Checklist for Laboratory Paperwork

Item		P	F	N/A
1.	Blue or Color Ink Used on all worksheets			
2.	White Out Used (Not Allowed)			
3.	Write Over			
4.	Erasures			
5.	Initials on all Strike-thru's			
6.	Testing Technician Identified on each worksheet			
7.	Any missing data (Not included in MAC)			
8.	Original data worksheet consistent with data in MAC			
9.	Calculation Error			

Remarks:

Date:_____ Technician:_____ IA Observer_____

Technician's E-mail Address:_____

Employer's/ Supervisor's E-mail Address:_____