

## Meeting Minutes

FDOT DCTA's Teleconference  
June 7, 2017 from 9:00 a.m. to 10:30 a.m.  
Teleconference Bridge #2, 850-414-4972  
Pin # 490513

### Attendees:

Susan Robeson  
Mark Toigo  
Lucinda Jones (new D2)  
Jonathan Upfold

Tamii Chapman  
Henry Pico  
Judith Dotres-Garcia (new D6)

### Topics:

1. Greetings and introductions (share updates in your district)
  - D1
    - Trying to get Provider paid
    - Providing Environmental class 6-6-2017
    - Willie Henderson will be providing an earthwork plotting program training in July
    - Construction Academy preparations
  - D2
    - Out of money, was able to acquire more from other district sources
    - June 23 retirement for Mark
    - Lucinda Jones taking over temporary for Mark Toigo
  - D3
    - Out of money for the fiscal year
    - Smith group giving classes ECI 1 & 2
  - D4
    - Out of money for the fiscal year
    - Planning for next FY CTQP trainings
    - CPM module 2 to be provided in August
  - D5
    - Out of money for the fiscal year, have been able to use expense fund if needed
    - University of Construction in full swing – have added new courses
    - MAC courses to be offered
    - Art Burger did delay in contract workshop
  - D6
    - Judith Dotres-Garcia is the new DCTA in D6
  - D7 - Shaun not in attendance today, but provided the following information
    - CTQP budget has been spent, have received additional \$9,000.00 in funds from District Operations HRD
    - Providers do use district facilities only if FDOT employee is scheduled in course and district receives discount

- Will know by Friday (6-9-2017) if Construction Academy slot will be filled
  - TE
    - Not much
    - Parsons (CEI firm) change name to WSP
    - Cannot provide training in Turnpike
  - SMO - Julian not in attendance today
  - SCO
    - Learning Solutions conference March 22-24, 2017
    - TC3 Annual meeting April 9-12, 2017
    - SCO hosting Pay Item Tracking System training (training-the-trainer)
    - Knowledge Transfer Sessions
    - Final Estimates Level 2 update – due 6-16-2017
    - CTQM – submittals to Directors, behind schedule
2. Review of Minutes from last teleconference – not yet prepared
  3. Budget status for 2016/17 FY
    - Get money needs to Susan today 6-7-2017
    - D1 need \$1,000.00 for this year
  4. Learning Curve
    - Self-Study exams not listed in Learning Curve
      - Are not a CBT and are not an Instructor lead course
      - Use “other-learning” until other measures can be found
    - Individual Training Plans
  5. Providers using FDOT facilities
    - Please check CTQP schedule to see if classes are scheduled in your district
    - Must have FDOT employees in the class before it can be scheduled at a FDOT facility
    - Providers must coordinate with DCTA to schedule
  6. 2017 Construction Academy updates
    - Construction Academy 7/31–8/4 and 8/14-18, Bartow
  7. Discussions on additional topics
    - Mark retiring on June 23, 2017
    - MOT/TTC – staying very much the same until a new contract is executed.
  8. Action item:
    - Get Hal Lunsford contact information to all the DCTA
    - Blanket approval for CTQP 2017/18

Meeting adjourned at 10:10a.m.