

Chapter Four

Running Reports

1. There are 2 report options available once you have entered in data into the Suspension application.

Reports

Suspension List, Size: Unknown - [PDF](#)

[By Contractor](#)



2. Click on the **PDF** link and the following report will be displayed. This report contains all active or pending suspensions found in the database. An example of the report is shown below.

Report ran: 02/16/2011 - 12:03:08

Contractors Suspension List

Contractor Name	Action Taken	Action Termination Date
AJAX CONSTRUCTION, INCORPORATED	I AM TESTING A LONG ACTION TAKEN DIALOG TO SEE HOW IT WORKS WITH THE:THIS IS A TEST OF THE NEW SUSPENSION APPLICATION. TWO:NO BID, NO SUB, NO SUPPLY THIS IS A TEST. CAN YOU PLEASE HELP ME.	PENDING
GENERAL ASPHALT CO., INC.	THIS IS A TEST OF THE NEW SUSPENSION APPLICATION.	PENDING
HIGDON WELDING & FABRICATION, I	NO BID, NO SUB, NO SUPPLY	PENDING
RANGER CONSTRUCTION INDUSTRIES, INC.	6 MONTH SUSPENSION	07/01/2011

3. The second report is available by pressing the **By Contractor** link.

Reports

Suspension List, Size: Unknown - [PDF](#)

[By Contractor](#)



Florida Department of Transportation
Contact Help: [Pre Qualification Specialist](#)
or FDOT Service Center

4. A screen will pop up that allows you to select a contractor by name. Just highlight the contractor name that you want the report for. You can also select a **Sorted By** option – either by **Contractor Name** or **Vendor ID**.

By Contractor

Contractor List

-- Select Contractor --

- Select Contractor --
- RANGER CONSTRUCTION INDUSTRIES, INC.
- AJAX CONSTRUCTION, INCORPORATED
- LOVETT CONSTRUCTION AGENCY**
- LONG FENCE COMPANY, INC.
- GENERAL ASPHALT CO., INC.
- WHITE CONSTRUCTION COMPANY, INC
- HIGDON WELDING & FABRICATION, I
- MALLIE'S TRACTOR SERVICE

Sorted By:

Contractor Name: Vendor Id:

Florida Department of Transportation, State Construction Office
Contact Help: [Pre Qualification Specialist](#) or call (850) 414-4150

5. Once you have selected the contractor press the PDF link to display the report.

By Contractor

Contractor List

AJAX CONSTRUCTION, INCORPORATED

Sorted By:

ContractorName: VendorId:

Suspension List By Contractor, Size Unknown - [PDF](#)

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Florida Department of Transportation, State Construction Office
Contact Help: [Pre Qualification Specialist](#) or call (850) 414-4150
or Email ServiceDesk@fdot.state.fl.us

6. The report shown below is an example of the report sorted by **Contractor Name**.

Suspension List By Contractor

AJAX CONSTRUCTION, INCORPORATED F590907100
1512 SW 5TH AVENUE SW
P.O. BOX 1688
OCALA FL 34471

Currently Suspended: YES

Const Suspension Records:

Date Begin	Suspension Type	Action Taken	Action Termination Date
2011/03/02		THIS IS A TEST OF THE NEW SUSPENSION APPLICATION. TWO	03/02/2012
2011/03/01		NO BID	03/01/2012
2010/12/30		NO BID, NO SUB, NO SUPPLY THIS IS A TEST. CAN YOU PLEASE HELP ME.	PENDING
2010/12/30	UNPAID BILL	THIS IS A TEST OF THE NEW SUSPENSION APPLICATION. TWO	PENDING
2010/12/30	UNPAID BILL	THIS IS A TEST OF THE NEW SUSPENSION APPLICATION.	12/30/2010
2010/12/28	UNPAID BILL	I AM TESTING A LONG ACTION TAKEN DIALOG TO SEE HOW IT WORKS WITH THE	PENDING