# Project Implementation Plan

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| **Implementation Plan** |
| Project Name |  | Version Number |  |
| Implementation Date(s) |  | Revision Date |  |

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| **Tasks ID** | **Responsible Party** | **Pre Implementation Tasks** | **Due Date** | **Completed****( ,Y,N)** |
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| **Tasks ID** | **Responsible Party** | **Production Day Implementation Tasks** | **Requested****Time****(From)** | **Requested****Time****(To)** | **Completed****( ,Y,N)** |
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| **Tasks ID** | **Responsible Party** | **Post Implementation Tasks** | **Due Date** | **Completed****( ,Y,N)** |
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| **Contact Information:** Please do not use this information for other purposes beyond this implementation |
| **Key Contacts:** |
| **Team/Group** | **Member Name** | **Contact Phone** | **Work Phone** |
| <Project> FAC/User |  |  |  |
| DBAT |  |  |  |
| DA |  |  |  |
| <Project> Dev Team |  |  |  |
|  |  |  |  |
| Server Administration |  |  |  |
| Security |  |  |  |
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|  | **Support Contacts:** |
| Data Center | Mainframe, RACF, | 414-4205 |  |
| Production Control | BJS |  |  |

## Implementation Narrative

*Briefly describe the type of implementation to be performed.*

## Production Website/Deployment Location

*<Provide link to production website>*

## Database

*Identify the database (DB2, Oracle, SQL Server, etc..)*

## Security

*Identify the security platform (RACF, ISA, Active Directory, ETC)*

## Batch Jobs

*Identify any batch job names; include what platform the job runs on (BJS, Mainframe, etc)*

## Data Conversion (if applicable)

*Identify any conversion process names; include what platform the conversion is executed on (BJS, Mainframe, etc)*