



Florida Department of Transportation  
**Award Nomination Form**  
**Commercial Service Airport Project of the Year**

725-040-24  
AVIATION  
3/18

Every year the Florida Department of Transportation is proud to recognize superior achievement in Commercial Service Airport Project of the Year. Any airport, airport authority, local or federal government official, consultant, contractor, industry partner, or FDOT staff who wishes to make a nomination may submit a written nomination to the Aviation Development Section by mail (Aviation Office, 605 Suwannee St., MS-46, Tallahassee, FL 32399-0450), or e-mail ([aviation.fdot@dot.state.fl.us](mailto:aviation.fdot@dot.state.fl.us)).

All nominations must be received by FDOT no later than May 31<sup>st</sup> of each year in order to be considered for that year. FDOT will present a certificate honoring the recipient in each award category at the Statewide CFASPP Meeting, the Saturday prior to the FAC Conference which is held in July/August.

To be considered for Airport Project of the Year, a project must meet all of the following criteria:

- **Demonstrate exceptional professional skills and must represent a significant contribution to airport development, sustainability, efficiency, capacity and/or safety; and**
- **Be a project funded under the FDOT Aviation Grants Program (it must have an FM number); and**
- **Be completed in the state fiscal year (July 1-June 30) in which it is nominated.**

To nominate a project, please complete the general information section of the nomination form and use the narrative section, limiting it to 500 words to describe how this project demonstrates exceptional professional skills and represents a significant contribution to airport development, sustainability, efficiency, capacity, and/or safety. Also, describe how the project meets or exceeds one or more of the following success factors:

- **Contributes to the mobility of people and goods;**
- **Contributes to the well-being of people and communities;**
- **Challenges presented by the project;**
- **Demonstrates resourcefulness in planning;**
- **Demonstrates pioneering use of materials, equipment. and methods;**
- **Benefits to the physical environment and aesthetic values;**
- **Cost-effectiveness.**

Electronic File Sharing is available for large files through the FDOT File Transfer Appliance. The FTA offers the ability to send large files securely. Please contact the Aviation Development Section at 850-414-4500.

**GENERAL INFORMATION**

**Nominee:**

Airport Name			Date	
City	Select District FDOT District	Phone	Airport Contact	
Project	FM#	Start Date	End Date	
Consultant		Contractor		

**Nominator:**

Your Name		Phone	
Address		City	Zip
Email			

**(Attach Narrative on Page 2)**



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**NARRATIVE**  
(Maximum 500 words)

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