

PrC Common Issues

Contents

DWR related issues.....	1
Sub Let issues.....	2
Estimate issues.....	3
Issue One: Failed to Generate/Estimate missing after generating.....	3
Issue Two: Estimate is locked.....	5
Issue Three – error deleting estimate	5
Estimate Approval Levels.....	6
Issue One – Added a new level and renumbering existing levels	6
EED Electronic Estimate Distribution email	6
TSO Report.....	7
Prior Balance Due.....	8
FOR EED Processed estimates.	8
FOR NON EED processed estimates	9
Change Order issues	11
Issue: Received error message when trying to Approve a Change Order “Total Towards Maximum Bid Percent: Invalid value...”	11
Issue: Submitting Change Order for Approval.....	12
Approving Change Orders on Old Contracts Requires Discovery Date.....	14
FA Project Number	15
Federal Aid Project number removed.....	15
Federal Aid Project Number Display Issues.....	15

DWR related issues

Error: No rows saved; detected rows with errors. Please review messages below.

- Daily Work Report can't be created before Agency Option Dwr Creation Date "



This error message refers to the DWR Creation Date found under Agency Options, for FDOT contracts the date is set to NTP-DT (Notice to Proceed Date). The DWR date cannot be created before this date. Check NTP-DT on the contract.

Agency Options

Agency Options

▼ Agency Options

Agency Options
Project Mapping
Queues
Field Defined Sort

Q dwr Advanced Showing 11 of 11

Q Ability to copy DWRs	☒
Q Apply DWR Contract Times	☐
Q Copy DWR Agency Staff Information	☐
Q Copy DWR Contractor Information	☒
Q Copy DWR Remarks Information	☒
Q Copy DWR Weather Information	☒
Q Copy DWR Work Item Information	☐
Q DWR Creation Date	NTP-DT
Q DWR Edited Only By Creator	☒

Sub Let issues

Error: No rows saved; detected rows with errors. Please review messages below.

- Total Towards Maximum Bid Percent: Invalid value '105.89'; greater than the maximum value of 100. (base rule)
- Total Towards Maximum Bid Percent: Invalid value '105.89'; greater than the maximum value of 100. (custom rule)

This error message refers to sublet unit prices and bid unit prices on lump sum pay items. To correct this error user needs to review all sublet lump sum items and make sure the following is done. The sublet unit price on this item is 2,000.00 and the Bid unit price is 923,266.46. The bid unit

price needs to be changed to 2,000.00

The screenshot shows a software interface for contract items. On the left, under 'Contract Item...', there are fields for Unit (LS - LUMP SUM), Bid Unit Price (923,286.48000), Bid Quantity (1.000), Bid Extended Amount (923,286.48), Sublet Quantity (1.000), Sublet Unit Price (2,000.00000), Sublet Extended Amount (2,000.00), Unit of Measure (LS - LUMP SUM), and Bid Unit Price (LS bid price of sublet only) (923,286.48000). On the right, under 'Parent Subcontract...', there are fields for Sublet Quantity, Sublet Unit Price, Sublet Extended Amount, Bid Unit Price, and Bid Extended Amount. A red callout box with a red arrow pointing to the 'Bid Unit Price (LS bid price of sublet only)' field contains the text: '2,000.000 should be enter below. You need to check all your lump sum items on all sub contracts and make sure they are correct.'

Estimate issues

Issue One: Failed to Generate/Estimate missing after generating

User reports monthly progress estimate does show up after generating.

The process Estimate History Log shows the following error message.

```
Start Time: 05/03/2024 10:26:38.857
Add Payment Estimate Process initiated for Contract E7P35, Contract Payment Estimate 0017.
Warning: Other Contract Adjustment Type: Code Table Value 'FUEL' is obsolete and cannot be used (base rule)
Warning: Other Contract Adjustment Type: Code Table Value 'OTHR' is obsolete and cannot be used (base rule)
Warning: Other Contract Adjustment Type: Code Table Value 'PPIA' is obsolete and cannot be used (base rule)
Warning: Other Contract Adjustment Type: Code Table Value 'REPR' is obsolete and cannot be used (base rule)
Warning: Other Contract Adjustment Type: Code Table Value 'STLA' is obsolete and cannot be used (base rule)
Project Percent Complete: Invalid value '108,093.56'; no more than 5 digits allowed to the left of the decimal. (base rule)
Warning: Other Item Adjustment Type: Code Table Value 'AUTO' is obsolete and cannot be used (base rule)
Warning: Other Item Adjustment Type: Code Table Value 'MPAF' is obsolete and cannot be used (base rule)
Warning: Other Item Adjustment Type: Code Table Value 'PRIC' is obsolete and cannot be used (base rule)
Warning: Other Item Adjustment Type: Code Table Value 'AUTO' is obsolete and cannot be used (base rule)
Warning: Other Item Adjustment Type: Code Table Value 'MPAF' is obsolete and cannot be used (base rule)
Warning: Other Item Adjustment Type: Code Table Value 'PRIC' is obsolete and cannot be used (base rule)
Finish Time: 05/03/2024 10:27:09.951
```

Two things you should check.

1. Make sure all sublet lump sum items sublets unit price and bid unit price match.
 - a. See sublet issues for additional details.
2. Look at the quantities on the DWR, look for items with unusually high quantities.
 - a. Example: if you have a CO that includes one or more lump sum items, make sure when they are recorded on the DWR the quantity is 1.

User gets the following error message.

```
Start Time: 08/27/2024 08:33:36.660
Add Payment Estimate Process initiated for Contract E7Q20, Contract Payment Estimate 0006.
Cannot add a Payment Estimate on a contract that has a price adjustment index associated but the Actual Completion Date for the
Contract Time pointed to by agency option Price Adjustment Base Contract Time has not been specified.
Warning: Other Contract Adjustment Type: Code Table Value 'FUEL' is obsolete and cannot be used (base rule)
Warning: Other Contract Adjustment Type: Code Table Value 'OTHR' is obsolete and cannot be used (base rule)
Warning: Other Contract Adjustment Type: Code Table Value 'PPIA' is obsolete and cannot be used (base rule)
Warning: Other Contract Adjustment Type: Code Table Value 'REPR' is obsolete and cannot be used (base rule)
Warning: Other Contract Adjustment Type: Code Table Value 'STLA' is obsolete and cannot be used (base rule)
Warning: Other Item Adjustment Type: Code Table Value 'AUTO' is obsolete and cannot be used (base rule)
Warning: Other Item Adjustment Type: Code Table Value 'MPAF' is obsolete and cannot be used (base rule)
Warning: Other Item Adjustment Type: Code Table Value 'PRIC' is obsolete and cannot be used (base rule)
Finish Time: 08/27/2024 08:33:52.800
```

The following date is missing. Add this date and this should resolve the issue.

Time ID	Agcy Type
PAJB	
Time Descr* ▼	Actl Compl ▼
Price Adjustments Base Date	

The process Estimate History Log shows the following error message.

```
Start Time: 03/19/2025 09:27:22.829
Add Payment Estimate Process initiated for Contract E7J46, Contract Payment Estimate 0092.
Warning: Other Contract Adjustment Type: Code Table Value 'FUEL' is obsolete and cannot be used (base rule)
Warning: Other Contract Adjustment Type: Code Table Value 'OTHR' is obsolete and cannot be used (base rule)
Warning: Other Contract Adjustment Type: Code Table Value 'PPIA' is obsolete and cannot be used (base rule)
Warning: Other Contract Adjustment Type: Code Table Value 'REPR' is obsolete and cannot be used (base rule)
Warning: Other Contract Adjustment Type: Code Table Value 'STLA' is obsolete and cannot be used (base rule)
Warning: Other Item Adjustment Type: Code Table Value 'AUTO' is obsolete and cannot be used (base rule)
Warning: Other Item Adjustment Type: Code Table Value 'MPAF' is obsolete and cannot be used (base rule)
Warning: Other Item Adjustment Type: Code Table Value 'PRIC' is obsolete and cannot be used (base rule)
Warning: Other Item Adjustment Type: Code Table Value 'AUTO' is obsolete and cannot be used (base rule)
Warning: Other Item Adjustment Type: Code Table Value 'MPAF' is obsolete and cannot be used (base rule)
Warning: Other Item Adjustment Type: Code Table Value 'PRIC' is obsolete and cannot be used (base rule)
Warning: Other Item Adjustment Type: Code Table Value 'AUTO' is obsolete and cannot be used (base rule)
Warning: Other Item Adjustment Type: Code Table Value 'MPAF' is obsolete and cannot be used (base rule)
Warning: Other Item Adjustment Type: Code Table Value 'PRIC' is obsolete and cannot be used (base rule)
Warning: Other Item Adjustment Type: Code Table Value 'AUTO' is obsolete and cannot be used (base rule)
Warning: Other Item Adjustment Type: Code Table Value 'MPAF' is obsolete and cannot be used (base rule)
Warning: Other Item Adjustment Type: Code Table Value 'PRIC' is obsolete and cannot be used (base rule)
Warning: Other Item Adjustment Type: Code Table Value 'AUTO' is obsolete and cannot be used (base rule)
Warning: Other Item Adjustment Type: Code Table Value 'MPAF' is obsolete and cannot be used (base rule)
Warning: Other Item Adjustment Type: Code Table Value 'PRIC' is obsolete and cannot be used (base rule)
Warning: Other Item Adjustment Type: Code Table Value 'AUTO' is obsolete and cannot be used (base rule)
Warning: Other Item Adjustment Type: Code Table Value 'MPAF' is obsolete and cannot be used (base rule)
Warning: Other Item Adjustment Type: Code Table Value 'PRIC' is obsolete and cannot be used (base rule)
Type: Invalid value 'Overrun'; valid values are: Construction Stockpile,Other Item Adjustment,Price,Material,MaterialCredit. (custom rule)
Type: Invalid value 'Overrun'; valid values are: Construction Stockpile,Other Item Adjustment,Price,Material,MaterialCredit. (custom rule)
Type: Invalid value 'Overrun'; valid values are: Construction Stockpile,Other Item Adjustment,Price,Material,MaterialCredit. (custom rule)
Type: Invalid value 'Overrun'; valid values are: Construction Stockpile,Other Item Adjustment,Price,Material,MaterialCredit. (custom rule)
Finish Time: 03/19/2025 09:32:39.730
```

To correct this error log into PrC go to Contract Progress Summary page. Select Payment Estimate Exception Override.

Contract Progress Summary

▼ Contract: E50F1 - SR-15

General	Primary PCN 44656815201	Designer U130 - CONNECT ENGINEERING, LLC
Financials	Contract ID E50F1	Primary District ID 05 - District 5
Change Orders	Description SR-15	Primary County ID 75 - ORANGE
Contractors	Prime Contractor F455448578002 - TRAFFIC ENGINEERING AND MANAGEMENT, LLC	Cost Center 509 - Orlando Construction
Daily Work Reports	Contract Status Active	Federal Aid Number N/A
Diaries		
Diary Adjustments		
Payment Estimates		
Contract Adjustments		
Item Adjustments		
Agency Views		
Weekly Report Of Time Charges		

Make sure the following are all set to Not Calculated or Displayed.

Contract Payment Estimate Exception Overview

▼ Contract: E/J46 - GATEWAY EXPRESSWAY & I 275 NEW ROAD CONSTRUCTION

Q Type search criteria or press Enter Advanced Showing 1 of 1

Select Contract Payment Estimate Exception Override...

Payment Estimate Exception

Item Overrun

Progress ▼

Not Calculated or Displayed

Semi Final ▼

Not Calculated or Displayed

Final ▼

Not Calculated or Displayed

Supplemental ▼

Not Calculated or Displayed

May be left Unresolved

Must Acknowledge

Must Override

Must Resolve

Not Calculated or Displayed

This will ensure the system does not try to calculate overrun adjustments, which FDOT does not do.

Issue Two: Estimate is locked

User receives the following message.

▼ T2717 - SR 23 FIRST COAST EXPRESSWAY

Payment Est Num: 0066 Period End Date: 07/14/2024 3:54:00 PM Type: Const Progress Status: Draft

Contract ID 'T2717', Proposal ID 'T2717', Payment Est Num '66': Payment Estimate is locked and cannot be changed until either a voucher is included, or the entire Payment Estimate is deleted.

General

Notes

Exceptions

Time Charges

Pay Amount This Contract Payment Estimate
2,593,499.52

Prime Contractor
F981255690 - SACYR CONSTRUCCION SA

Total Pay Amount (All Payment Estimates)

Current Contract Amount (Bid Items + Appr CO Amt)

The solution is to delete the estimate and regenerate it.

Issue Three – error deleting estimate

Districts report the following error message when trying to delete an estimate in draft status

Error: No rows saved; detected rows with errors. Please review messages below.

- Cannot be deleted because it is referenced by FK_InitialContingencyPayItemAdjustment_PayEstitemAdjst.

The reason for this error is records exists in the CCTS Contingency PayItem application in Webgate. They will need to delete all records associated with this contract and estimate.

Estimate Approval Levels

Issue One – Added a new level and renumbering existing levels

Error: No rows saved; detected rows with errors. Please review messages below.

- Contract ID 'T4641', Proposal ID 'T4641', Name 'Const Progress', Level '2': Row already exists.



[Show All](#) | [Show Errors](#)

User needs to add additional level and renumber the existing ones.

To accomplish this, you must first delete all the existing levels.

Name	Payment Estimate Type
Const Progress	Progress
Level	Role
2	PrCRPA PrC Resident Project Administrator
3	PrCDistOffEng PrC District Office Engineer
4	PrPPrCServiceAccount PrPPrCServiceAccount EED Approval and service calls. DO NOT ASSIGN TO USERS used only for PrP PrC Service Account WTSRVPRP

Now add the levels in the order you need.

Name	Payment Estimate Type
Const Progress	Progress
1	PrCRCSS PrC Resident Contract Support Specialist
2	PrCRPA PrC Resident Project Administrator
3	PrCDistOffEng PrC District Office Engineer
Level	Role
4	PrPPrCServiceAccount PrPPrCServiceAccount EED Approval and service calls. DO NOT ASSIGN TO USERS used only for PrP PrC Service Account WTSRVPRP

EED Electronic Estimate Distribution email

The project team receives an email like the one below.

EE03	DI	FLORIDA DEPARTMENT OF TRANSPORTATION		
PAGE 01		PAYMENT PROCESSING HISTORY		
DISTRICT NO : 07		CONTRACT NO :		ESTIMATE NO :
	DATE	TIME	UPDATER	DESCRIPTION OF ACTION
1)	2024-10-25	10.07.24	EEDPJ90	PAY REQUEST LOADED FIRST TIME
2)		13.57.54	CN706DS	RELEASED BY DISTRICT FOR PAY
3)	2024-10-28	03.17.32	EEDPJ01	ACCEPTED FOR PAYMENT
4)		03.17.41	EEDPJ10	PAYMENT TRANS SENT TO FLAIR
5)	2024-10-29	03.00.45	EEDPJ40	FLAIR CONFIRMS PAYMENT
6)		03.00.58	EEDPJ03	RECONCILED WITH SITEMANAGER

No action is needed on the part of the project team, an error occurred during the process. The process will run again and should be resolved. Once the process is complete the project team should receive another email stating the estimate was successfully approved in PrC.

TSO Report

User receives the following when running the TSO report.

```
ERROR GENERATING PESPJ11 PAY ESTIMATE REPORT
REVIEW JCL JOB IN IOF SCOPE SCHEDCON
JOB NAME KN854KBR
JOBPARM 0001E8U70
```

```
PLEASE CONTACT SERVICE DESK AT:
FDOT.SERVICEDESK@DOT.STATE.FL.US
866-955-4357
```

```
ONTRACT NUMBER: 
CONTRACT-NO = 
ONTRACT-NO = 
CURRENT ESTIMATE: 0001
STIMATE 0001 NOT GENERATED FOR CONTRACT E8U70

ESTIMATE-NO = 0001 HLD-MAX-EST = 0001
ESTIMATE-NO = 0001
```

This is caused by the Project Administrator missing on the contract record in PrC.

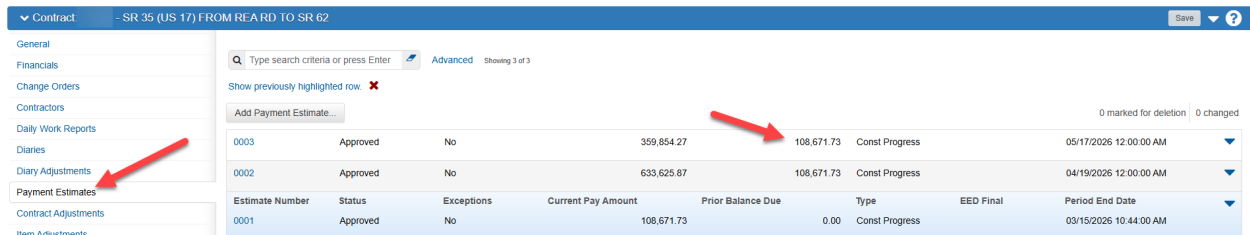
Project Manager

Project Administrator

Prior Balance Due

FOR EED Processed estimates.

If a Prior Balance due amount other than zero shows up on the Contract Progress Summary Payment Estimates page. Example below.

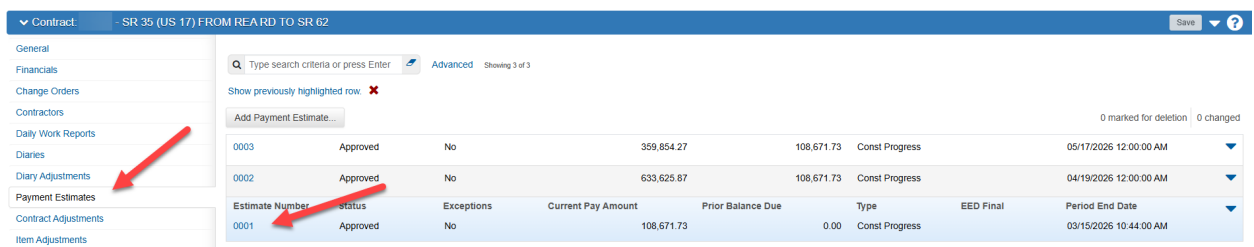


Contract - SR 35 (US 17) FROM REARD TO SR 62								
General								
Financials								
Change Orders								
Contractors								
Daily Work Reports								
Diaries								
Diary Adjustments								
Payment Estimates								
Contract Adjustments								
Item Adjustments								
Q Type search criteria or press Enter Advanced Showing 3 of 3								
Show previously highlighted row X								
Add Payment Estimate...								
0 marked for deletion 0 changed								
0003	Approved	No	359,854.27	108,671.73	Const Progress	05/17/2026 12:00:00 AM		
0002	Approved	No	633,625.87	108,671.73	Const Progress	04/19/2026 12:00:00 AM		
Estimate Number	Status	Exceptions	Current Pay Amount	Prior Balance Due	Type	EED Final	Period End Date	
0001	Approved	No	108,671.73	0.00	Const Progress		03/15/2026 10:44:00 AM	

Report this to the central office, the only way this can be corrected is for data one shot be done to update the database.

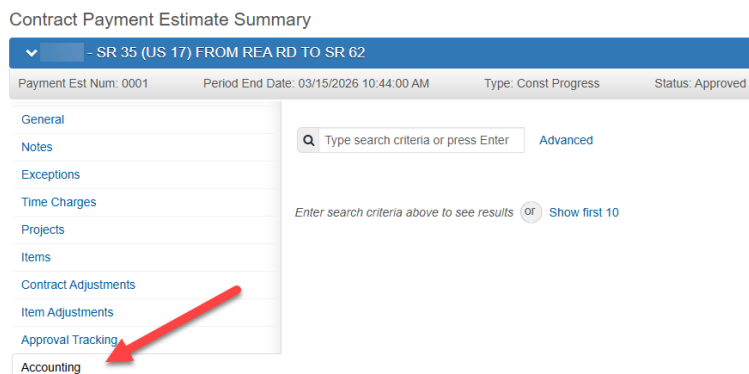
To ensure this does not happen, after the estimate has been fully approved (the last level of approval is approved) the CSS or PA should review the accounting tab. Follow the instructions below.

1. Go to the estimate.



Contract - SR 35 (US 17) FROM REA RD TO SR 62								
General								
Financials								
Change Orders								
Contractors								
Daily Work Reports								
Diaries								
Diary Adjustments								
Payment Estimates								
Contract Adjustments								
Item Adjustments								
Q Type search criteria or press Enter Advanced Showing 3 of 3								
Show previously highlighted row X								
Add Payment Estimate...								
0 marked for deletion 0 changed								
0003	Approved	No	359,854.27	108,671.73	Const Progress	05/17/2026 12:00:00 AM		
0002	Approved	No	633,625.87	108,671.73	Const Progress	04/19/2026 12:00:00 AM		
Estimate Number	Status	Exceptions	Current Pay Amount	Prior Balance Due	Type	EED Final	Period End Date	
0001	Approved	No	108,671.73	0.00	Const Progress		03/15/2026 10:44:00 AM	

2. Select the Accounting tab.



Contract Payment Estimate Summary			
SR 35 (US 17) FROM REA RD TO SR 62			
Payment Est Num: 0001	Period End Date: 03/15/2026 10:44:00 AM	Type: Const Progress	Status: Approved
General			
Notes			
Exceptions			
Time Charges			
Projects			
Items			
Contract Adjustments			
Item Adjustments			
Approval Tracking			
Accounting			

3. If nothing is shown, select Show first 10.

Contract Payment Estimate Summary

▼ - SR 35 (US 17) FROM REARD TO SR 62

Payment Est Num: 0001 Period End Date: 03/15/2026 10:44:00 AM Type: Const Progress Status: Approved

General
Notes
Exceptions
Time Charges
Projects
Items
Contract Adjustments
Item Adjustments
Approval Tracking
Accounting

Q Type search criteria or press Enter Advanced

Enter search criteria above to see results Or Show first 10

4. Enter this information.

▼ - SR 35 (US 17) FROM REARD TO SR 62 Save ?

Payment Est Num: 0001 Period End Date: 03/15/2026 10:44:00 AM Type: Const Progress Status: Approved

General
Notes
Exceptions
Time Charges
Projects
Items
Contract Adjustments
Item Adjustments
Approval Tracking
Accounting

Q Type search criteria or press Enter Advanced

0 changed

Contract ID T1914	Payment Estimate Number 0001	Final Approval Decision Date 03/26/2026	Pay Estimate Amount 108,671.73
Transfer To Accounting Date 03/26/2026	Accounting Received Date mm/dd/yyyy	Transaction Status PAID - Paid	Transaction Date 03/26/2026

- Transfer to Accounting Date. This should be the date for the last level of approval.
 - Transaction Status.
 - PAID or UNPAID are your options.
 - Transaction Date. This should be the date for the last level of approval.
- Not if you have multiple projects, an accounting record will need to be completed for each.
 - This will prevent the system from showing a Prior Balance Due.
 - Note, let Central Office know that you had to create the accounting record manually.

FOR NON EED processed estimates

Once the estimate is fully approved, complete the following steps.

1. Go to the estimate.

▼ Contract: - SR 35 (US 17) FROM REARD TO SR 62 Save ?

General
Financials
Change Orders
Contractors
Daily Work Reports
Diaries
Diary Adjustments
Payment Estimates
Contract Adjustments
Item Adjustments

Q Type search criteria or press Enter Advanced Showing 3 of 3

Show previously highlighted row: ✖

Add Payment Estimate...

0 marked for deletion | 0 changed

0003	Approved	No	359,854.27	108,671.73	Const Progress	05/17/2026 12:00:00 AM
0002	Approved	No	633,625.87	108,671.73	Const Progress	04/19/2026 12:00:00 AM
Estimate Number 0001	Status Approved	Exceptions No	Current Pay Amount 108,671.73	Prior Balance Due 0.00	Type Const Progress	EED Final Period End Date 03/15/2026 10:44:00 AM

2. Select the Accounting tab.

Contract Payment Estimate Summary

▼ - SR 35 (US 17) FROM REARD TO SR 62

Payment Est Num: 0001 Period End Date: 03/15/2026 10:44:00 AM Type: Const Progress Status: Approved

General

Notes

Exceptions

Time Charges

Projects

Items

Contract Adjustments

Item Adjustments

Approval Tracking

Accounting

Q Type search criteria or press Enter Advanced

Enter search criteria above to see results Or Show first 10

3. If nothing is shown, select Show first 10.

Contract Payment Estimate Summary

▼ - SR 35 (US 17) FROM REARD TO SR 62

Payment Est Num: 0001 Period End Date: 03/15/2026 10:44:00 AM Type: Const Progress Status: Approved

General

Notes

Exceptions

Time Charges

Projects

Items

Contract Adjustments

Item Adjustments

Approval Tracking

Accounting

Q Type search criteria or press Enter Advanced

Enter search criteria above to see results Or Show first 10

4. Enter this information.

▼ - SR 35 (US 17) FROM REARD TO SR 62 Save ?

Payment Est Num: 0001 Period End Date: 03/15/2026 10:44:00 AM Type: Const Progress Status: Approved

General

Notes

Exceptions

Time Charges

Projects

Items

Contract Adjustments

Item Adjustments

Approval Tracking

Accounting

Q Type search criteria or press Enter Advanced

0 changed

Contract ID T1914	Payment Estimate Number 0001	Final Approval Decision Date 03/26/2026	Pay Estimate Amount 108,671.73
Transfer To Accounting Date 03/26/2026	Accounting Received Date mm/dd/yyyy	Transaction Status PAID - Paid	Transaction Date 03/26/2026

- a. Transfer to Accounting Date. This should be the date for the last level of approval.
 - b. Transaction Status.
 - i. PAID or UNPAID are your options.
 - c. Transaction Date. This should be the date for the last level of approval.
5. Not if you have multiple projects, an accounting record will need to be completed for each.
 6. This will prevent the system from showing a Prior Balance Due

Change Order issues

Issue: Received error message when trying to Approve a Change Order “Total Towards Maximum Bid Percent: Invalid value...”

The screenshot shows a software interface with a blue header bar labeled 'Approve'. Below the header, there is a section for 'Approval Group' with the text '1 - Submit for approval'. Underneath is a text area for 'Approval Decision Comments' containing the text 'DCE approval date 03/19/25.' and an 'Approval' button. A red error message box is overlaid on the top right of the dialog, stating: 'Error: No rows saved; detected rows with errors. Please review messages below.' followed by two bullet points: 'Total Towards Maximum Bid Percent: Invalid value '100.94'; greater than the maximum value of 100. (base rule)' and 'Total Towards Maximum Bid Percent: Invalid value '100.94'; greater than the maximum value of 100. (custom rule)'.

The cause of this error is actually due to the Bid Unit Price being incorrect on Subcontract pay item that is a Lump Sum item. The Subcontract Unit Price and the Bid Unit Price must be the same value on a Subcontract pay item that is a Lump Sum. Also the Unit of Measure must be “LS” on the subcontract item. See example below of an invalid subcontract LS pay item entry. This will cause the error on the Change Order if it contains ANY pay item that belongs to the offending subcontract.

To fix it, correct the Bid Unit Price and Units (as applicable) on the subcontract item and then try to approve the change order again.

The screenshot displays a detailed form for a subcontract item. At the top, it shows '0101 1 - MOBILIZATION LS - LUMP SUM' with a calculation '0585: 1.000 x 1,228,000.00000 = 1,228,000.00 Subitem Ext Amt' and 'Splits: No Splits Reviewed: No'. The form is divided into several sections: 'Contract Item Line Number' (0585), 'Item Description' (MOBILIZATION), 'Sublet Item' (empty), 'Contract Item...' (expanded), 'Sublet Quantity' (1.000), 'Sublet Unit Price' (1,228,000.00000), 'Unit of Measure' (UN - UNITS), and 'Bid Unit Price (LS bid price override only)' (14,265,381.25000). The 'Contract Item...' section shows 'Unit' (LS - LUMP SUM), 'Bid Quantity' (1.000), 'Bid Extended Amount' (14,265,381.25), 'Bid Unit Price' (14,265,381.25000), 'Current Quantity (BID + CO)' (1.000), and 'Current Extended Amount (BID + CO)' (14,265,381.25). The 'Parent Subcontract...' section shows 'Sublet Quantity', 'Sublet Unit Price', 'Sublet Extended Amount', 'Bid Unit Price', and 'Bid Extended Amount'.

Issue: Submitting Change Order for Approval

Users see this error message when submitting change order for approval.

Error: No rows saved; detected rows with errors. Please review messages below.

- Cannot find any group in the agency defined rules that can approve the function IncreaseDecreaseItems on ChangeOrder 0060.
- Reference approval group '1-Submit for approval' is required on the approval list as it is necessary on this change order, and it has its Minimum Approval Level Indicator set to 'Yes'.
- Cannot Initiate Approval process and change the status of the change order to 'Pending Approval' as no Approval Groups exist or can automatically be assigned by the system since change order exceeds the limits defined in Reference Change Order Approval Rules.

Possible Solutions:

- Wrong role is being used to submit for approval. The following roles are only approved for submitting change orders for approval.

Select Roles...	0 marked for deletion 0 changed
Role Name	Description
PrCRCSS	PrC Resident Contract Support Specialist
PrCDistOffEng	PrC District Office Engineer
PrCRPA	PrC Resident Project Administrator

Switch two one of these roles and try submitting for approval again. If user does not have one of these roles contact someone that does and have that user submit the change order for approval.

Error: No rows saved; detected rows with errors. Please review messages below.

- Cannot find any group in the agency defined rules that can approve the function IncreaseDecreaseItems on ChangeOrder 0062.
- Cannot Initiate Approval process and change the status of the change order to 'Pending Approval' as no Approval Groups exist or can automatically be assigned by the system since change order exceeds the limits defined in Reference Change Order Approval Rules.

- The approval group limits are missing for the Change Order Type. The highlighted area below refers to item source Change Order. If you have increase/decrease items with this item source check to make sure you have these values in place for the contract type and change order type.
 - You can see the Item Source of all items by running the change order report.

Overview

Change Order Approval Rule Summary

Rule Description: CC Supplemental Agreement

General

Approval Group Limits

Q Type search criteria or press Enter Advanced Showing 2 of 2

0 added 0 marked for deletion 0 changed

Contractor	External	Minimum	Maximum
No	No	Yes	
Approval Group		Max Amt/Contract New Item	Max Amt/Contract % to Bid
1		Max Amt/Contract % to Prev Est	Max Amt/Item New Item Amount
		Max Amt/Item % to Prev Est	Max % of Cont Bid Amt New Item
Max Amt/Item % to Bid Item	1,000,000.00	Max % of Cont Bid Amt % to Prev Est	Max % of Cont Bid Amt % to Bid Item
Max % of Cont Bid Amt % to Bid Item		Max Amt/Contract All Item (All Sec)	Max Time Adj Per Contract Time - Days
Max % of Bid Item Amt % to Prev Est Initial Item			
Max Time Adj Per Contract Time - Hours			
No	No	No	
Final Approval		50,000,000.00	10,000,000.00
		1,000,000.00	2,000.00
		50,000,000.00	

If you see an error message like this one. The function ContModOnly.

Contracts Change Orders Contract Administration Contract Documentation Contract Progress Estimates Items Payment Estimate Projects Subcontracts

Contract Change Order Summary

▼ Contract: E7R43 - TRAFFIC OPERATIONS DBPB - TRAFFIC OPERATIONS DBPB

Change Order: 0008 Status: Draft Amount: \$ 0.00 SA 26 for TWO 03 - Void of Warranty for HFST - 254677-2-52-94 Zero Dollar - Zero Time

Error: No rows saved; detected rows with errors. Please review messages below.
• Cannot find any group in the agency defined rules that can approve the function ContModOnly on ChangeOrder 0008.

Contact the central office, we will need to make the following change. Under the Change Order

▼ Reference Data

Administrative Offices

Alternate Test Workflow

Change Order Approval Groups

Change Order Approval Rules

Change Order Explanation

Code Tables

Approval Rule Summary.

Look for the contract type and make the following change. Check the Contract Modification Only box and save. This should resolve the error.

General

Approval Group Limits

Rule Description *

CDBP Supplemental Agreement

Change Order Type *

SA - Supplemental Agreement

Contract Type *

CDBP - Const Design Build Push button

Item Threshold Calculation Level *

☒ Contract ☐ Project ☐ Category

Threshold Absolute Value

☐

Threshold Calculation Method *

☒ Per function per change order ☐ Per function all change orders
☐ Per amount per change order ☐ Per amount all change orders

▼ Functions

Increase/Decrease Items

☒

New Items

☒

Time Adjustments

☒

Contract Modification Only

☒

Balance Completed Items

☐

Approving Change Orders on Old Contracts Requires Discovery Date

Older contracts trigger validation issues when approving change orders because the Discovery Date is missing.

The screenshot shows the 'Approve' screen in the Florida Department of Transportation WebGate. The page has a blue header with the text 'Florida Department of Transportation'. Below the header, there is a section titled 'Approve' with a sub-section 'Approval Group' and '2 - Final Approval'. Under 'Approval Decision Comments', there is a text input field containing 'matches Weather letter for March'. A 'Save' button is located at the bottom right of the form. Two red error messages are displayed: one at the top right and one at the bottom center. The top error message states: 'Error: No rows saved; detected rows with errors. Please review messages below.' followed by a bullet point: 'Change Order Discovery Date (optional for Maintenance): Invalid value "; value is required when related field "Contract" is not "MAM","MBVP","MC","MEC","MFR","MLBF","MLBP","MLC","MMOA","MPB","MPE","MSL". (custom rule)'. The bottom error message states: 'Error: No rows saved; detected rows with errors. Please review messages below.' followed by a bullet point: 'Contract "E59A6", Change Order "0081": Change Order can only be modified with a status of "Draft"'. Both error messages have a red 'X' icon in the top right corner.

Solution: PrC Coordinators Can make the following changes to a change order manually

WebGate - Edit Change Order (Data Quality)

1. Open the WebGate Application
2. From the main menu, select Data Quality
3. Click Edit Change Order
4. Enter the Contract Number associated with the change order
5. Click dropdown menu to select the appropriate change order
6. The record should populate, displaying the existing details, including:
 - a. Change Order
 - b. Type
 - c. Reason
 - d. Discovery Date
 - e. Non-FA Participating Days
 - f. Description
7. Click Edit on the field that needs to be updated.
8. Click Save

FDOT

FDOT Home

About

AASHTOWare Project Webgate

HomeMMSCCTSCopy ContractData Quality: Edit Change OrderInterfacesReports

Data Quality: Edit Change Order

Contract

Change Order

Change Order

Description

Type

Reason

Discovery Date

Non-FA Participating Days

Edit

FA Project Number

Federal Aid Project number removed

Work program eliminates the Federal Aid Project number. FM process will update PrP with the new number which will be N/A but this change will occur in PrC, so this must be corrected by the Central Office. Please send an email to this address: CO-SCO-SystemSection@dot.state.fl.us explaining that the Federal Aid Project number was removed from Project # and PrC needs to be updated.

Federal Aid Project Number Display Issues

When the Work Program eliminates a Federal Aid Project from a construction contract, the corresponding Federal Aid Project number will be removed. As a result, the number will no longer appear in CIM and will display as “N/A” in TRNSPORT; however, it may remain visible in the PrC screens.

It is unclear whether the PrC database automatically updates during this process. In some instances, the Federal Aid Project number is retained within PrC and becomes erroneously visible, even though the project’s federal participation has been eliminated.