



Florida Department of Transportation

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September 23, 2016

CONSTRUCTION BULLETIN NO. 02-16

(FHWA Approved: 9/23/2016)

TO: DISTRICT CONSTRUCTION ENGINEERS

FROM: David A. Sadler, P.E., Director, Office of Construction

COPIES: Philip Gainer, Amy Tootle, Nick Finch, Rafiq Darji, Bob Burleson

SUBJECT: CTQP EXAMINATION TIMEFRAME ALLOWANCE

Pursuant to discussions within the Department, a Construction Training Qualification Program (CTQP) Examination timeframe will be included in the Construction Training Qualification Manual (CTQM) section 1.14.2.1 for those courses requiring both a written and proficiency examination. The following language will be effective the date of this bulletin.

Exam Timeframe Allowances

Trainees are allowed up to six months to successfully complete both the written and proficiency exams for Qualifications that require both exams passed in order to receive a qualification. If more than six months have passed between successful completions of either the written or proficiency exams the Trainee will be required to retake and pass the initial exam so that it is within the timeframe for a Qualification to be issued.

This language will be included in the next editing cycle of the CTQM.

If you have any questions, please contact Susan Robeson at (850) 414-4492.

DAS/sr