Export Proposals to Project Bids, (Bids)

There are 2 processes:

- **Letting level** – select letting and run process "**Export Proposals to Bids which** will export all the proposals associated to the letting to **bids** district network share location. CAO does this for the 1st time **performing the "Bids** GEN" to create **EBSX** file(s) for all proposal(s) on the letting

- **Proposal level** – select proposal(s) and run process **Export to Bids which** will export the selected proposal(s) to appropriate district shared location. Additionally, CAO can use this process also when there is an addendum.

  Both processes above will save the EBSX **File** to appropriate district shared location as:

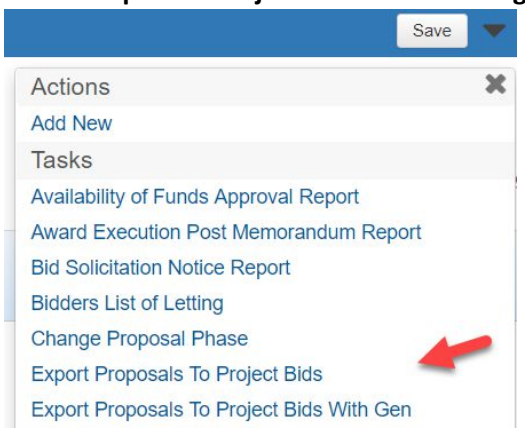
  "userid.txt"

  District 1 *\\dotvcofp001\D1_EXPEDITE_PROD*
  District 2 *\\dotvcofp001\D2_EXPEDITE_PROD*
  District 3 *\\dotvcofp001\D3_EXPEDITE_PROD*
  District 4 *\\dotvcofp001\D4B_EXPEDITE_PROD*
  District 5 *\\dotvcofp001\D5_EXPEDITE_PROD*
  District 6 *\\dotvcofp001\D6_EXPEDITE_PROD*
  District 7 *\\dotvcofp001\D7_EXPEDITE_PROD*
  District TP *\\dotvcofp001\TP_EXPEDITE_PROD*
  District CO *\\dotvcofp001\CO_EXPEDITE_PROD*

(Note: To view output of a process, you must navigate to PROCESS STATUS – see below).

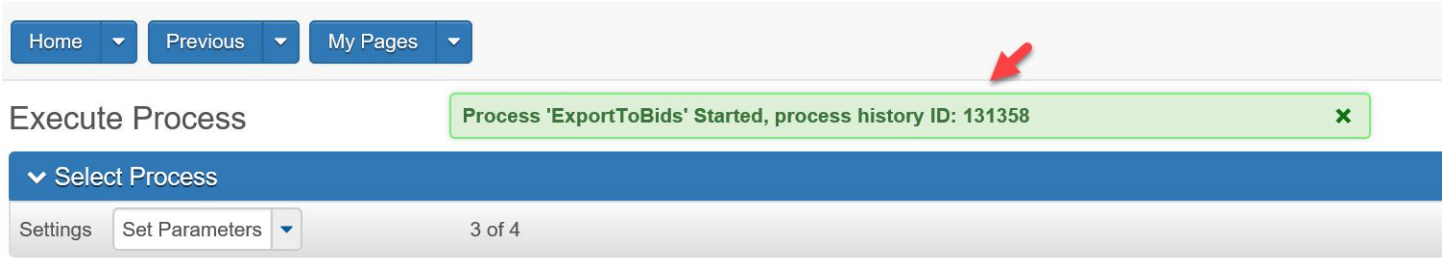
LETTING Level Steps:

Select" Export to Project Bids" from Letting Level Action Button Dropdown Menu.



Click Execute.

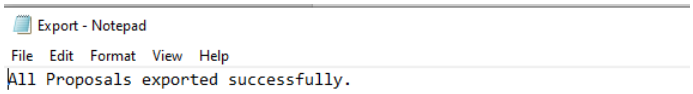
System Generated Process Message.



Click Process Status to Check Process History

Process Status Overview Screen

Export Log Message

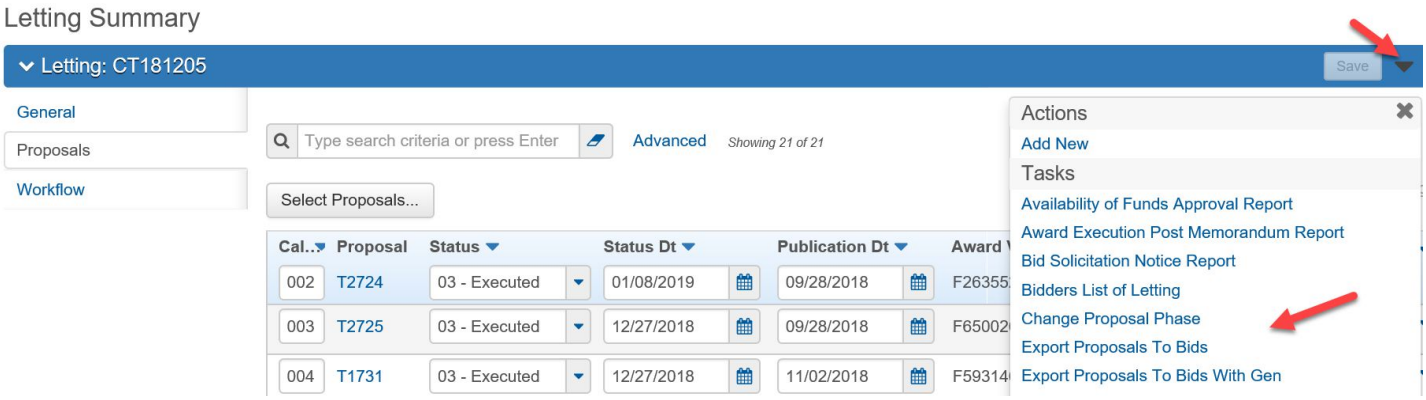


Error Log Message

Error - Notepad
File Edit Format View Help
Start Time: 01/24/2020 08:29:03.215
Process completed successfully.
Finish Time: 01/24/2020 08:30:15.279

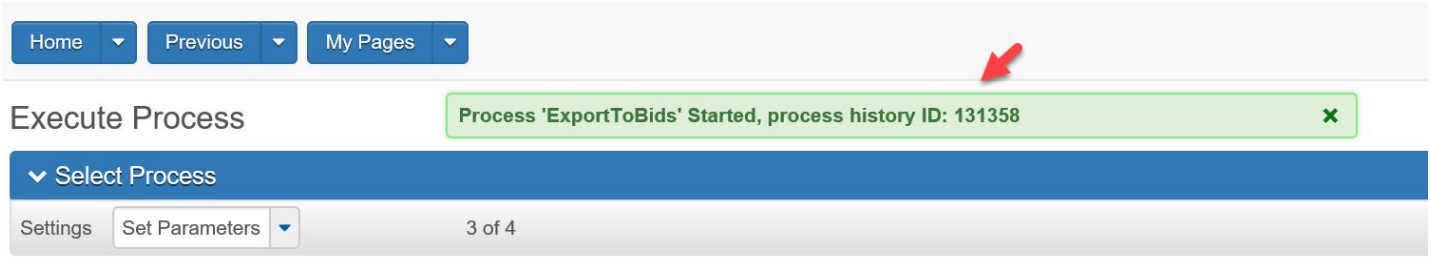
Proposal Level Steps:

Select" Export to Bids" from Proposal Level Action Button Dropdown Menu.



Click Execute.

System Generated Process Message Appears.

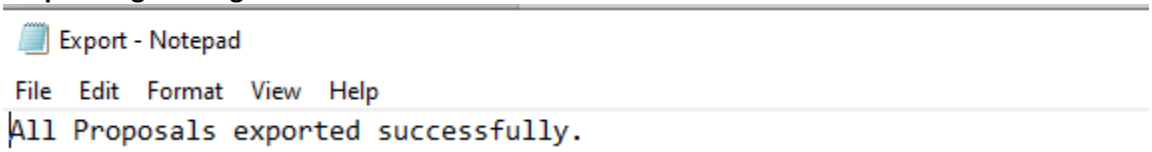


Click Process Status to Check Process History

Process Status Overview Screen

Process	User	Start Time	Finish Time
131357 - ExportToBids	co\knatcms - Mike Schafenacker	01/24/2020 8:28:59 A	01/24/2020 8:30:15 A
Success	**Reviewed**	**Output Files**	
Yes	☐	pass2ebs.txt	
		Export.log	
		Error.log	

Export Log Message



Error Log Message