How to Access FDOT’s Employee Portal Online

**Step 1:** Visit [https://fldot.sharepoint.com/sites/portalonline/](https://fldot.sharepoint.com/sites/portalonline/) or visit [http://www.fdot.gov/](http://www.fdot.gov/), select Contact Us, then Employee Portal at the bottom of the page.

**Step 2:** Enter your FDOT-issued e-mail address and network password, then select the blue “sign-in” button.
**Step 3:** FDOT is now using Multi-Factor Authentication, so you may be prompted to authenticate using your previously selected option for secondary authentication (phone call or authenticator app).

**Step 4:** When asked “Stay Signed In?”:
- Select **Yes** if on an FDOT or private device.
- Select **No** if on a public computer or device.

**Step 5:** You should now have access to the site.