

DCTA MEETING MINUTES
THURSDAY, MARCH 01, 2007
DOUBLETREE ORLANDO AT UNIVERSAL
8:30 AM – 12:00 PM

ATTENDEES:

Yvonne Collins
Max Pearlstein
Ken Cox
Debbie Glatz
Lorie Spruce
Brenda Haygood
Kim Smith
Stanley Youmas

Eddie Wilson
Daffney Mahagan
Henri Pico
Randy Borgersen
Chad Tavares
Morris Scott
Dennis Snyder

Old Business

a. CTQP Chapter Reviews

- DCTA's please send dates that are good for you in April and June for Chapter Reviews. They will be held in Gainesville.
- After confirming dates, Yvonne will send chapters for review.
- Review and send changes of flow chart to Lori before the next meeting.

b. Self Studies

- Handout given out "FDOT Construction Office Self Study Online Courses"
- ***Action Item*** Chad send electronic copy of all self studies to all DCTA's.
- Email Chad if you find anything wrong.
- Ken Cox suggested keeping hard of copies of Construction Math and Plans Reading. ***Action Item*** Send Chad the number of Construction Math and Plans Reading copies you need.
- No longer able to get Spec Books – only available on line.
- Of note: Carter Key manual on how to do field calculations.

c. CTQP and DROP

- Any employee that is within the last two years of their DROP will have their CTQP qualifications extended until their DROP date is reached.
- If a DROP employee wishes to pay for re-qualification during that time, they may do so.

Construction Conference

- Start the conference at 8:30AM on the second day.
- Need better class descriptions.
- ***Action Item*** Yvonne will do an email blast to let all attendees know their PDH's are out there. They will leave them on the website for one year.

More Old Business

- OSHA Safety Training is being reviewed.
- Thank you to those who have been using it.
- Keeping track – report from Red Vector every month.
- Ethics policy has been signed.

Small Business Initiative

- An opportunity for small businesses to benefit by receiving training classes at reduced rates.
- Have not had too many takers at the present time.
- Nita Jackson handles the list of small businesses.

Training Courses

a. Auger Cast Pile

- Course is complete.
- Presented well – will have Computer Based Training as well as Inspector led.
- Geotechnical Task Team will review.
- At this time, there is only one version of the exam.

b. Construction Academy

- Names in by June 30 – Five per district.
- Dates are August 12th – August 24th in Tampa at the University of South Florida Embassy Suites
- We will not have a DCTA Meeting, please attend opening or graduation if possible.
- They are planning a Skyway Bridge Tour this year.
- Cost has not been determined, but most probably higher than last year.

c. Engineering Technician Academy

- Will be in Deland October 8th – October 19th at Kempler Road Holiday Inn on International Speedway Blvd. – Both weeks.
- Three seats per District.
- After 2008, Engineering Technician Academy will be held only every other year.
- No cost, except hotel.
- Names are due by August 30th.

Budget Note:

All Construction Academy and Engineering Technician Academy will be paid out of your money.

Payment for training outside CTQP has to be approved by your DCE, but can be done. May get a little more money this year, will let you know in May.

TRT Members Update

Gene Howard left replaced by Rhonda Daniel added Scott Lent
 Steve Plotkin left replaced by John H. Mayer
 Robert retired replaced by Stanley Youmas

CTQP Issues

a. Slow Database Update

b. Qualification Matrix

- Matrix is up thanks to Dennis.

c. Course and Exam History Matrix

- Kim, Randy and Yvonne have reviewed. Want the history to show everything that has happened to that course since it began.
- Will put in Providers and DCTA sections of the website.

d. Final Estimates Level II Refresher Course and Exams

- There will be no more refresher courses. They will have to take the regular exam.
- Have called all the old exams back.
- Ability to take practice exams from a pool of questions.
- Take practice exams on line.
- QC Manager course is complete.
- Pile Driving/Drill Shaft updated. Williams Earth Sciences will do a pilot presentation for providers to see how it should be presented. *Action Item* Kim will send date to DCTA's.

CTQP Course Updates

- Pile Driving/Drill Shaft has been updated
- TRT and Geo-techs approved
- There is money for Computer Based Training Conversions – but it was put out for request and they have not received any.
- Ken Cox also mentioned we may be able to use National Funds for class development as well. If you have any suggestions, please send them to Ken.

New Business

- Tress history is still not up and running.
- Construction Career Days for Orlando will be held April 3rd, 4th and 5th.
Construction Career Days for Tampa will be held April 17th, 18th and 19th.

Next Teleconference

- Will most likely have a meeting in April/May in Gainesville.

Next Meeting

- Need to have two meetings in Gainesville. One will be in April and one in June. The June date will probably be June 6th and 7th.

Adjourn