

Meeting Minutes

FDOT DCTA's Teleconference
October 27, 2016 from 9:00 a.m. to 11:00 a.m.
Teleconference Bridge #2, 850-414-4972
Pin # 490513

Attendees:

Susan Robeson
Julian Acosta

Lori Spruce
Debbie Glatz
Shaun Meagher

Tamii Chapman
Henry Pico

Topics:

1. Greetings and introductions (share updates in your district)
 - D1-Lori
 - Training coordinator meeting, November 1, 2016
 - CTQP Budget is 47% used
 - Providing Learning Curve training to her local offices/has developed and provided instructions to offices.
 - Lori will share the instructions she developed with the DCTA
 - D2-not in attendance
 - D3-not in attendance
 - D4-Henry
 - 16th construction career days was held on October 25 & 26, 2016 / two day total of 1800 attendees
 - ACI class from CMEC in scheduled in district
 - Need information on Learning Curve
 - 1/3 of CTQP budget used
 - D5-Tamii
 - District Legal Issues class for University of Construction is today
 - Graduation for University of Construction should be scheduled in December
 - CTQP budget is 10% used, next quarter will utilize much more
 - D5 Construction Career Days is scheduled for 1/25-27/2017
 - D6-not in attendance
 - D7-Shaun
 - D7 has sent 53 people to CTQP training so far this fiscal year
 - Construction Career Days is scheduled for April 12 & 13, 2017
 - FDOT provided an in-house Construction Career Day for other district offices on September 14, 2016, with positive feedback.
 - TE-Debbie
 - No Learning Curve access
 - MAC training has been provided in the Turnpike offices
 - Turnpike participated in Construction Career Days with D4

- SMO-Julian Acosta
 - Learning Curve is not an issue for Julian– as a Statewide Training Manager he will help DCTAs out with any of the issues that they have.
 - CTQP courses scheduled at SMO
 - LBR Testing on 10/27-28/2016
 - Asphalt Plant level 1 on 11/28-30/2016
 - Asphalt Mix Design
 - SMO has IMOT course schedule in November
 - SMO has Road to Leadership Academy scheduled (starting Monday)
- CO-Susan
 - Attended a Domestic Scan workshop on Developing and Maintaining Construction Inspection Competence

2. Review of Minutes from last teleconference

- Reviewed and approved

3. CBT Development

- Earthwork Construction Inspection Level 2
 - Pending scope development
- Concrete Field Inspector Specification
 - Material update in progress
 - Pending script development
- Asphalt Paving Level 2
 - Pending script development
- Asphalt Plant Level 2
 - Development of scope development
- Construction Math
 - Pending script development
- Contract Plans Reading
 - In progress

Discussion on development for CBT for level 1 courses. Initiative covers level 2 course, along with level 1 high producers requalification's and the once and done courses. Any development of level 1 course CBTs will be after level 2 course have been developed.

DCTA would like to keep self-studies as a requirement to ensure CTQP money is not wasted on trainees who are not ready to take CTQP courses.

4. CTQP courses/qualification in Learning Curve

- Trainees needs to input certificate into Learning Curve themselves (all in agreement)
- CTQP courses will not be listed in the Learning Curve catalog

5. Development of Learning Management System for CTQP

- Teleconference with LMS company
- Send wish list of what you (DCTAs) would like in a LMS by November 4, 2016

6. Discussions on additional topics

- TE – MAC & CTQP data integration
- D4 – Providers not able to proctor exams that they are not approved to instruct. This is an issue for some districts getting exams scheduled. (talk to David)

Meeting adjourned at 9:40a.m.