

EAR ***Workshop***

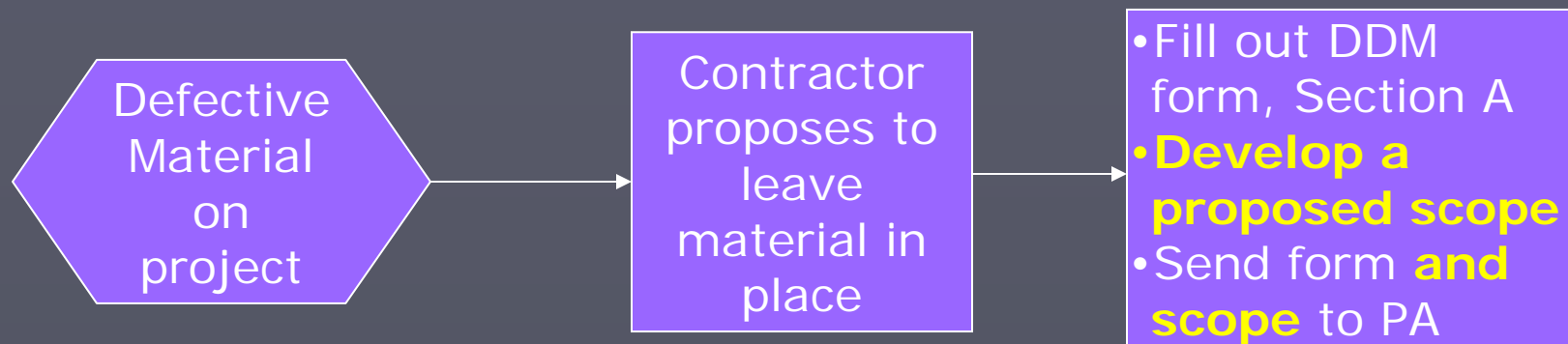
Overview of the EAR Process

- Disposition of Defective
Material Form***
 - Flow Chart***

EARs & Disposition of Defective Materials Form



Why an EAR?



Section A – Contractor

- ▶ Project Information
- ▶ Material Information
 - Location
 - Description
 - Quantity
- ▶ Prime's proposed EAR scope

Section A: Sample Information and Request for EAR – Contractor

Financial Project No.:	Contract No.:	Federal Job No.:
Material ID.:	Sample No.:	LIMS Sample ID.:
Pay Item No.:	Quantity:	Location:
Description of Defective Material:		
<input type="checkbox"/> EAR Scope attached		



Section B - Project Administrator/Resident Engineer

► Fill out Section B

- Determines if material should be removed and replaced

OR

- Allow use of EAR

Section B - Project Administrator/Resident Engineer

Section B: Proposal - Project Administrator/Resident Engineer

- | | | |
|--|---|---|
| <input type="checkbox"/> Remove and Replace Material | | |
| <input type="checkbox"/> Send to DME for Concurrence with Proposal, EAR Scope attached | | |
| <input type="checkbox"/> Concurs | <input type="checkbox"/> Rejects (See Comments Below) | <input type="checkbox"/> Leave in Place, EAR not required |

Signature:

Date:

Comments:



Section C - DME

▶ Remove and Replace

OR

▶ No EAR needed

OR

▶ Review Prime's **proposed EAR scope** &

- Add to scope, revise scope or
- If no scope is included, develop scope & parameters for EAR

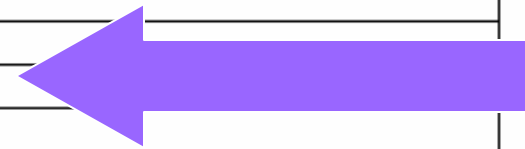
Section C - DME

Section C: EAR Information – District Materials Engineer - Choose one and send form to DCE

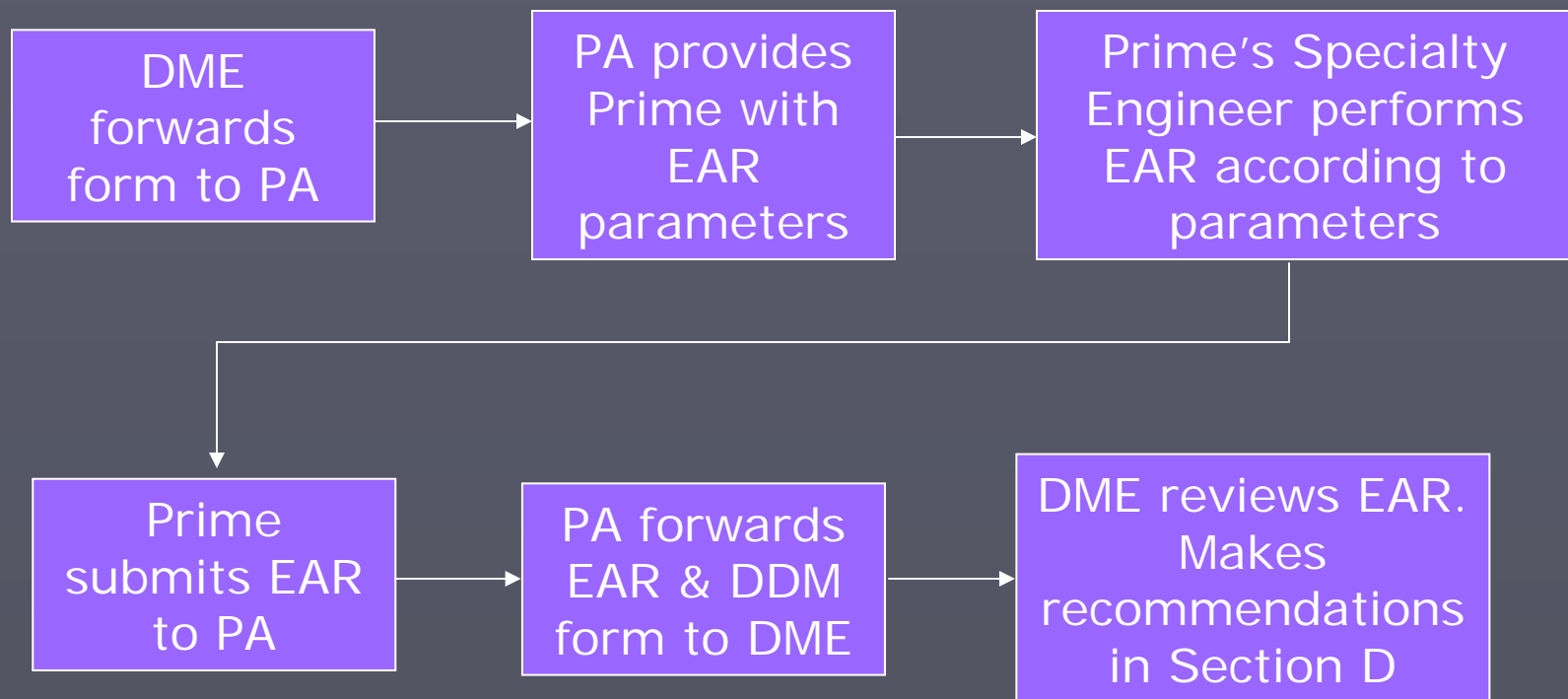
- Remove and Replace Material
- Leave in Place – EAR not required, Send to DCE for Concurrence
- Concur with EAR Scope (attached) – Submit EAR

Signature: _____ **Date:** _____

Comments: _____



EAR



Section D - DME

- ▶ DME records EAR review results
- ▶ Concur/Does not concur with EAR recommendations
- ▶ Recommends material disposition
 - Remove and Replace
 - Leave in place
 - Partial Removal
 - ▶ Where, how much

Section D - DME

Section D: Material Disposition Recommendation – District Materials Engineer

EAR performed, DME recommendation: Choose one and send form to District Construction Engineer

All material to be left in place. All material to be removed. Partial removal of material/Other

Quantity of material to be removed:

Location of material to be removed:

DME Concurs with EAR Recommendations Yes No

Signature:

Date:



Section E - DCE

- ▶ DCE records concurrence, non-concurrence with DME and why or why not
- ▶ If the DME and DCE concur follow DME's recommendations

Section E - DCE

Section E: Concurrence - District Construction Engineer

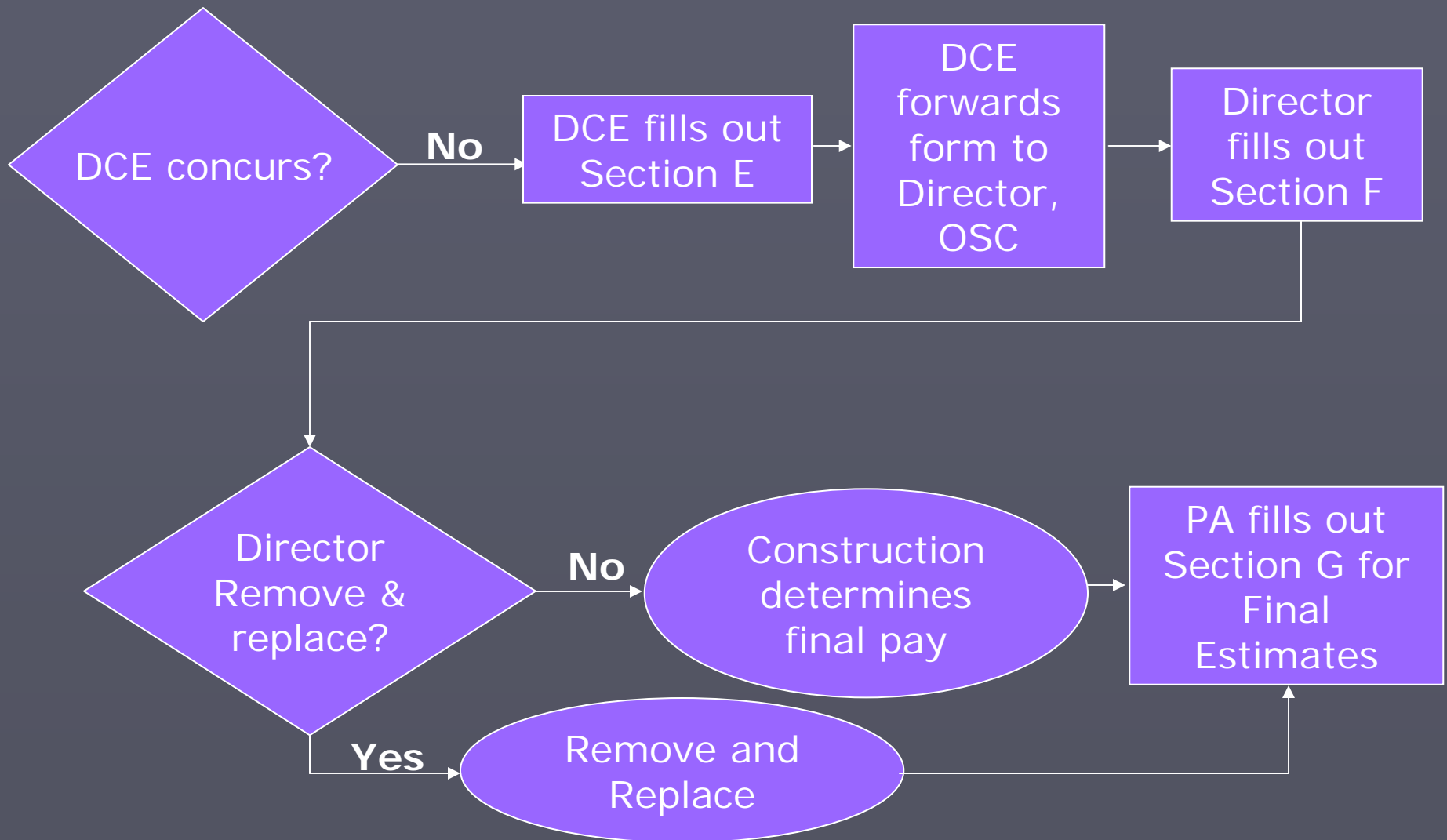


<input type="checkbox"/> Concur with DME Recommendation – Send to Project Administrator	
<input type="checkbox"/> Do Not Concur with DME recommendation – Send to Director, Office of Construction	
<input type="checkbox"/> DCE recommendation attached	
Comments:	
Signature:	Date:

Non-concurrence by DME/DCE

- ▶ If the DME and DCE don't concur, the EAR and form go to the Office of Construction

DME & DCE don't concur



Section F - Director

- ▶ Director makes final decision
- ▶ Attaches decision to form
- ▶ Returns form & all backup to PA

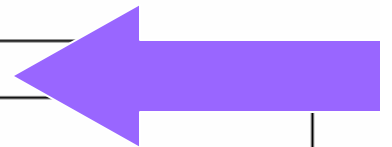
Section F - Director

Section F: Decision - Director, Office of Construction

Director, Office of Construction Decision attached. Send to Project Administrator

Signature:

Date:



Section G - PA

► Record of final payment on material

Section G: Record of Final Payment Determination: - Project Administrator

Material left in place at % pay.

Comments:

Questions?



STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
DISPOSITION OF DEFECTIVE MATERIAL

Form 700-011-01
CONSTRUCTION
06/05

Section A: Sample Information and Request for EAR – Contractor

Financial Project No.:	Contract No.:	Federal Job No.:
Material ID.:	Sample No.:	LIMS Sample ID.:
Pay Item No.:	Quantity:	Location:
Description of Defective Material:		
<input type="checkbox"/> EAR Scope attached		

Section B: Proposal - Project Administrator/Resident Engineer

<input type="checkbox"/> Remove and Replace Material	
<input type="checkbox"/> Send to DME for Concurrence with Proposal, EAR Scope attached	
<input type="checkbox"/> Concurs <input type="checkbox"/> Rejects (See Comments Below) <input type="checkbox"/> Leave in Place, EAR not required	
Signature:	Date:
Comments:	

Section C: EAR Information – District Materials Engineer - Choose one and send form to DCE

<input type="checkbox"/> Remove and Replace Material	
<input type="checkbox"/> Leave in Place – EAR not required, Send to DCE for Concurrence	
<input type="checkbox"/> Concur with EAR Scope (attached) – Submit EAR	
Signature:	Date:
Comments:	

Section D: Material Disposition Recommendation – District Materials Engineer

<input type="checkbox"/> EAR performed, DME recommendation: Choose one and send form to District Construction Engineer	
<input type="checkbox"/> All material to be left in place. <input type="checkbox"/> All material to be removed. <input type="checkbox"/> Partial removal of material/Other	
Quantity of material to be removed:	
Location of material to be removed:	
DME Concurs with EAR Recommendations <input type="checkbox"/> Yes <input type="checkbox"/> No	
Signature:	Date:

Section E: Concurrence - District Construction Engineer

<input type="checkbox"/> Concur with DME Recommendation – Send to Project Administrator	
<input type="checkbox"/> Do Not Concur with DME recommendation – Send to Director, Office of Construction <input type="checkbox"/> DCE recommendation attached	
Comments:	
Signature:	Date:

Section F: Decision - Director, Office of Construction

<input type="checkbox"/> Director, Office of Construction Decision attached. Send to Project Administrator	
Signature:	Date:

Section G: Record of Final Payment Determination: - Project Administrator

Material left in place at % pay.
Comments:

cc: District Materials Office
District Construction Office
State Construction Office

