

# CHAPTER 12 OVERVIEW FUNCTION

## OBSELETED

### 12.1 PURPOSE

To document Overview responsibilities that must be handled in a timely manner in order to expedite the work flow of the District Final Estimates Office (DFEO). Coordinate these procedures with The **1999 Edition of the Final Estimates Preparation and Documentation Manual (Procedure No. 700-050-010)**.

### 12.2 PROCEDURES

#### 12.2.1 Overview

It is the **Districts Final Estimate Engineer's (DFEE's)** responsibility to see that all item quantities and adjustments, including Fuel, Bituminous, ~~Freight Adjustments~~ Extra Work Statements, Bonus Payments, Arbitration Orders, Joint Participation Agreements, Claim Settlements, Liquidated Damages, etc., have been verified in accordance with the applicable edition of the Standard Specifications and procedures. The overviewer will check the items mentioned above and those changes made by the Initial reviewer. This is always done where a Risk based review approach checks some, but not all the pay items on a contract. Any changes or adjustments (i.e., fuel and bituminous adjustments etc.) made by the overviewer on the Project Engineer's (PE) quantities shall be checked, by a different member of the DFEE's staff.

- (1) ~~The most important duty of the overviewer~~ is to review and confirm any and all changes to the final estimate made by the ~~l~~initial reviewer.
- (2) From the verified quantities the overviewer makes a quantity update of the last monthly or progress estimate, which was run under the Department's mainframe computer Contract Reporting System (CRS). This update becomes the Semifinal or Final Estimate.
- (3) The overviewer (preferably the DFEE) must discuss all significant changes made to the final estimate with the PE. These changes must be clearly understood and agreed to by the PE before a final estimate

1 is submitted to the Contractor. In this way, there will be no  
2 disagreement among the Department's personnel during any  
3 subsequent arbitration or litigation by the Contractor for additional  
4 compensation. If the DFEO staff and the PE are not able to come to  
5 an agreement, the DFEE shall explain the matter to the Resident  
6 Engineer (RE) and attempt to come to an agreement. If the DFEE  
7 and the RE are not able to come to an agreement, the District  
8 Construction Engineer (DCE) shall decide the matter and inform the  
9 PE, the RE and the DFEE of the Department's position in the matter.

10 (4) After the DFEO staff and PE have agreed on all significant changes to  
11 the final estimate, the DFEO staff will update the explanation of  
12 overruns and underruns unless extensive changes are required. If  
13 extensive changes are required to the explanation of overruns and  
14 underruns, the DFEE shall return it with a transmittal memo to the RE  
15 who will instruct the PE to provide an updated version within seven (7)  
16 calendar days of the date of the transmittal memo.

### 17 **12.3 LIST OF FIGURES FOLLOWING THIS CHAPTER**

18 There are no Figures following this Chapter.