



Florida Department of Transportation

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SECRETARY

October 16, 2008

This Memo Has Expired

**** Revised ****

MATERIALS BULLETIN NO. 10-08

DCE MEMORANDUM NO. 23-08

(FHWA Approved: 10/14/08)

**TO: DISTRICT MATERIALS RESEARCH ENGINEERS
DISTRICT CONSTRUCTION ENGINEERS**

**FROM: Thomas O. Malerk, P.E., Director, Office of Materials
David A. Sadler, P.E., Director, Office of Construction**

Handwritten signatures in blue ink for Thomas O. Malerk and David A. Sadler.

COPIES: Bob Burleson (FTBA), Greg Williams (FHWA)

SUBJECT: CHANGES TO LOGGING SAMPLES INTO LIMS

This memo is to inform project personnel of changes to the requirements of logging data into the Laboratory Information Management System (LIMS) database. The State Materials Office has revised the LIMS database to reflect these changes. These changes will also be reflected in the Sampling Testing and Reporting Guide (STRG).

Changes to Logging Samples into LIMS:

- Certifications collected for materials on the Department's Qualified Products List (QPL) – Currently, there are several Specifications that require the Contractor to submit a certification for a product that is also required to be on the QPL. The Department is in the process of revising these specifications to delete the certification requirement for many materials accepted by QPL. Implementation of specification changes will begin in January 2009. **Until these specification changes are implemented, project personnel are to continue to collect these certifications** and retain them according to the current Department Records Retention requirements such as scanning into Construction Documents Management Systems (CDMS). **Samples will no longer be required to be logged into the LIMS database for these certifications.**

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- Certifications listed in the STRG as sampled by Project Personnel (PP) and tested by PP – Currently, materials accepted by certification are sampled and tested by PP and logged into LIMS. For example, non-structural concrete is accepted based on the delivery ticket certification under Material ID 161. **Project personnel are to continue to collect these certifications** and retain them according to the current Department Records Retention requirements such as scanning them into the Construction Documents Management System (CDMS). **Samples will no longer be required to be logged into the LIMS database for these certifications.**
- Certifications listed in the STRG as sampled by PP and tested by Central Lab (CL) – Currently, materials are accepted by certification, certified mill analysis, or certified test report and are required to be logged as a sample in the LIMS database. For some materials, a physical sample is also required and must be submitted to the State Materials Office for testing. Filter fabric for Material ID 508 and reinforced steel for Material ID 180L are two examples. **Project personnel are to continue to collect these certifications, certified mill analyses, or certified test reports and log them as samples into the LIMS database and send to the State Materials Office.**

In summary, only the materials that are to be tested by the State Materials Office (CL) will need to be logged into the LIMS database.

If you have any questions, please contact Allen Hughes in the State Materials Office at (352) 955-6651.

TOM/DAS/sb