

Meeting Minutes

FDOT DCTA's Teleconference
December 8, 2015 from 2:00 p.m. to 3:30 p.m.
Teleconference Bridge #2
850-414-4972
Pin # 490513

Attendees:

Susan Robeson
Jennifer Rich
Lori Spruce

Henry Pico
Jonathon Upfold
Mark Toigo

Debbie Glatz
Franck Demorcy

Agenda Items:

1. Greetings and introductions (share updates in your district)
 - D1
 - Nothing new
 - D2
 - Spending money
 - Pile Driving and Drilled Shaft have gone up in price
 - D3
 - Smith group provided a FE 2 class last week in the district
 - D4
 - Planning some ECI classes
 - 40% of budget used
 - D5 (Tamii emailed in update, unexpected appointment came up)
 - Everything's going well in D5.
 - We just had our University of Construction Graduation last Thursday. We had 50 graduates, and over 130 students attended our classes throughout the year, which was a lot more compared to last year's 80 something.
 - We're doing well on our CTQP budget. It will all be spent, plus some by the end of the year.
 - We have Final Estimates Level II in Orlando on Dec. 17 & 18,
 - A MOT Intermediate Refresher class in January. Other than that, things will go pretty slow until the beginning of the year, then back to working on 2016 University of Construction. Have a great afternoon.
 - D6
 - Pretty quiet in December, starts back up in January
 - Budget wise after January will only a quarters worth of budget left

- D7 (not in attendance today)
 - TP
 - Quiet in TP
 - SMO (not in attendance today)
2. Review of Minutes from last teleconference
 - Approved
 3. CTQM review and updates
 - January 2016 – review of chapters 2 & 4
 - April 2016 – review of chapters 6 & 8
 - July 2016 – review of chapter 1 & 10 & 11
 4. OSHA Safety Training
 - The Sustainable Workplace Alliance
 - Schedule across the state
 - Work with district individually
 - Have had discussion with D5 to have training conducted
 5. CTQP Auto Requalification still pending (soon)
 - more test cases processed
 - can find if your people are eligible at the following link:
<http://www.dot.state.fl.us/statematerialsoffice/navigation/documents.shtm>
 6. Construction Bulletin
 - Review and discussion
 7. CBT Development
 - Construction Math
 - Script currently being reviewed
 - Chapter 1 has been updated (to be sent out for review)
 - Contract Plans Reading
 - Script currently being reviewed
 - Proposal Evaluator Training (done)
 - Plans to video record CTQP courses to develop scripts
 8. Development of LMS for CTQP
 - Development of needs and wants list
 - Target for development of list and business plan – end of year

9. Follow up from October meeting

- CTQP providers' meeting – to be scheduled on January 27, 2016
- CTQP providers' meeting – DCTAs to send possible agenda items
- CTQP-issue with providers canceling classes
- Possible development of Provider/Instructor review teams
 - Consider having two member adjunct team for each Technical Review Team
 - These team member would be non-voting members to assist with the review and update of course materials

10. Discussions on additional topics

- DCTA statewide meeting
 - Blanket approval for meeting – pending
 - Presentations at meeting
 - D5 University of Construction
 - OJT for Final Estimates
 - Construction Academy
 - Updates on changes in the CTQP
 - Updates from the Providers' meeting
- Task Work Orders
 - CPM Scheduling – module 1 statewide training (APPROVED)
 - CPM Scheduling – modules 2 & 3 development and training (still pending)
 - Asphalt Plant level 2 update (still pending)