# ISDM Risk Management Progress Checklist

|  |
| --- |
| Risk Management Progress Checklist |
| Project Name |  |
| Prepared By |  |
| Date |  |

|  |  |  |
| --- | --- | --- |
| ID | Yes/No | Items to be considered |
| 1 |  | Is there a regular status review and update of key risks to assure they are under control?  |
| 2 |  | Is the Top Risk List reviewed and updated? (weekly, monthly, quarterly) |
| 3 |  | Has the Top Risk List been disseminated to the appropriate people within the organization? |
| 4 |  | For each scheduled risk response action, is there progress in addressing the risk as planned? |
| 5 |  | For any risk exceeding defined trigger values, has the appropriate level of management approved the implementation of the contingency plan? |
| 6 |  | Has any required risk status report been prepared for disseminating information at progress (and any other appropriate) reviews? |
| 7 |  | Has the project schedule been undated to reflect the implementation of any approved risk contingency plans?  |
| 8 |  | Has the Project Team been reviewing the project for other risks that have appeared?  |
| 9 |  | Has the process to accept additional risks from project members and outside stakeholders been followed? |
| 10 |  | Other? |