

**College of Engineering**  
Center for Transportation Training

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MEMORANDUM

**TO:** Brian Blanchard, Director, Office of Construction

**FROM:** Center for Transportation Training (CTT) Management and Staff

**DATE:** June 17, 2008

**SUBJECT:** Participation in FDOT Small Business Initiative

The Center for Transportation Training will participate in the CTQP Small Business Initiative as the organization subscribes to the idea of assisting Florida's small business industry.

Businesses will need to fit the following conditions:

- The business must be a qualified Small Business listed with the FDOT BDI program.
- The business must be exclusive to Florida.
- The business must operate in the roadway industry.
- The business must not be qualified as a CTQP provider.

Two seats per session will be reserved to accommodate small business initiative registrants. A 25% discount is offered on trainee registrations for the following course sessions\*:

- Qualified Aggregate Sampler
- Asphalt Paving Level 2
- Asphalt Plant Level 2
- Concrete Field Inspector Specification
- Earthwork Construction Inspector Level 2
- Final Estimates Level 2
- QC Manager

Trainees receiving the 25% discount for a course session will not receive another 25% discount if they have to retake the same course session. Businesses will have up to one year from the date of their first Small Business Initiative discounted registration with CTT to take advantage of any other Small Business Initiative discounted registrations. Please contact CTT with any questions.

**Disclaimer:** This program is intended to serve small and start-up businesses. CTT reserves the right to apply or deny the discount accordingly.

\* Discounts are applicable only to registrations for specified, instructed training sessions, not "exam only" registrations.