

**Final Estimates - Technical Review Team (FE TRT)
Meeting Agenda March 16, 2026
Microsoft Teams**

FE TRT Member Attendees: Olivia Townsend (Chairman, CO), Heather Herrin (D2)

TRT Member Not In Attendance: Scott Sikorski (D1), Susan Wilson (D2), Angela Mann (D5), Douglas Ramos (D6)

Guests: Stacey White (A&SW)

The meeting is to begin at 2:00 PM EST. The following agenda items were discussed:

(1) Introduction of New TRT Members:

Olivia Townsend
Angela Mann

Introduced Olivia Townsend. She is the Construction Final Estimates Engineer for the State Construction Office and is replacing Amanda Ulmer, who accepted a position in another office, as the Final Estimate TRT Chairman.

Introduced Angela Mann. She is the new District Final Estimates Manager for District 5 and is replacing Margaret LoPiccolo who is retiring.

(2) Public Comments:

None

(3) Oral Presentation by Proposed Instructors:

No oral presentations have been requested

(4) Discussion of recommendations for pending requests for approval as Construction Training and Qualification Program (CTQP) Final Estimates Training Instructors

No pending requests

(5) Discussion of recommendations for pending requests for approval as Construction Training and Qualification Program (CTQP) Final Estimates Training Providers.

No pending requests

(6) Review of Final Estimates Level 2 course updates

A. Course Material: Revisions to material are coming. Central Office Final Estimates staff are currently working to ensure all course material is up to date. Pile driving specifications changed to simplify the process and revisions are underway for the piling module and related test questions.

B. CTQP Manual: None expected at this time.

C. Instructor Surveys: None.

(7) Open Discussion

A possible conflict with Estimates Week in regard to the meeting scheduling was mentioned. Olivia will look at rescheduling subsequent meetings one week further out.

(8) Meeting adjourned

Ended at 2:06 PM.