

**STATEWIDE CRITICAL REQUIREMENTS - FISCAL YEAR 2019/2020**  
**Quality Assessment Category Number 16D**  
**Subcontracts**

1. Is the CEI Staff examining the Certification of Sublet Work (Form No. 700-010-36) for each contract to ensure that the prime contractor's Certification of Sublet Work (Form No. 700-010-36) is complete and accurate and that the prime contractor has not knowingly entered into any lower tier covered transactions with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in a covered transaction, unless authorized by the Department? Discussion with CEI staff, and a review of project's contract files, Certification of Sublet Work Form & any subcontract files verifies this. [Spec. 8-1 & CPAM 5.3.]
  
2. Has the CEI staff or Resident Compliance Officer examined at least 20% of subcontracts per contract to determine;
  - a. that each subcontract contains all required pertinent provisions of the prime contract;
  
  - b. that the subcontracts on Federal-Aid jobs include FHWA 1273, and that all purchase orders, rental agreements, or agreements for other services reference FHWA 1273.

Discussion with CEI and Compliance staff, and a review of project's contract and subcontract files will verify this. [Required Contract Provisions Federal-Aid Construction Contracts, [FHWA-1273-I-1; Spec. 8-1, CPAM 5.3]