

Meeting Minutes

FDOT DCTA's Teleconference
May 7, 2015 from 10:30 a.m. to 12:00 noon.
Teleconference Bridge #3
850-414-4973
Pin # 223188

Attendees:

| | | |
|------------------|-----------------|-------------------|
| D1 Lori Spruce | TP Debbie Glatz | SCO Susan Robeson |
| D7 Shaun Meagher | D4 Henry Pico | D5 Tamii Chapman |
| | D2 Mark Toigo | |

Agenda Items:

1. Greetings and introductions (share updates in your district)
 - D1 –
 - Started issue with logos
 - Out of money
 - D2 –
 - Budget short fall – got \$20,000.00 from others
 - Good luck with A+ training set up a class
 - D4 –
 - Aggregate and Paving course in June
 - Scheduling class – went well, SCO was there
 - D5 –
 - Logo issue – vendor has removed logo
 - Out of money
 - University of Construction – send schedule
 - D6 –
 - Out of money –
 - next fiscal year holding FE2 class (Fall)
 - IMSA class – April 7&8 (D2 – issues with getting response)
 - D7 –
 - DB unlimited did a good job – provided lunch – takes credit cards
 - Budget – has a couple of thousand left
 - Need info on signal inspection class – please send infor.
 - TP –
 - Not much going on
 - No training going on
 - 5 to go to Construction Academy
 - Cannot use auditorium

SCO –

- Apologize – not communication with districts as much lately
- Asphalt TWOs – updates by 7-1-2015
- CPM scheduling TWO (TWOs) – Pilot to be in D4 at end of July
- Training Development staff
- Summer Intern
- CTQP Providers Meeting – August, following approval of CTQM updates
- MOT

2. Review of Minutes from last teleconference

- accepted

3. CTQM review and updates

- Administrative chapters to be combined (chapters 1 and 10)
- Review and updates to chapters #3 (Asphalt), #5 (Earthwork), #7 (Quality Management), #9 (Final Estimates), #11 (OSHA Awareness)
- Establish review and update schedule

4. Consultant Logos on FDOT training (attached memo)

5. Follow up from Statewide meeting

SCO - to send out list on courses on which CTQP budget allotment and be spent

- Still to come

SCO – to discuss with Director applying CTQP budget allotment to Construction Academy

- Not to be spent – SEND EMAIL

SCO – establish policy for utilizing FDOT facilities for CTQP (it is alright to use DOT facilities if DOT people are in there)

- Policy Still to come (discuss with Director) (D2 – when D2 schedules)

SCO & Red Vector to set CTQP Providers teleconference

- Looking at august – has not been set

SCO – develop agenda for CTQP Providers meeting – include cancellation of courses – included class size

- Send me agenda items

Districts – to compile CTQP budget needs for the 2015/2016 FY

- Mark – to send out spread sheet
- Debbie – need budget for FDOT staff – need help

SCO – to establish deadline for districts to submit their 15/16 FY CTQP budget needs

- Need ASAP
- Mark needs a week -

SCO – develop a third party review for content of updated materials / suggestion that a provider be engaged for this review

- CTQP & self-studies & CBTs, research more on topic, set up teams. Set up exploratory team

SCO – conduct discussions with TRTs on review of exam updates

- Set up TRT meeting and have as agenda item

SCO – to assign CTQM chapter reviews to districts

- done

SCO – establish CTQM chapter review schedule

- done

Districts – establish district distribution list for CTQP memos

- to include consultants

Red Vector – to include DCTAs to CTQP Providers distribution list

- done

6. Discussions on additional topics

- D2 - Budget need projections – how to figure Materials needs.
- Non-CTQP courses, not to be on budget submittal
- Const. Academy