

Minutes

FDOT TRT Chairmen Teleconference
September 21, 2016 from 2:00 p.m. to 4:00 p.m.
Teleconference Bridge #2,
(850-414-4972) (88-0-4972)
Pin # 490513

In attendance:

Ken Morgan

Rich Hewitt

Juan Castellanos

Maria Irizarry

Susan Robeson

- TRT membership
 - Aim for 5 member per TRT
 - <http://www.dot.state.fl.us/construction/contact/Training/TRTMemberList.shtm>
 - Aggregate TRT needs one member
 - Concrete TRT needs one member
 - Quality Control needs two members
- DCE/DMRE meeting – does anyone have an update
 - Rich & Ken attended meeting
 - CTQP Technicians were a topic of discussions / Discussion on this topic
 - The need of inspection of projects / need of experience
 - IA reviews, do not these cover this expertise
 - QC & VT involvement is not up to par
 - Expertise varies project to project
- Provider's request process
 - Develop spreadsheet/log of request and post on SharePoint site for TRT's
 - Provide example provider request available to applicants on-line
- Establish requirements for Providers
 - Provider's classroom requirements
 - Class size restrictions – as courses are taught at different locations of various room sizes, adequately setting restrictions to number of attendees is impractical.
 - A/V (display size) requirements
 - Projection size
 - Television size
 - Do we limit the number of attendees to the number of proctors?
 - Proficiency exam should be limited to number that can be accommodated by lab or testing location

- Written exam – brief discussion, no conclusions
- Provider's scheduling classes
 - Review of Exam Performance quarterly report
 - When not posted on class schedule it doesn't provide opportunity for IA of courses and exam sessions
 - Closed session classes / Organized by FDOT / Only for provider's company. TRT Chairmen discussed and made the following recommendations
 - No closed exam sessions
 - No closed course sessions
 - Must be listed on schedule
 - Possible exceptions
 - Acceptable percentage of classes posted
 - Minimum advance time required on posting
 - Send warning letters to Providers if they haven't provided a course during the quarter
- Instructional review teams to assist with the TRTs
 - A&SW has signed on with Asphalt TRT
 - Will bring up at next Provider meeting
- CBT development for Level 2 courses
 - Brief discussion of status of CBT development of CTQP courses for requalification.
- CTQM updates for 2016 (chapter 1, 2, 4, 6, 8, 10)
 - One Notes ate reviews / must start over
- CTQP Providers Teleconference
 - Providers requested quarterly teleconferences
 - September 28, 2016
 - December 21, 2016
- Additional Topics
 - QC Manager and GeoTech performance – issuing strikes
 - Tracking of strikes
 - IA form /process review on materials test
 - Strikes for Level 2 technicians
 - DWL & DL as an action to involve contractor
 - This topic needs to discuss at DCE/DMRE meeting
 - Get meeting minutes out sooner