

# DISTRICT 2 CONSTRUCTION QC/QA PLAN

## QUALITY ASSESSMENT GUIDE

EFFECTIVE DATE: April 17, 1998  
Revised as of 12/21/10

### CONTRACTOR PAST PERFORMANCE REPORT (CPPR) (ADMINISTRATIVE/SPECIFICATIONS)

Number 9	CRITERIA USED
1. Is the CPPR kept up to date on the spreadsheet from the time of award?	CPAM 13.1.7
2. Was a copy of Form 700-010-25 provided to the contractor at the preconstruction conference and did the Project Administrator explain the criteria for which the performance of the contractor will be evaluated on?	CPAM 3.1.7.1(A)(1)
3. Is there documentation available to support the grade on the spreadsheet, such as the DRC, stop work orders, speed memos, or other such notes or communication?	CPAM 13.1.7.1(A)(1)(B)
4. Are there Deficiency Warning Letters on file and were they delivered in accordance with CPAM?	CPAM 13.1.7.1(A)(2)
5. Are there Deficiency Letters on file and were they signed by the Resident Engineer?	CPAM 13.1.7.1(A)(3)
6. Is there documentation to support the number of allowable work days considered in the Pursuit of Work Category?	Form 700-010-25 Instructions
7. Is there documentation to support the grade for use of proper MOT and is there complete and accurate documentation Instructions provided by the contractor and reviewed by the CEI staff?	Form 700-010-25
8. Is there documentation to support the grade for use of timely and Complete submittal of documents required by Special Provision such as:	
a. <del>Submission of Working schedule within 21 calendar days after execution of the contract?</del>	<del>Spec 8-3.2.1 DELETED</del>
b. Submission of Working Schedule of CPM within 30 calendar days after execution of the contract? If not, was a specification change submitted to the SCO and approved?	SP 8-3.2
c. Submission of Working Schedule within 21 calendar days after contract award or at the preconstruction conference, whichever is earlier? If not, was a specification change submitted to the SCO and approved?	Spec 8-3.2
d. Submission of an estimate of quantities for various activities or work items within 15 calendar days of receipt of a notice of award? If not, was a specification change submitted to the SCO and approved?	SP 9-11

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| e.  | Submittal of a schedule of submittals that identifies the work for which shop drawings apply within 60 calendar days after the start of the Contract? If not, was a specification change submitted to the SCO and approved? | Spec. 5-1.4.3                        |
| f.  | Submission of a contractor Quality Control Plan within 21 calendar days after award of the contract? If not, was a specification change submitted to the SCO and approved?  | Spec. 105-4                          |
| 9.  | <del>If the required submittal date is not met, has the Project Engineer notified the contractor of the missed date and established a new date?</del>   | <del>Good Practice<br/>DELETED</del> |
| 10. | Is there documentation to support the grade to Mitigate Cost and Time Overruns, Category 6?   | Form 700-010-25<br>Instructions      |
| 11. | Is there documentation to support the grade for Environmental Compliance?   | Form 700-010-25<br>Instructions      |
| 12. | Is there documentation to support the grade for Conformance With Contract Documents, Category 8?  | Form 700-010-25<br>Instructions      |