



## Florida Department of Transportation

CHARLIE CRIST  
GOVERNOR

605 Suwannee Street  
Tallahassee, Florida 32399-0450

STEPHANIE C. KOPELOUSOS  
SECRETARY

December 22, 2009

**This Memo Has Expired**

**DCE MEMORANDUM NO: 19-09**  
*(FHWA Approved: 12/28/09)*

**TO: DISTRICT CONSTRUCTION ENGINEERS**

**FROM:** David A. Sadler, Director, Office of Construction

*For* A handwritten signature in black ink, appearing to read "David A. Sadler", written over the word "For" and extending to the right.

**COPIES:** Brian Blanchard, Paul Steinman

**SUBJECT: IMPLEMENTATION OF A MANDATORY "CRITICAL STRUCTURES  
CONSTRUCTION ISSUES – SELF STUDY COURSE"**

During the past year, the State Construction Office (SCO) has conducted "Critical Bridge Construction Issues" training sessions in many Districts and over 800 Engineers, Inspectors, CEI and Contractor personnel participated. This office received positive feedback from those participants who said that the training was very beneficial and that they would like to see the training continue in the future. In order to provide this training in a more cost effective manner, the SCO has developed the subject self study course which will be posted on the SCO website for all to take at their own pace. The course can be viewed at the Office of Construction webpage under "Training" then by selecting "Self Study and Tutorial Program" then selecting Item 15, Critical Structures Construction Issues and finally by selecting Critical Structures Construction Issues – Self Study Course or by using the following link:  
[http://www.dot.state.fl.us/construction/structures/StructuresTraining/CriticalBridgeConstructionIssues\\_SelfStudyCourse.pdf](http://www.dot.state.fl.us/construction/structures/StructuresTraining/CriticalBridgeConstructionIssues_SelfStudyCourse.pdf)

The purpose of the course is to heighten awareness of specifications, procedures and other issues; to present specifications and procedures that were recently implemented; and to introduce new or upcoming specification and procedural changes that may impact Contractor and CEI efforts in the future.

Completion of this course will be mandatory for the following Department and Consultant Construction Engineering and Inspection (CEI) personnel involved in structures related

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construction: Resident Engineers, Construction Project Managers, Senior Project Engineers (SPE), Project Administrators (PA), Senior or Lead Inspectors and Inspectors. Contactor employees are encouraged to take the course.

For the Department and Consultant personnel listed above, completion of the self-study course is required on or before June 30, 2010. New employees with either the Department or Consultant are required to complete this training within 6 months of their hire date. After the complete course is taken the first time, it shall be retaken every three years thereafter.

The SCO will update this course as necessary. All updates will be posted on the Office of Construction webpage that can be viewed as described above under "Critical Structures Construction Issues self study courses and by selecting "View Course Updates" or by using the following link:

<http://www.dot.state.fl.us/construction/structures/StructuresTraining/CriticalBridgeIssueCourseUpdates.shtm> For those who have already taken this course, they will be notified of updates by the e-mail address that was provided on their certification. Review of these updates is required.

No exam will be given for the course; however, after completing the course, each participant must complete a Certification of Course Completion form and submit it to the District Construction Training Administrator for permanent filing. Certification forms are only required once every three years when retaking of the entire course is required.

The Construction Training and Qualification Manual will be updated in the future to reflect this new training requirement. The manual will be posted on the SCO web site. Once the manual is posted, the SCO will notify DCEs and DCTAs.

Please direct any questions about this new self study course to Steven Plotkin at 904-360-5501 ([steven.plotkin@dot.state.fl.us](mailto:steven.plotkin@dot.state.fl.us)).

DS/pw



## *Florida Department of Transportation*

CHARLIE CRIST  
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605 Suwannee Street  
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STEPHANIE KOPELOUSOS  
SECRETARY

June 26, 2009

### **MEMORANDUM**

**TO: PAUL J. STEINMAN, STATE CONSTRUCTION ENGINEER**

**FROM:** David A. Sadler, Director, Office of Construction

A handwritten signature in black ink, appearing to read "David A. Sadler".

**COPIES:** Wynette Williams, Administrative Assistant

**SUBJECT: DELEGATION OF SIGNATURE AUTHORITY**

This is to delegate signature authority for documents (excluding personnel actions) to you for when I am out of the office or on travel status from this date through July 1, 2010.

Ms. Williams is also delegated signature authority for administrative type actions.

Please insure that my office receives a copy of all correspondence signed by you for these dates.

DS/ww