

Procedure Checklist

Materials Manual 2.3 Reporting Test Results in Density Record System

		P	F	N/A
Item				
1.	Project FIN & Type Construction Are Entered Correctly?			
2.	Test Station & Station limits Measured & Entered Correctly?			
3.	Lot Number entered Correctly?			
4.	Date Tested Entered Correctly?			
5.	Technician TIN Entered Correctly?			
6.	Maximum Density & Sample Number Entered Correctly?			
Test Location				
7.	Test Number Entered Correctly?			
8.	Offset and Reference Line Are Entered Correctly?			
9.	Is The Correct Lift Number Recorded?			
Test Information				
10.	All Test Data Entered in Ink?			
11.	Reduced Frequency "RF" Indicated Correctly - Yes or No?			
12.	Gauge Serial Number Entered Correctly?			
13.	Today's Standard Moisture and Density Counts Entered Correctly?			
14.	Does The Test Depth Match The Thickness of the Lift?			
15.	Test Soil Moisture and Density Counts Entered Correctly			
16.	Wet Density Entered Correctly?			
17.	% Moisture Entered Correctly? "Speedy" or Gauge Reading			
18.	Dry Density Calculated and Recorded Correctly?			
19.	% Maximum Density Calculated and Recorded Correctly?			
20.	Test Location Plotted Correctly?			
Status / Disposition				
21.	Status/Disposition of QC Test Entered Correctly?			
22.	Disposition of Verification/Resolution Tests Entered Correctly?			
23.	Lots Verified are Identified and Recorded Correctly?			

Remarks:

Date: _____ Technician: _____ IA Observer _____

Technician's E-mail Address: _____

Employer's/ Supervisor's E-mail Address: _____