This Design Memorandum provides information on upcoming changes to the Department’s Design Standards (Topic No. 625-010-003).

Beginning with the Fiscal Year (FY) 2018-19 publication to be released on November 1, 2017, the Design Standards will be retitled to the Standard Plans for Road and Bridge Construction (Standard Plans) and renumbered to align with the associated primary Standard Specifications for Road and Bridge Construction (Standard Specifications) and Pay Items.

This is part of a much larger effort to provide clear and concise requirements for all of the Department’s customers. The information in the Standard Plans is to be used in conjunction with the Plans, Standard Specifications and Specifications Package to successfully complete the specified work. All other types of information (e.g., design, guidance, examples, specifications, and payment) will be placed in the appropriate location to ensure the proper flow of information and consistency among the various Department publications. Over the next few years, the Standard Plans will be further optimized to ensure the information is organized in the most effective and efficient manner.
The timing of this initiative was expedited to accommodate changes to the usage process for specific bridge related *Standard Plans*. Starting with the *FY 2018-19 Standards Plans for Road and Bridge Construction*, the webpage will be organized to separate the Indexes for the *Standard Plans for Bridge Construction* from the Indexes for the *Standard Plans for Road Construction*. This is due to a revised usage policy requiring the pertinent Indexes from the *Standard Plans for Bridge Construction* to be included in the bridge component of the plan set. Box culverts with lengths qualifying as a bridge will also be subject to this revised usage policy.

A crosswalk between the old *Design Standards* and new *Standard Plans* Index numbers will be provided in the Standard Plans Table of Contents and will be available for a length of time as required to ensure a smooth transition. Projects in the design phase at the time of implementation will be given a grace period in converting to the new *Standard Plans* numbering as to not adversely affect the production schedules. Therefore, projects that are substantially complete will not be required to update references to the old *Design Standards* Index numbers.

A Design Bulletin will be issued mid-year 2017 providing the Index numbering crosswalk, new terminology/abbreviations for a consistent implementation, and any additional details about potential restructuring/retitling of specific Indexes.

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