements of this section. The FDOT and the UAO will pay their own costs for the evaluation, settlement negotiations, and trial, if any. However, if only one party participates in the defense of the claim at trial, that party is responsible for all costs.

**For non-government-owned utilities,**

The UAO shall indemnify, defend and hold harmless the FDOT and all of its officers, agents and employees from any claim, loss, damage, cost, charge or expense arising out of any acts, action, error, neglect or omission by the UAO, its agents, employees, or subcontractors during the performance of the Agreement, whether direct or indirect, and whether to any person or property to which FDOT or said parties may be subject, except that neither the UAO, its agents, employees or subcontractors will be liable under this section for damages arising out of the injury or damage to persons or property directly caused by or resulting from the negligence of the Department or any of its officers agents or employees during the performance of this Agreement.

The UAO's obligation to indemnify, defend, and pay for the defense or at the FDOT's option, to participate and associate with the FDOT in the defense and trial of any damage claim or suit and any related settlement negotiations, shall arise within seven (7) days of receipt by the UAO of the FDOT's notice of claim for indemnification to the UAO. The notice of claim for indemnification shall be served by certified mail. The UAO's obligation to defend and indemnify within seven (7) days of such notice shall not be excused because of the UAO's inability to evaluate liability or because the UAO evaluates liability and determines the UAO is not liable or determines the FDOT is solely negligent. Only a final adjudication or judgment finding the FDOT solely negligent shall excuse performance of this provision by the UAO. The UAO shall pay all costs and fees related to this obligation and its enforcement by the FDOT. The FDOT's delay in notifying the UAO of a claim shall not release UAO of the above duty to defend.

**9. Force Majeure**

Neither the UAO nor the FDOT shall be liable to the other for any failure to perform under this Agreement to the extent such performance is prevented by an act of God, war, riots, natural catastrophe, or other event beyond the control of the non-performing party and which could not have been avoided or overcome by the exercise of due diligence; provided that the party claiming the excuse from performance has (a) promptly notified the other party of the occurrence and its estimate duration, (b) promptly remedied or mitigated the effect of the occurrence to the extent possible, and (c) resumed performance as soon as possible.

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
**UTILITY MASTER AGREEMENT**  
(AT UAO AND FDOT EXPENSE COMBINED)

FORM 710-010-20  
UTILMES  
10/98

10. **Miscellaneous**

- a. If the Utility Work is reimbursable under this Agreement, the UAO shall fully comply with the provisions of Title VI of the Civil Rights Act of 1964 and any subsequent revisions thereto in connection with the Utility Work covered by this agreement, and such compliance will be governed by one of the following methods as determined at the time of the issuance of the work order:
- (1) The UAO will perform all or part of such Utility Work by a contractor paid under a contract let by the UAO, and the Appendix "A" of Assurances transmitted with the issued work order will be included in said contract let by the UAO.
  - (2) The UAO will perform all of its Utility Work entirely with UAO's forces, and Appendix "A" of Assurances is not required.
  - (3) The Utility Work involved is agreed to by way of just compensation for the taking of the UAO's facilities on right-of-way in which the UAO holds a compensable interest, and Appendix "A" of Assurances is not required.
  - (4) The UAO will perform all such Utility Work entirely by continuing contract, which contract to perform all future Utility Work was executed with the UAO's contractor prior to August 3, 1965, and Appendix "A" of Assurances is not required.
- b. The Facilities shall at all times remain the property of and be properly protected and maintained by the UAO in accordance with the then current Utility Accommodation Manual and the current utility permit for the Facilities.
- c. Pursuant to Section 287.058 of the Florida Statutes, the FDOT may unilaterally cancel this Agreement for refusal by the UAO to allow public access to all documents, papers, letters, or other material subject to the provisions of Chapter 119, Florida Statutes, and made or received by the UAO in conjunction with this Agreement.
- d. This Agreement constitutes the complete and final expression of the parties with respect to the subject matter hereof and supersedes all prior agreements, understandings, or negotiations with respect thereto, except that the parties understand and agree that the FDOT has manuals and written policies and procedures which shall be applicable at the time of the Project and the relocation of the Facilities and except that the UAO and the FDOT may have entered into joint agreements for Utility Work to be performed by FDOT'S highway contractor. To the extent that such a joint agreement exists, this Agreement shall not apply to Facilities covered by the joint agreement. Copies of FDOT manuals, policies, and procedures will be provided to the UAO upon request.
- e. This Agreement shall be governed by the laws of the State of Florida. Any provision hereof found to be unlawful or unenforceable shall be severable and shall not affect the validity of the remaining portions hereof.

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
**UTILITY MASTER AGREEMENT**  
(AT UAO AND FDOT EXPENSE COMBINED)

FORM 710-010-20  
UTILITIES  
10/98

- f. Time is of essence in the performance of all obligations under this Agreement.
- g. All notices required pursuant to the terms hereof may be sent by first class United States Mail, facsimile transmission, hand delivery, or express mail and shall be deemed to have been received by the end of five business days from the proper sending thereof unless proof of prior actual receipt is provided. The UAO shall have a continuing obligation to notify each District of the FDOT of the appropriate persons for notices to be sent pursuant to this Agreement. Unless otherwise notified in writing, notices shall be sent to the following addresses:

If to the UAO:

Gregory D. James  
Lakeland Electric  
501 E. Lemon Street  
Lakeland, FL 33801

If to the FDOT:

FDOT Roadway Design Office/Utilities  
605 Suwannee Street, MS 32  
Tallahassee, Florida 32399-0450

## 11. Certification

This document is a printout of an FDOT form maintained in an electronic format and all revisions thereto by the UAO in the form of additions, deletions or substitutions are reflected only in an Appendix entitled "Changes To Form Document" and no change is made in the text of the document itself. Hand notations on affected portions of this document may refer to changes reflected in the above-named Appendix but are for reference purposes only and do not change the terms of the document. By signing this document, the UAO hereby represents that no change has been made to the text of this document except through the terms of the appendix entitled "Changes To Form Document."

IN WITNESS WHEREOF, the parties hereto have executed this Agreement effective the day and year first written.

UTILITY:

By: Ralph L. Fletcher, Mayor

ATTEST:

Paula Kay Hoffer, City Clerk

Approved as to Form and Correctness:

By: Joseph P. Mawhinney, City Attorney

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
**UTILITY MASTER AGREEMENT**  
(AT UAO AND FDOT EXPENSE COMBINED)

FORM 710-010-20  
UTILITIES  
10/98

Recommend Approval by the District Utility Office

BY: (Signature) *Donna E. Eubank*

DATE: 2/10/99

FDOT Approved as to Form and Legality

BY: (Signature) *[Signature]*

DATE: 2-8-99

STATE OF FLORIDA  
DEPARTMENT OF TRANSPORTATION

BY: (Signature) *Bill Deyo*

DATE: 2-10-99

(Typed Name: Bill Deyo)

(Typed Title: State Highway Engineer)

FEDERAL HIGHWAY ADMINISTRATION (if applicable)

BY: (Signature) \_\_\_\_\_

DATE: \_\_\_\_\_

(Typed Name: \_\_\_\_\_)

(Typed Title: \_\_\_\_\_)

**APPENDIX - "CHANGES TO FORM DOCUMENT"**

This appended language modifies the signed agreement referred to as  
**UTILITY MASTER AGREEMENT,**  
**(AT UAO AND FDOT EXPENSE COMBINED)**  
Form No. 710-010-20

Submitted 2-2-1999 by Lakeland Electric  
(Date) (UAO)

---


**Paragraph 4, "Reimbursement for Utility Work"**

In 4.a., insert the following text before ... In any other circumstances, the Utility Work...

The Utility Work will be reimbursable under this Agreement when the Project is federal aid eligible pursuant to the provisions of Section 337.403(1)(a), Florida Statutes, when a written agreement incidental to a right-of-way acquisition process requires the FDOT to compensate the UAO for the costs of any subsequent relocation of the Facilities, or when the UAO holds a compensable land interest under Florida condemnation law in the existing location of the Facilities at the time of the Project.

**4.a. Now reads as follows:**

The Utility Work will be reimbursable under this Agreement when the Project is federal aid eligible pursuant to the provisions of Section 337.403(1)(a), Florida Statutes, when a written agreement incidental to a right-of-way acquisition process requires the FDOT to compensate the UAO for the costs of any subsequent relocation of the Facilities, or when the UAO holds a compensable land interest under Florida condemnation law in the existing location of the Facilities at the time of the Project. In any other circumstances, the Utility Work will be performed at the sole cost and expense of the UAO. Failure of the UAO to timely provide documentation of the basis for reimbursement as required by subparagraph 1.a.(3) of this Agreement shall make the Utility Work not reimbursable. Any costs not included in the approved Plans and Estimate, except such additional costs as would be allowed to be added to a contract by supplemental agreement under Section 337.11 of the Florida Statutes (1995), and any location work (vertically or horizontally) or other engineering work performed to determine the compensability of the Utility Work shall not be reimbursed by the FDOT. The UAO shall obtain written approval from the FDOT prior to performing Utility Work which exceeds the Estimate or which is not in the Plans.

  
(Signature)  
Ralph L. Fletcher, Mayor

February 2, 1999  
(Date)

**Paragraph 5, "Invoice Procedures for Reimbursable Work"**

**In 5.d., insert the following text before ... Adequate reference shall be made in the invoicing ...**

All invoices shall be submitted in triplicate and shall show the description and site of the project and the location where the records and accounts invoiced can be audited.

**5.d. Now reads as follows:**

All invoices shall be submitted in triplicate and shall show the description and site of the project and the location where the records and accounts invoiced can be audited. Adequate reference shall be made in the invoicing to the **UAO's** records, accounts, and other relevant documents.

  
(Signature)

Ralph L. Fletcher, Mayor

2-2-99  
(Date)

**Paragraph 5, "Invoice Procedures for Reimbursable Work"**

**In 5.i., insert the following text before... Interest penalties of less than one (1) dollar ...**

If a warrant in payment of an invoice is not issued within forty (40) days from the latter of the date the invoice is received or the goods or services are received, inspected and approved, a separate interest penalty at a rate, as established pursuant to Section 215.422, Florida Statutes, will be due and payable in addition to the invoice amount, to the **UAO**.

**5.i. Now reads as follows:**

If a warrant in payment of an invoice is not issued within forty (40) days from the latter of the date the invoice is received or the goods or services are received, inspected and approved, a separate interest penalty, as established pursuant to Section 215.422, Florida Statutes, will be due and payable in addition to the invoice amount, to the **UAO**. Interest penalties of less than one (1) dollar will not be enforced unless the **UAO** requests payment. Invoices which have to be returned to the **UAO** because of **UAO's** preparation errors, will result in a delay in the payment. The invoice payment requirements do not start until a properly completed invoice is provided to the **FDOT**. In the event of a bona fide dispute, the **FDOT'S** voucher shall contain a statement of the dispute and authorize payment only of the undisputed amount.

  
(Signature)

Ralph L. Fletcher, Mayor

2-2-99  
(Date)