



Florida Department of Transportation

Letter of Authorization

To

Florida Department of Highway Safety & Motor Vehicles

FDOT Agreement No. : BDI55

FDOT LOA No. : _____

Financial Project No. : _____

Replaces LOA Document No. : _____

Location of Work (include county/counties): _____

Description of Work : _____

Project Start Date : ____ / ____ / ____

Project End Date : ____ / ____ / ____

FDOT Point of Contact District : _____

FHP Point of Contact Troop : _____

(Name)

(Name)

(Address)

(Address)

(City, State and Zip)

(City, State and Zip)

(Phone Number & Fax Number)

(Phone Number & Fax Number)

(Email)

(Troop Commander Signature & Date) *

Services provided under this authorization will not exceed \$ _____

Send Invoices to : _____
(Name)

(Address)

(City, State and Zip)

This letter will confirm my request to DHSMV for FHP hireback services for DOT District Construction Office. **This request MUST be approved by the Troop Commander before submission to DHSMV.***

Authorized By : _____
(Name)

(Signature)

Title : _____

Date : _____

After Completion And Troop Commander Signature Submit This LOA To DHSMV

Department of Highway Safety & Motor Vehicles
Neil Kirkman Building, MS31
Attention: Bureau of Purchasing and Contracts
2900 Apalachee Parkway, Room B412
Tallahassee, Florida 32399-0524

-OR-

Scan and email to HSMV-Purchasing@flhsmv.gov