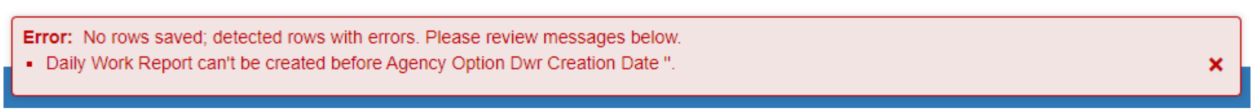
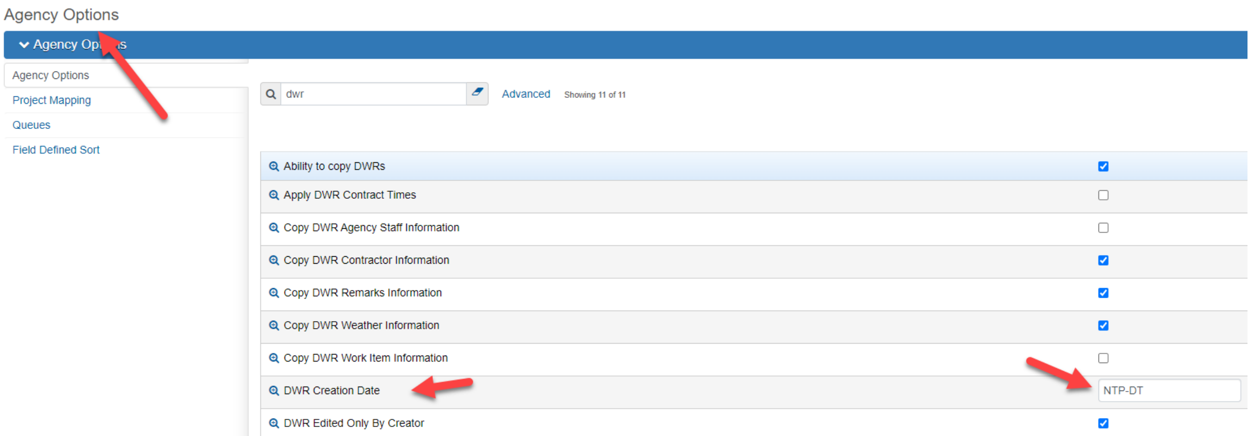
PrC Common Issues

Contents

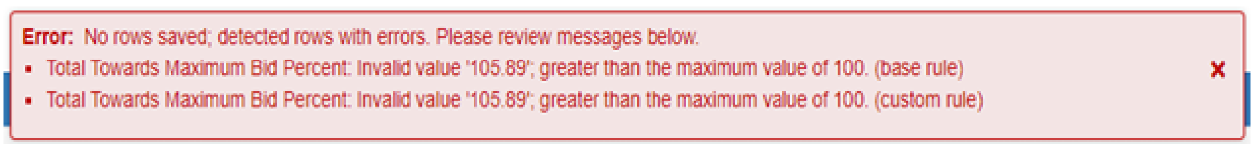
DWR related issues



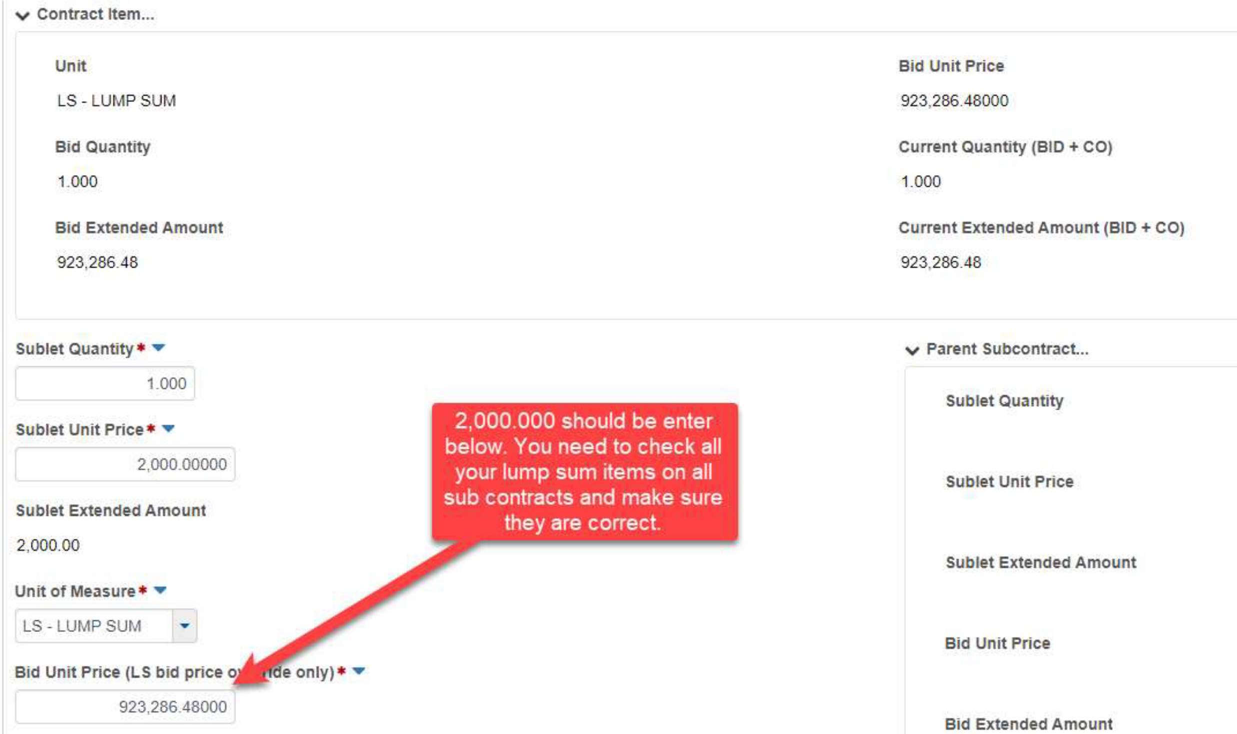
This error message refers to the DWR Creation Date found under Agency Options, for FDOT contracts the date is set to NTP-DT (Notice to Proceed Date). The DWR date cannot be created before this date. Check NTP-DT on the contract.



Sub Let issues



This error message refers to sublet unit prices and bid unit prices on lump sum pay items. To correct this error user needs to review all sublet lump sum items and make sure the following is done. The sublet unit price on this item is 2,000.00 and the Bid unit price is 923,266.46. The bid unit price needs to be changed to 2,000.00



Estimate issues

Issue One: Failed to Generate/Estimate missing after generating

User reports monthly progress estimate does show up after generating.

The process Estimate History Log shows the following error message.

```
Start Time: 05/03/2024 10:26:38.857
Add Payment Estimate Process initiated for Contract E7P35, Contract Payment Estimate 0017.
Warning: Other Contract Adjustment Type: Code Table Value 'FUEL' is obsolete and cannot be used (base rule)
Warning: Other Contract Adjustment Type: Code Table Value 'OTHR' is obsolete and cannot be used (base rule)
Warning: Other Contract Adjustment Type: Code Table Value 'PPIA' is obsolete and cannot be used (base rule)
Warning: Other Contract Adjustment Type: Code Table Value 'REPR' is obsolete and cannot be used (base rule)
Warning: Other Contract Adjustment Type: Code Table Value 'STLA' is obsolete and cannot be used (base rule)
Project Percent Complete: Invalid value '108,093.56'; no more than 5 digits allowed to the left of the decimal. (base rule)
Warning: Other Item Adjustment Type: Code Table Value 'AUTO' is obsolete and cannot be used (base rule)
Warning: Other Item Adjustment Type: Code Table Value 'MPAF' is obsolete and cannot be used (base rule)
Warning: Other Item Adjustment Type: Code Table Value 'PRIC' is obsolete and cannot be used (base rule)
Warning: Other Item Adjustment Type: Code Table Value 'AUTO' is obsolete and cannot be used (base rule)
Warning: Other Item Adjustment Type: Code Table Value 'MPAF' is obsolete and cannot be used (base rule)
Warning: Other Item Adjustment Type: Code Table Value 'PRIC' is obsolete and cannot be used (base rule)
Finish Time: 05/03/2024 10:27:09.951
```

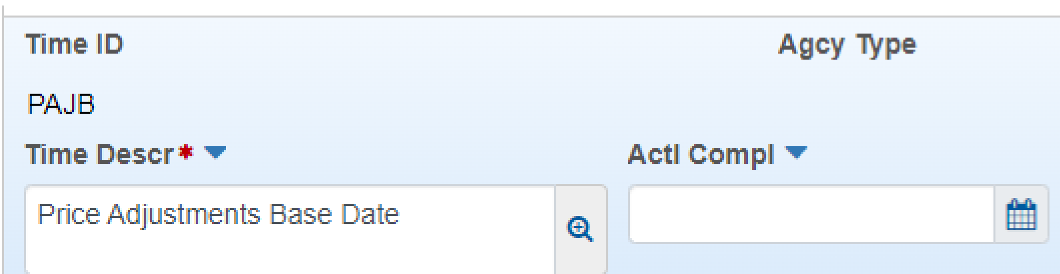
Two things you should check.

1. Make sure all sublet lump sum items sublets unit price and bid unit price match.
    a. See sublet issues for additional details.
2. Look at the quantities on the DWR, look for items with unusually high quantities.
    a. Example: if you have a CO that includes one or more lump sum items, make sure when they are recorded on the DWR the quantity is 1.

User gets the following error message.

```
Start Time: 08/27/2024 08:33:36.660
Add Payment Estimate Process initiated for Contract E7Q20, Contract Payment Estimate 0006.
Cannot add a Payment Estimate on a contract that has a price adjustment index associated but the Actual Completion Date for the
Contract Time pointed to by agency option Price Adjustment Base Contract Time has not been specified.
Warning: Other Contract Adjustment Type: Code Table Value 'FUEL' is obsolete and cannot be used (base rule)
Warning: Other Contract Adjustment Type: Code Table Value 'OTHR' is obsolete and cannot be used (base rule)
Warning: Other Contract Adjustment Type: Code Table Value 'PPIA' is obsolete and cannot be used (base rule)
Warning: Other Contract Adjustment Type: Code Table Value 'REPR' is obsolete and cannot be used (base rule)
Warning: Other Contract Adjustment Type: Code Table Value 'STLA' is obsolete and cannot be used (base rule)
Warning: Other Item Adjustment Type: Code Table Value 'AUTO' is obsolete and cannot be used (base rule)
Warning: Other Item Adjustment Type: Code Table Value 'MPAF' is obsolete and cannot be used (base rule)
Warning: Other Item Adjustment Type: Code Table Value 'PRIC' is obsolete and cannot be used (base rule)
Finish Time: 08/27/2024 08:33:52.800
```

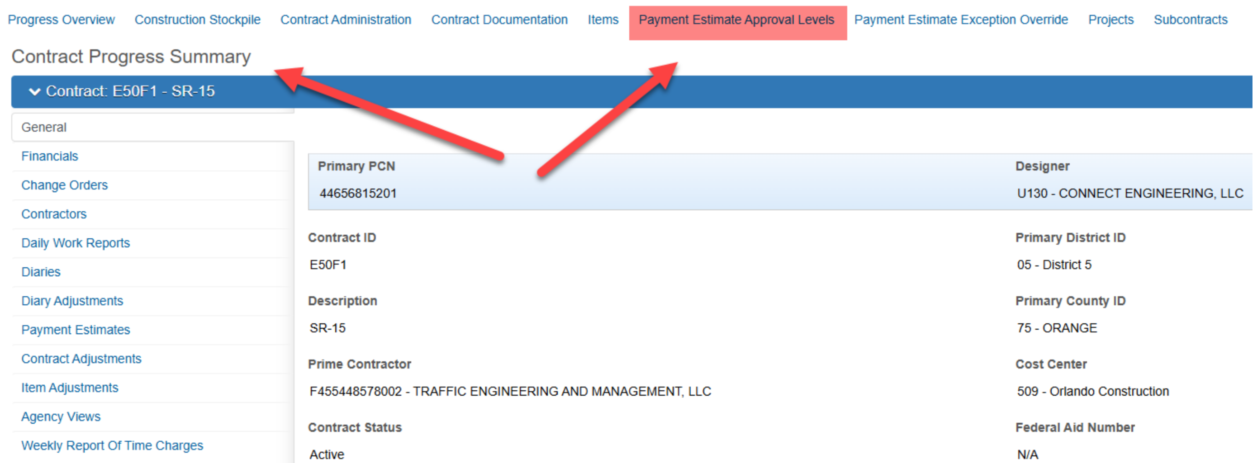
The following date is missing. Add this date and this should resolve the issue.



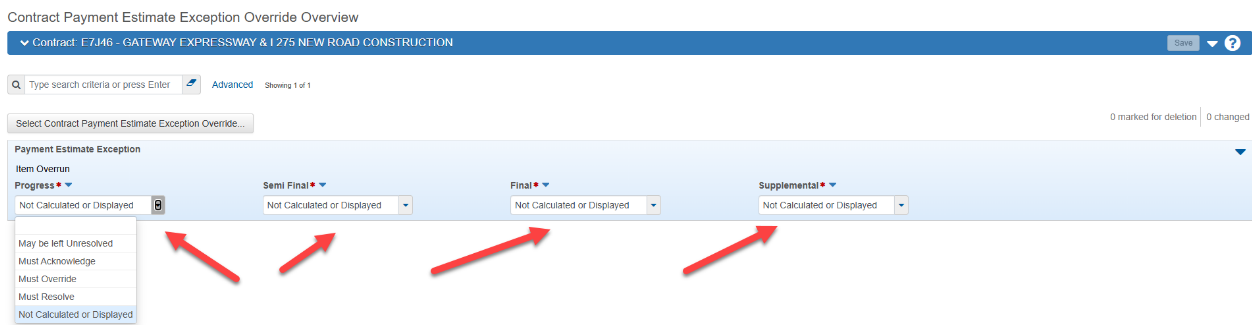
The process Estimate History Log shows the following error message.

```
Start Time: 03/19/2025 09:27:22.829
Add Payment Estimate Process initiated for Contract E7J46, Contract Payment Estimate 0092.
Warning: Other Contract Adjustment Type: Code Table Value 'FUEL' is obsolete and cannot be used (base rule)
Warning: Other Contract Adjustment Type: Code Table Value 'OTHR' is obsolete and cannot be used (base rule)
Warning: Other Contract Adjustment Type: Code Table Value 'PPIA' is obsolete and cannot be used (base rule)
Warning: Other Contract Adjustment Type: Code Table Value 'REPR' is obsolete and cannot be used (base rule)
Warning: Other Contract Adjustment Type: Code Table Value 'STLA' is obsolete and cannot be used (base rule)
Warning: Other Item Adjustment Type: Code Table Value 'AUTO' is obsolete and cannot be used (base rule)
Warning: Other Item Adjustment Type: Code Table Value 'MPAF' is obsolete and cannot be used (base rule)
Warning: Other Item Adjustment Type: Code Table Value 'PRIC' is obsolete and cannot be used (base rule)
Warning: Other Item Adjustment Type: Code Table Value 'AUTO' is obsolete and cannot be used (base rule)
Warning: Other Item Adjustment Type: Code Table Value 'MPAF' is obsolete and cannot be used (base rule)
Warning: Other Item Adjustment Type: Code Table Value 'PRIC' is obsolete and cannot be used (base rule)
Warning: Other Item Adjustment Type: Code Table Value 'AUTO' is obsolete and cannot be used (base rule)
Warning: Other Item Adjustment Type: Code Table Value 'MPAF' is obsolete and cannot be used (base rule)
Warning: Other Item Adjustment Type: Code Table Value 'PRIC' is obsolete and cannot be used (base rule)
Warning: Other Item Adjustment Type: Code Table Value 'AUTO' is obsolete and cannot be used (base rule)
Warning: Other Item Adjustment Type: Code Table Value 'MPAF' is obsolete and cannot be used (base rule)
Warning: Other Item Adjustment Type: Code Table Value 'PRIC' is obsolete and cannot be used (base rule)
Warning: Other Item Adjustment Type: Code Table Value 'AUTO' is obsolete and cannot be used (base rule)
Warning: Other Item Adjustment Type: Code Table Value 'MPAF' is obsolete and cannot be used (base rule)
Warning: Other Item Adjustment Type: Code Table Value 'PRIC' is obsolete and cannot be used (base rule)
Type: Invalid value 'Overrun'; valid values are: Construction Stockpile,Other Item Adjustment,Price,Material,MaterialCredit. (custom rule)
Type: Invalid value 'Overrun'; valid values are: Construction Stockpile,Other Item Adjustment,Price,Material,MaterialCredit. (custom rule)
Type: Invalid value 'Overrun'; valid values are: Construction Stockpile,Other Item Adjustment,Price,Material,MaterialCredit. (custom rule)
Type: Invalid value 'Overrun'; valid values are: Construction Stockpile,Other Item Adjustment,Price,Material,MaterialCredit. (custom rule)
Finish Time: 03/19/2025 09:32:39.730
```

To correct this error log into PrC go to Contract Progress Summary page. Select Payment Estimate Exception Override.



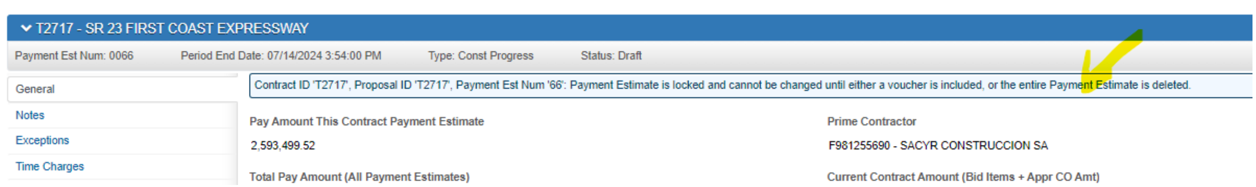
Make sure the following are all set to Not Calculated or Displayed.



This will ensure the system does not try to calculate overrun adjustments, which FDOT does not do.

Issue Two: Estimate is locked

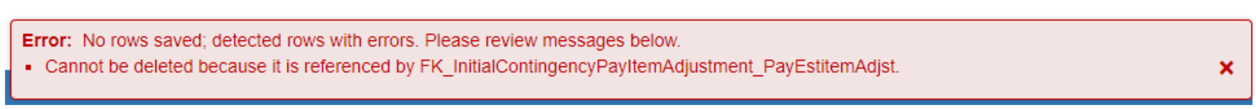
User receives the following message.



The solution is to delete the estimate and regenerate it.

Issue Three – error deleting estimate

Districts report the following error message when trying to delete an estimate in draft status



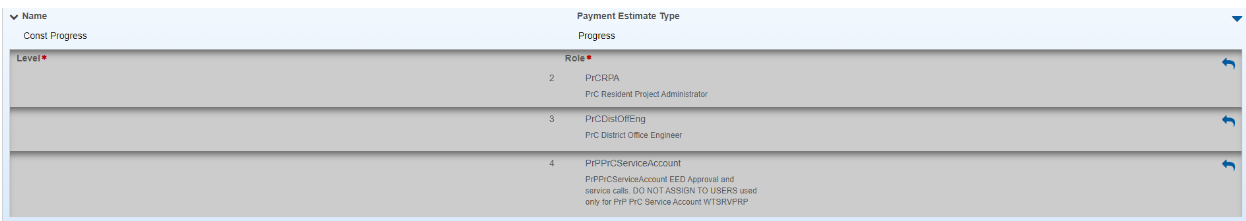
The reason for this error is records exists in the CCTS Contingency PayItem application in Webgate. They will need to delete all records associated with this contract and estimate.

Estimate Approval Levels

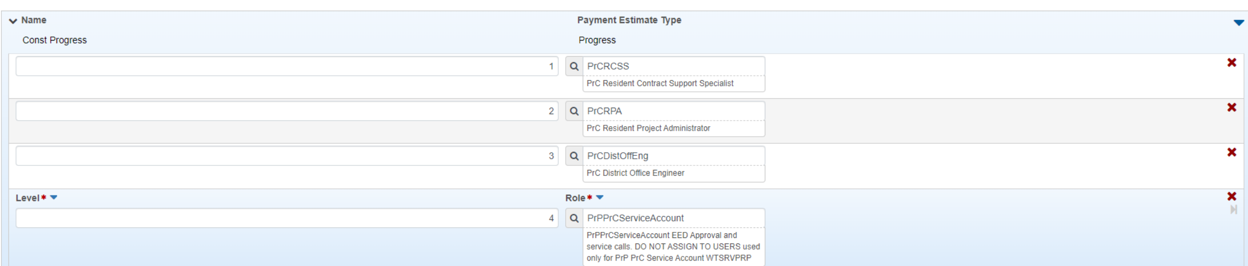
Issue One – Added a new level and renumbering existing levels

User needs to add additional level and renumber the existing ones.

To accomplish this, you must first delete all the existing levels.



Now add the levels in the order you need.



EED Electronic Estimate Distribution email

The project team receives an email like the one below.

```
EE03        DI       FLORIDA DEPARTMENT OF TRANSPORTATION
PAGE   01                     PAYMENT PROCESSING HISTORY

    DISTRICT NO :  07    CONTRACT NO : [redacted]    ESTIMATE NO : [redacted]

           DATE         TIME       UPDATER    DESCRIPTION OF ACTION

   1)  2024-10-25   10.07.24    EEDPJ90    PAY REQUEST LOADED FIRST TIME
   2)               13.57.54    CN706DS    RELEASED BY DISTRICT FOR PAY
   3)  2024-10-28   03.17.32    EEDPJ01    ACCEPTED FOR PAYMENT
   4)               03.17.41    EEDPJ10    PAYMENT TRANS SENT TO FLAIR
   5)  2024-10-29   03.00.45    EEDPJ40    FLAIR CONFIRMS PAYMENT
   6)               03.00.58    EEDPJ03    RECONCILED WITH SITEMANAGER
```

No action is needed on the part of the project team, an error occurred during the process. The process will run again and should be resolved. Once the process is complete the project team should receive another email stating the estimate was successfully approved in PrC.

TSO Report

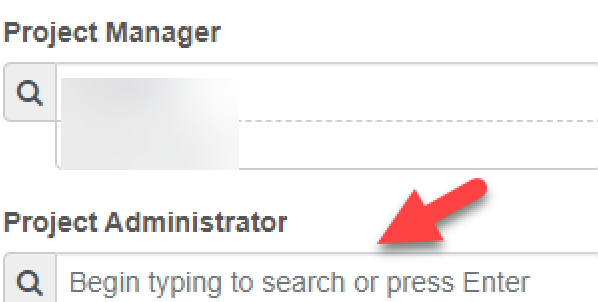
User receives the following when running the TSO report.

```
ERROR GENERATING PESPJ11 PAY ESTIMATE REPORT
REVIEW JCL JOB IN IOF SCOPE SCHEDCON
JOB NAME KN854KBR
JOBPARM 0001E8U70

PLEASE CONTACT SERVICE DESK AT:
FDOT.SERVICEDESK@DOT.STATE.FL.US
866-955-4357
```

```
ONTRACT NUMBER: [redacted]
CONTRACT-NO  = [redacted]            ESTIMATE-NO = 0001 HLD-MAX-EST = 0001
ONTRACT-NO    =                      ESTIMATE-NO    = 0001
CURRENT ESTIMATE: 0001
STIMATE 0001 NOT GENERATED FOR CONTRACT E8U70
```

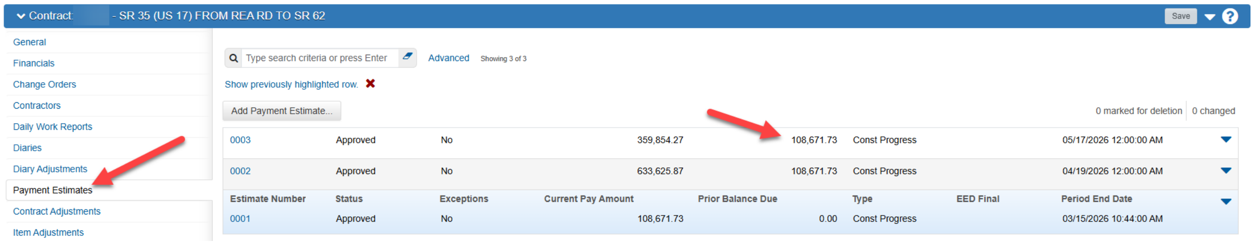
This is caused by the Project Administrator missing on the contract record in PrC.



Prior Balance Due

FOR EED Processed estimates.

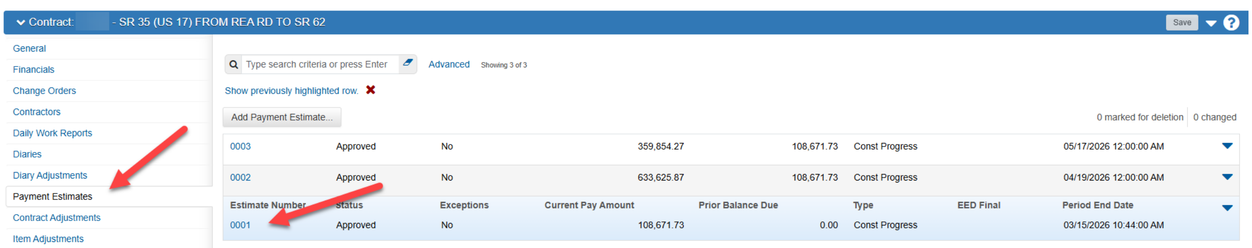
If a Prior Balance due amount other than zero shows up on the Contract Progress Summary Payment Estimates page. Example below.



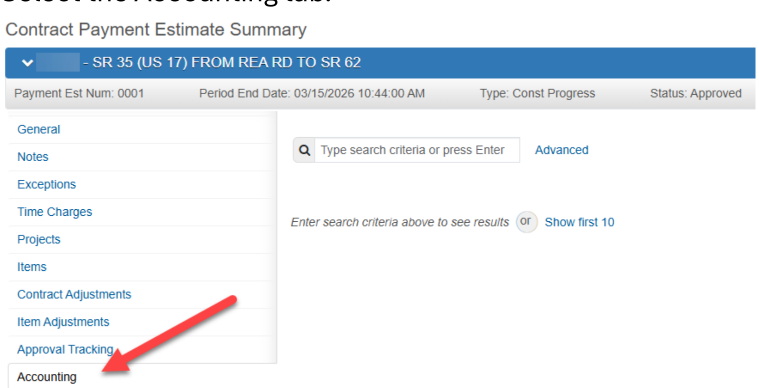
Report this to the central office, the only way this can be corrected is for data one shot be done to update the database.

To ensure this does not happen, after the estimate has been fully approved (the last level of approval is approved) the CSS or PA should review the accounting tab. Follow the instructions below.

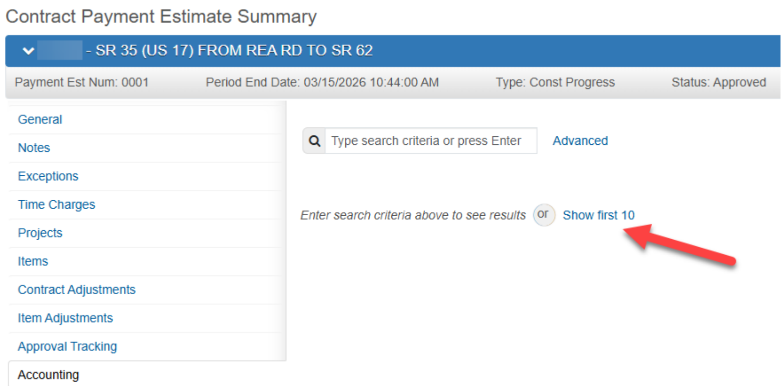
1. Go to the estimate.



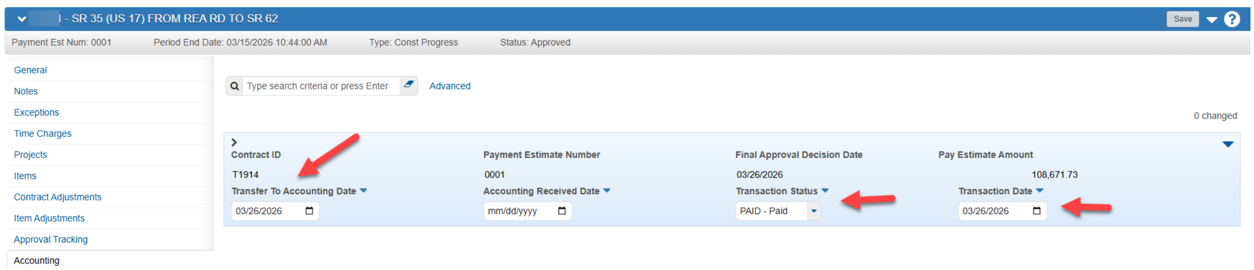
2. Select the Accounting tab.



3. If nothing is shown, select Show first 10.



4. Enter this information.

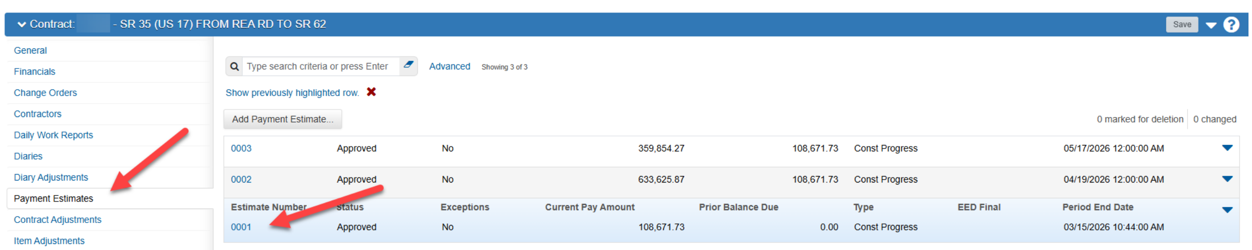


   a. Transfer to Accounting Date. This should be the date for the last level of approval.
   b. Transaction Status.
      i. PAID or UNPAID are your options.
   c. Transaction Date. This should be the date for the last level of approval.
5. Not if you have multiple projects, an accounting record will need to be completed for each.
6. This will prevent the system from showing a Prior Balance Due.
   a. Note, let Central Office know that you had to create the accounting record manually.

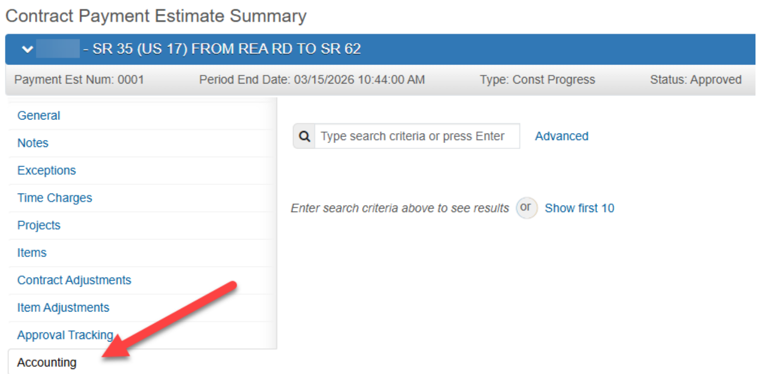
FOR NON EED processed estimates

Once the estimate is fully approved, complete the following steps.

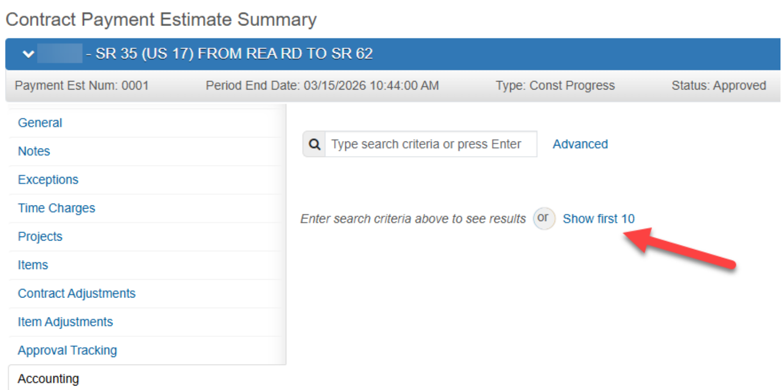
1. Go to the estimate.



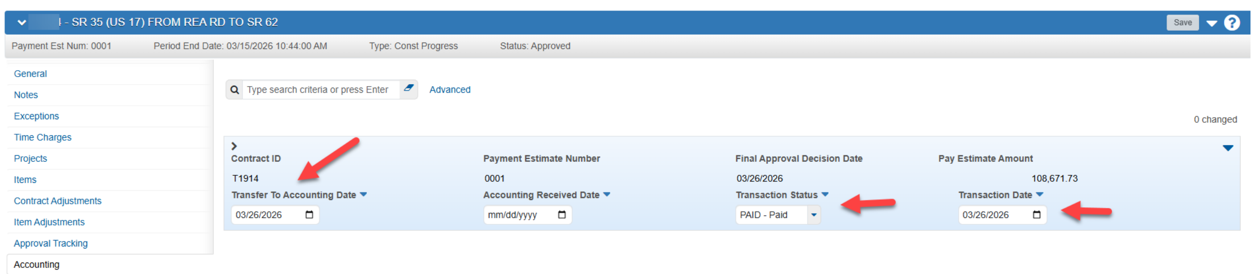
2. Select the Accounting tab.



3. If nothing is shown, select Show first 10.



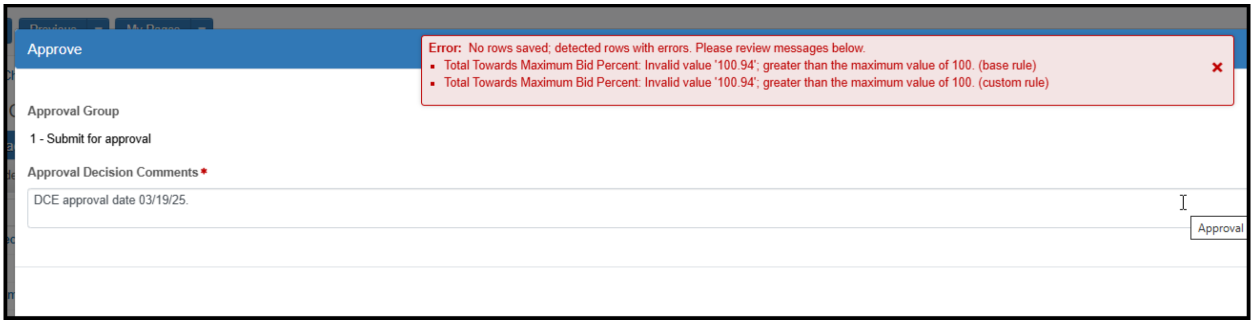
4. Enter this information.



   a. Transfer to Accounting Date. This should be the date for the last level of approval.
   b. Transaction Status.
      i. PAID or UNPAID are your options.
   c. Transaction Date. This should be the date for the last level of approval.
5. Not if you have multiple projects, an accounting record will need to be completed for each.
6. This will prevent the system from showing a Prior Balance Due

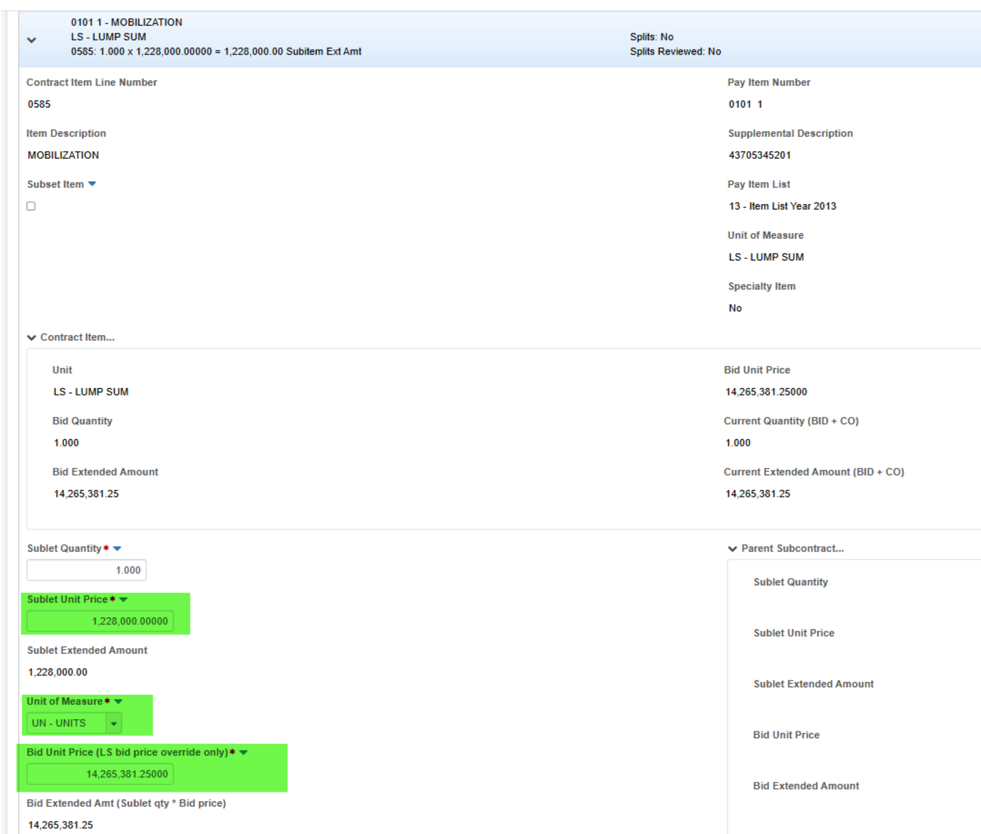
Change Order issues

Issue: Received error message when trying to Approve a Change Order "Total Towards Maximum Bid Percent: Invalid value…"



The cause of this error is actually due to the Bid Unit Price being incorrect on Subcontract pay item that is a Lump Sum item. The Subcontract Unit Price and the Bid Unit Price must be the same value on a Subcontract pay item that is a Lump Sum. Also the Unit of Measure must be "LS" on the subcontract item. See example below of an invalid subcontract LS pay item entry. This will cause the error on the Change Order if it contains ANY pay item that belongs to the offending subcontract.

To fix it, correct the Bid Unit Price and Units (as applicable) on the subcontract item and then try to approve the change order again.



Issue: Submitting Change Order for Approval

Users see this error message when submitting change order for approval.

Error: No rows saved; detected rows with errors. Please review messages below.
- Cannot find any group in the agency defined rules that can approve the function IncreaseDecreaseItems on ChangeOrder 0060.
- Reference approval group '1-Submit for approval' is required on the approval list as it is necessary on this change order, and it has its Minimum Approval Level Indicator set to 'Yes'.
- Cannot Initiate Approval process and change the status of the change order to 'Pending Approval' as no Approval Groups exist or can automatically be assigned by the system since change order exceeds the limits defined in Reference Change Order Approval Rules.

Possible Solutions:

- Wrong role is being used to submit for approval. The following roles are only approved for submitting change orders for approval.

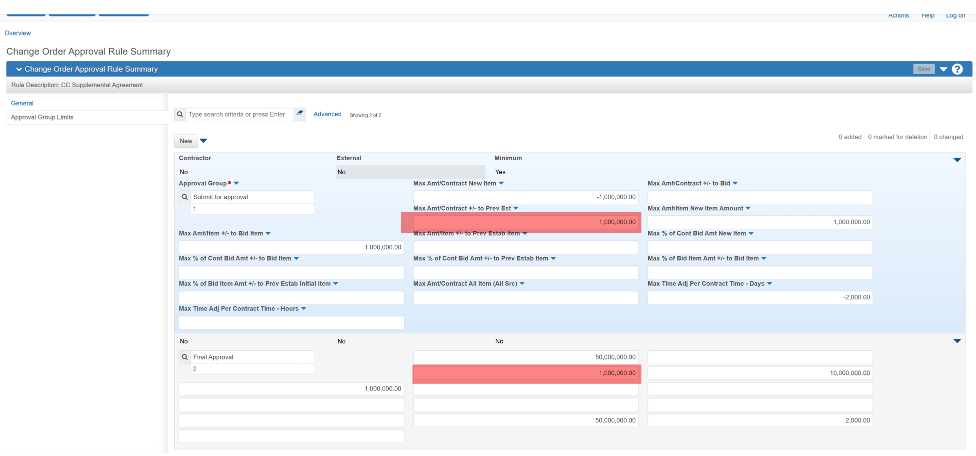
Select Roles... 0 marked for deletion | 0 changed

Role Name	Description
PrCRCSS	PrC Resident Contract Support Specialist
PrCDistOffEng	PrC District Office Engineer
PrCRPA	PrC Resident Project Administrator

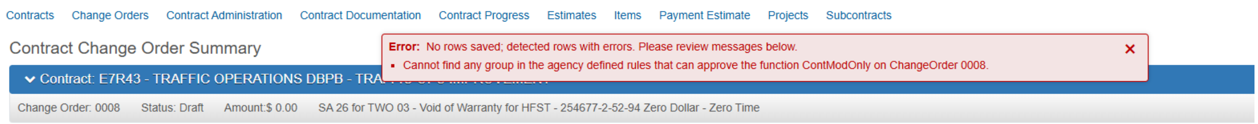
Switch two one of these roles and try submitting for approval again. If user does not have one of these roles contact someone that does and have that user submit the change order for approval.

Error: No rows saved; detected rows with errors. Please review messages below.
- Cannot find any group in the agency defined rules that can approve the function IncreaseDecreaseItems on ChangeOrder 0062.
- Cannot Initiate Approval process and change the status of the change order to 'Pending Approval' as no Approval Groups exist or can automatically be assigned by the system since change order exceeds the limits defined in Reference Change Order Approval Rules.

- The approval group limits are missing for the Change Order Type. The highlighted area below refers to item source Change Order. If you have increase/decrease items with this item source check to make sure you have these values in place for the contract type and change order type.
    - You can see the Item Source of all items by running the change order report.



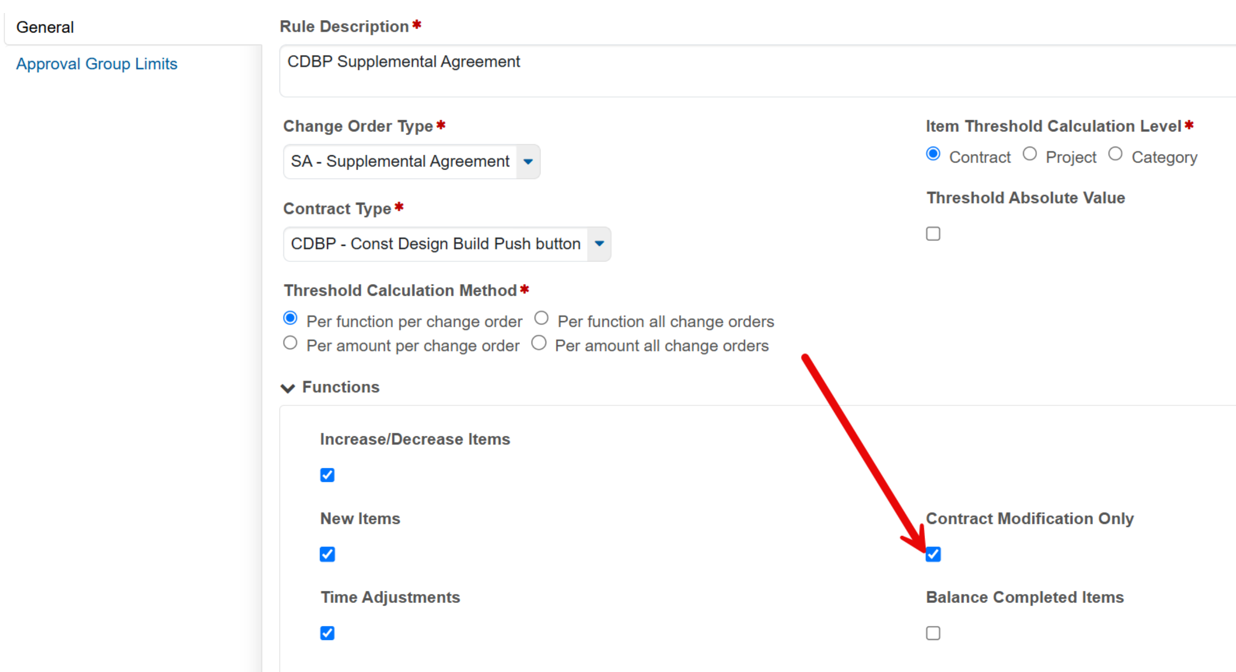
If you see an error message like this one. The function ContModOnly.



Contact the central office, we will need to make the following change. Under the Change Order

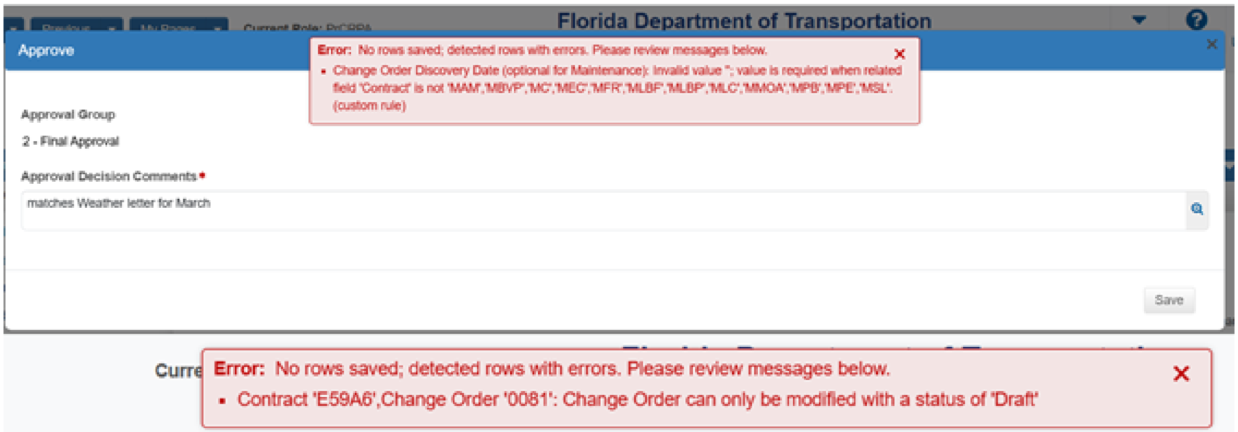
Approval Rule Summary.

Look for the contract type and make the following change. Check the Contract Modification Only box and save. This should resolve the error.



Approving Change Orders on Old Contracts Requires Discovery Date

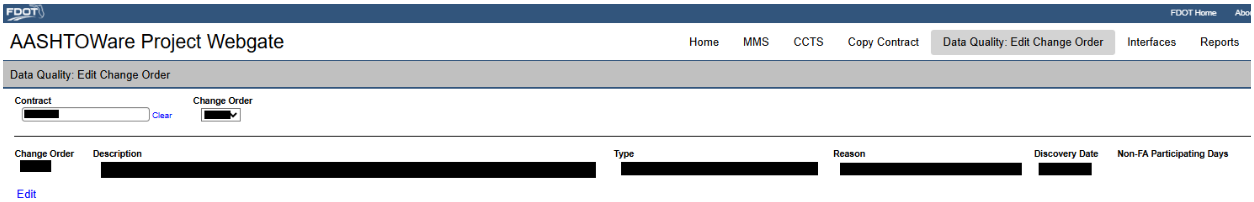
Older contracts trigger validation issues when approving change orders because the Discovery Date is missing.



Solution: PrC Coordinators Can make the following changes to a change order manually

WebGate - Edit Change Order (Data Quality)

1. Open the WebGate Application
2. From the main menu, select Data Quality
3. Click Edit Change Order
4. Enter the Contract Number associated with the change order
5. Click dropdown menu to select the appropriate change order
6. The record should populate, displaying the existing details, including:
    a. Change Order
    b. Type
    c. Reason
    d. Discovery Date
    e. Non-FA Participating Days
    f. Description
7. Click Edit on the field that needs to be updated.
8. Click Save



FA Project Number

Federal Aid Project number removed

Work program eliminates the Federal Aid Project number. FM process will update PrP with the new number which will be N/A but this change will occur in PrC, so this must be corrected by the Central Office. Please send an email to this address: CO-SCO-SystemSection@dot.state.fl.us explaining that the Federal Aid Project number was removed from Project # and PrC needs to be updated.

Federal Aid Project Number Display Issues

When the Work Program eliminates a Federal Aid Project from a construction contract, the corresponding Federal Aid Project number will be removed. As a result, the number will no longer appear in CIM and will display as “N/A” in TRNSPORT; however, it may remain visible in the PrC screens.

It is unclear whether the PrC database automatically updates during this process. In some instances, the Federal Aid Project number is retained within PrC and becomes erroneously visible, even though the project’s federal participation has been eliminated.