



Florida Department of Transportation

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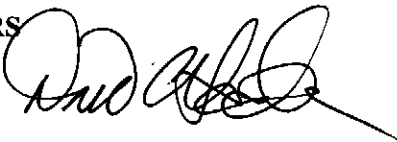
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This Bulletin Has Expired

CONSTRUCTION BULLETIN NO.: 01-10

(FHWA Approved: 9/21/10)

TO: DISTRICT CONSTRUCTION ENGINEERS

FROM: David Sadler, Director, Office of Construction 

COPIES: Bob Burleson (FTBA), Juanita Moore (Contracts Administration), Carla Perry (Procurement Office), Chris Richter (FHWA), Abraham Scott (FHWA)

SUBJECT: DESIGN BUILD PROCUREMENT AND ADMINISTRATION PROCEDURE
(625-020-010)

The following changes to **Design Build Procurement and Administration Procedure (625-020-010)** are effective the date of this Bulletin and will be incorporated into the next procedure revision. Note: the *italicized language* has been added.

Section 2 DEFINITIONS

Advertisement is the standard advertisement for professional services (**Internet**). Additionally, the Department may utilize other forms of communication to announce the project.

The advertisement will include the requirements stated in the procedures, any additional technical qualifications desired, the criteria on which **Letters of Interest** will be evaluated for the short-listing process, and time frames for **Letters of Interest** and submitting bid proposals.

Consultant Construction Engineering and Inspection contracts procured to provide administrative oversight of Adjusted Score Design-Build projects shall be Advertised after the Contracting Unit has posted the list of short-listed Design-Build Firms. Prior approval from the Chief Engineer shall be obtained, should the District elect to deviate from this process.

4.7.5 Consultant Construction Engineering and Inspection contracts procured to provide administrative oversight of Adjusted Score Design-Build projects shall be Advertised after the Contracting Unit has posted the list of short-listed Design-Build Firms. Prior approval from the Chief Engineer shall be obtained, should the District elect to deviate from this process.

4.10 SHORT-LIST DEVELOPMENT BY SELECTION COMMITTEE

4.10.3 The Selection Committee must document the justification for their short-list selection and be available to provide to competing Design Build Firms the selection criteria and basis of the Department's decision. Upon request by a competing Design Build Firm, the Department may choose to meet with the Design Build Firm, formally, to further clarify their selection. At the conclusion of a short-list meeting, the Contracting Unit will ensure that each short-listed Design Build Firm is contacted, and verify that they desire to be considered for the project. The Contracting Unit will complete **Form 375-030-2A, Professional Services Selection Package – Short-list Evaluation Package**, which will become part of the permanent project file. The Contracting Unit will post the list of short-listed Design Build Firms. *NOTE: Consultant Construction Engineering and Inspection contracts procured to provide administrative oversight of Adjusted Score Design-Build projects shall be Advertised after the Contracting Unit has posted the list of short-listed Design-Build Firms. Prior approval from the Chief Engineer shall be obtained, should the District elect to deviate from this process.*

If you have questions, please contact Alan Autry at (850) 414-4195

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