

SECTION 7

Contractor will provide at the Preconstruction Conference, the following information:

For Contract Modifications:

Company Officer or Director (the only signatures authorized to sign
Supplemental Agreements)

Mailing Address

For Offer of Final Payment Letter:

Authorized name/title of contractor's representative to sign

Mailing Address

For items listed in Specification 4-3.2.1 (1)

- a. A listing of on-site clerical staff, supervisory personnel and their pro-rated time assigned to the Contract
- b. Actual Rate for items listed in Table 4-3.2.1 in Specifications Section 4-3.2.1. Existence of employee benefit plan for holiday, sick, vacation benefits, and a retirement plan
- c. Payment of per diem is a company practice for instances when compensation for per diem is requested.

Revised as of 12/09/2019