|  |  |  |
| --- | --- | --- |
| Test case ID: | *<test>* Test Case | Release #: |

|  |  |  |
| --- | --- | --- |
| Function Name: | Process: | Author:  Modified by: |
| Requirement #: | Reference: | Date: |

Description:

|  |
| --- |
| *<description of the test to be performed>* |

Pre-Test Tasks:

|  |
| --- |
| *<if applicable, the setup required to perform the test>* |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Step # | Actions | Inputs | Expected Results / Outputs | Pass Y/N | Actual Results / Outputs |
| **1)** |  |  |  |  |  |
| **2)** |  |  |  |  |  |
| **3)** |  |  |  |  |  |
| **4)** |  |  |  |  |  |

***<It is suggested that the number of steps should be kept to 15 or less>***